

Judicial Information Systems

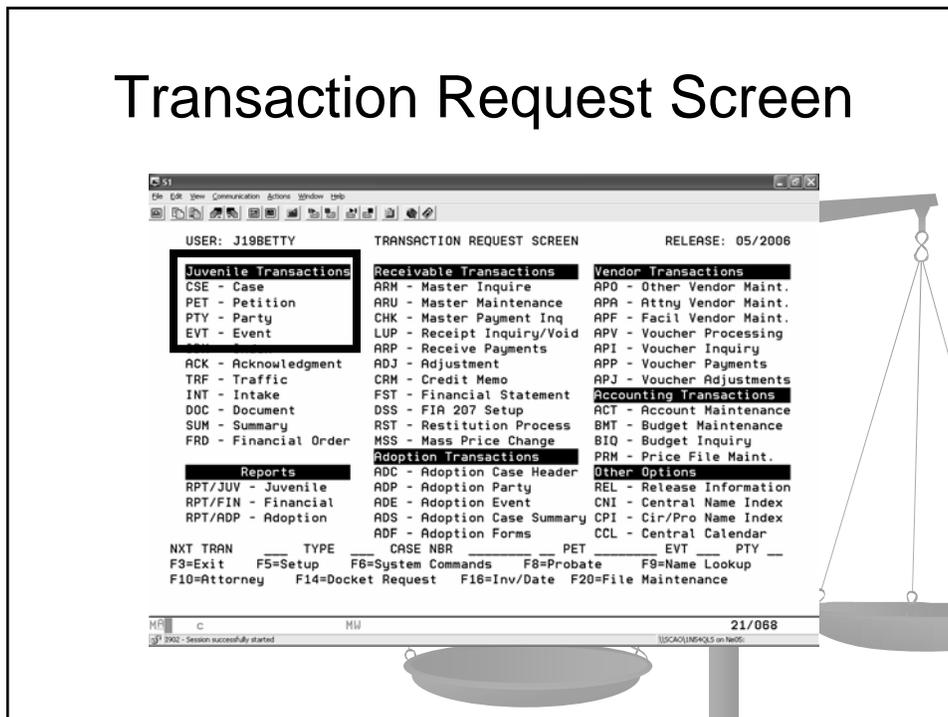
Probate Court System (PCS)

Juvenile System Overview

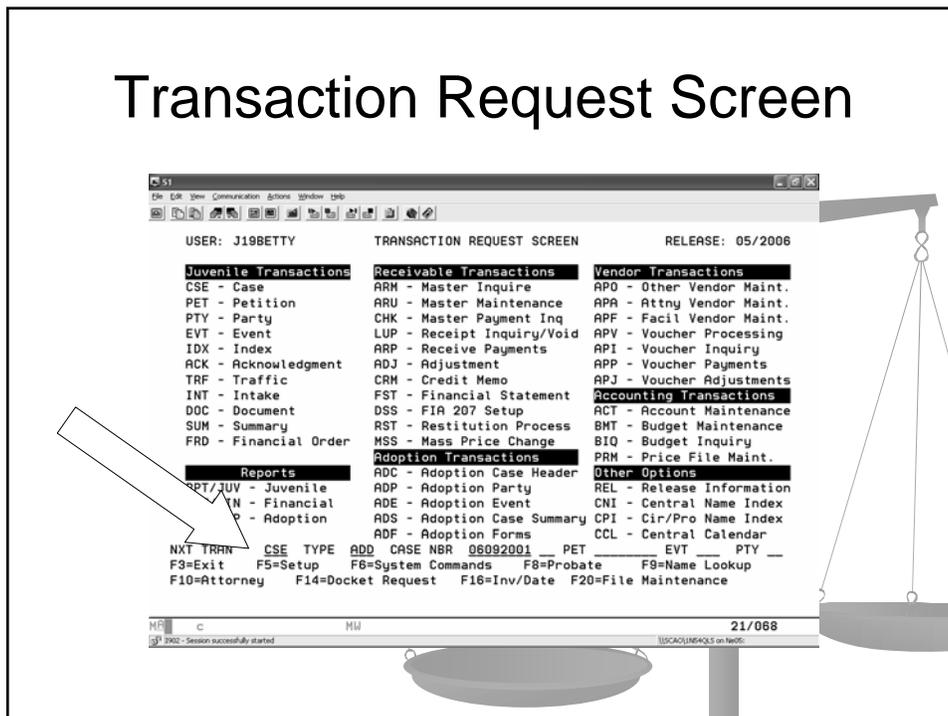
Prepared by: Betty Wiggins
Technical Service Representative

