

# Michigan Court of Appeals

## Copy Request Form

Req #:

Staff Init:

### Form of Request

Copy requests must be made *in writing*.

### Cost

The cost of copies is \$.50/page and \$5.00 for a certified copy of a register of actions. MCR 7.219(G)(2), (3) & (5); MCL 600.321(2) & (3).

### Information Required

Provide the following information as completely as possible. Failure to clearly identify the case file(s) desired, or to provide contact information, may result in delay or the Court's inability to fulfill the request.

Date:	Requestor Name:	Telephone No.:
Mailing Address:		
Fax # or Email Address:		
COA Docket No:	Complete Case Title:	
Trial Court/Tribunal Docket No:	Court Name:	County:
Documents Requested:		Other:
Certified register of actions (\$5) Evt # Claim of appeal Application for leave to appeal  Motion Motion  Order Order  Appellant brief Appellee brief Reply Brief Cross-appellant brief Cross-appellee brief Cross-reply Brief  Opinion		Special Instructions:

OR