September 2006

Transaction Request Screen



Transaction Request Screen



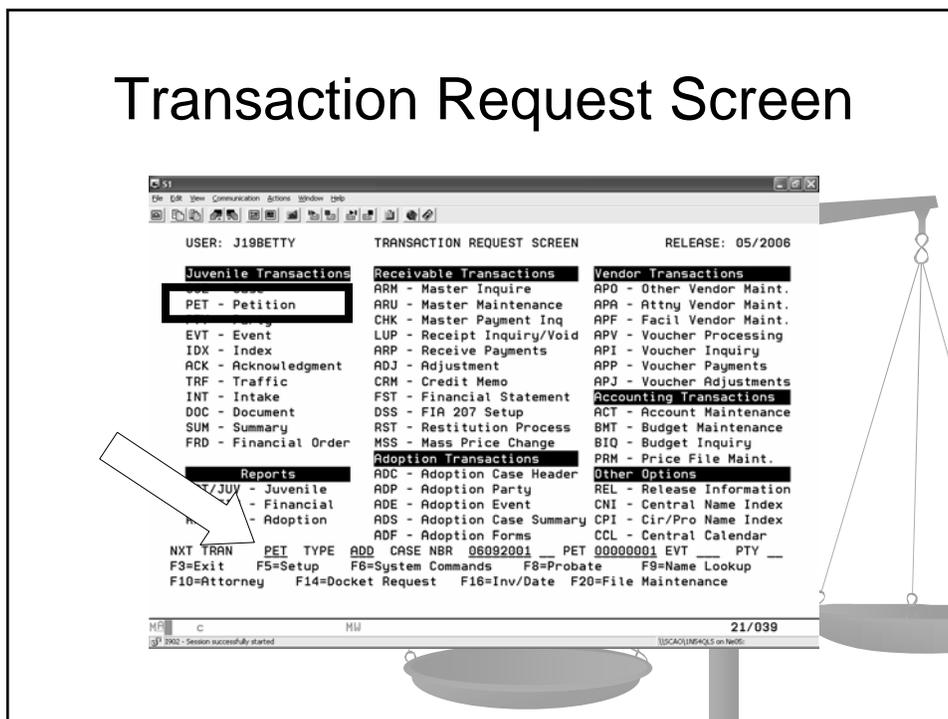
Case (CSE) Screen

Case INQ Case# 06092001 Status 0 Type DL Filed 601 2006
 Jurist 123 Attorney 41434 Type A Worker 98765 Public P Service Type F
 Name GODDRULING Name MISSAD Name BROWN SSN 555667788
 Name ZELLER, ZOEY DOB 317 1990 Gender F Race WA
 Address 123 MAIN STREET
 City LANSING ST MI ZIP 48909 Phone. 888 339-1547 SID
 School-home LAN Attending Grade 11 DLN 2233445566778 MI
 Insurance Policy Effective Purge Date 317 2020
 Group# Service Code Microfilm Number
 Medicaid I.D. Effective FIA Case#
 STATUS INFORMATION:
 Case Opened. 601 2006
 Case Closed.
 Case Reopen.
 Custody..... NCU 715 2006
 Legal..... TWC 715 2006 TEMPORARY WARD SUPERVISED BY COURT
 Placement... F01 715 2006
 Placmnt Type PHP 715 2006 PLACE IN HOME OF PARENT-COURT
 Program..... GED 715 2006 GED PROGRAM
 SHL 715 2006 SHOPLIFTER'S PROGRAM
 Nxt Tran CSE Type INQ Case# 06092001 Petn# 00000001 Event# 1 Pty
 F1=Help F2=Nxt Tran F3=Exit F4=Prompt F6=System
 F9=Name Inq F10=Attny Inq F13=Notes F14=Dkt. Inq F16=Inv. Cal Notes
 22/013
 Session successfully started

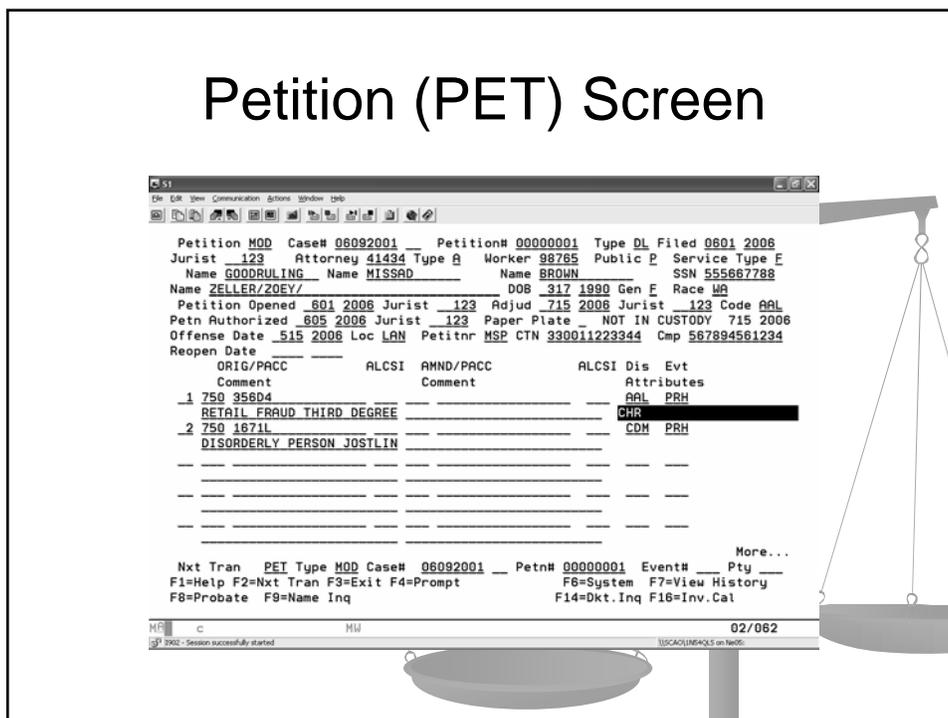
Case Screen Inquiry (CSE/INQ)

- Jurist
 - Attorney
 - Caseworker
 - Home address
 - School & grade
 - Drivers license number
 - Current legal status
 - Current placement
 - Program involvement
-

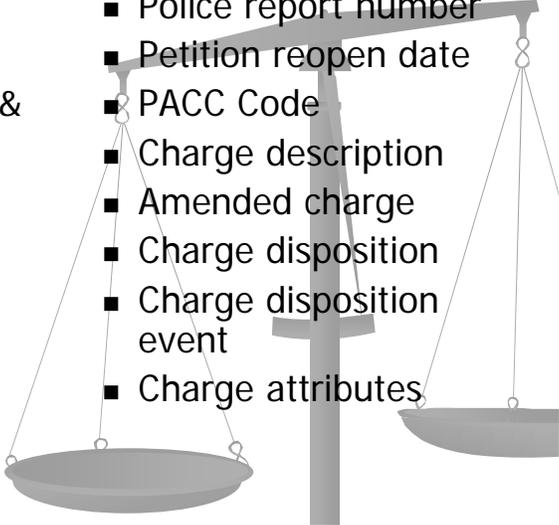
Transaction Request Screen



Petition (PET) Screen



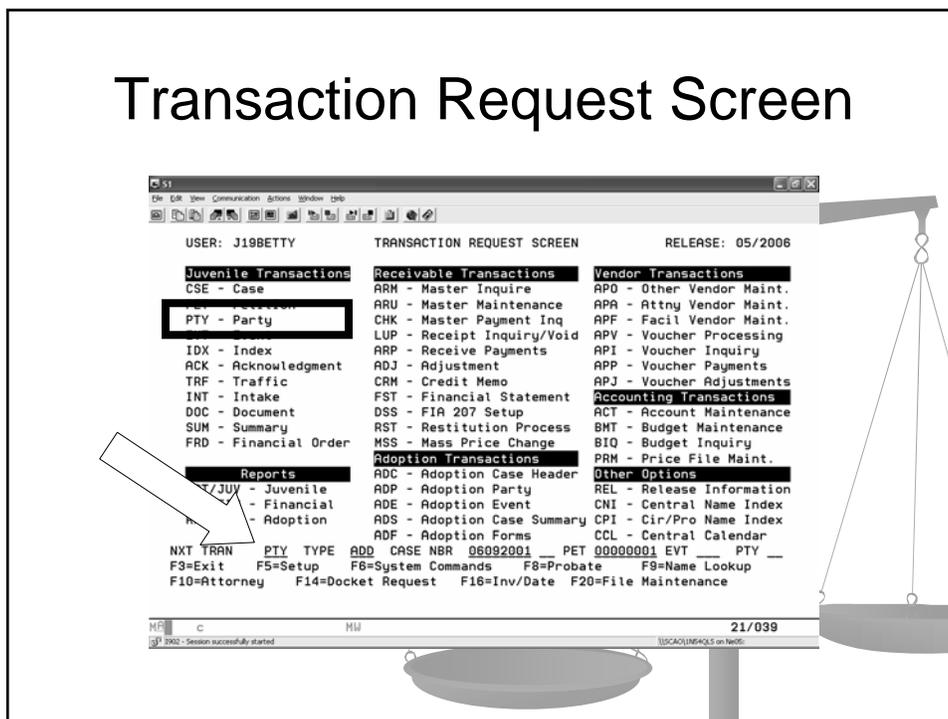
Petition Screen Inquiry (PET/INQ)

- Petition open date
 - Offense date
 - Adjudication date & code
 - Authorization date
 - Offense location
 - Petitioner
 - CTN
 - Police report number
 - Petition reopen date
 - PACC Code
 - Charge description
 - Amended charge
 - Charge disposition
 - Charge disposition event
 - Charge attributes
- 
- A faint, stylized illustration of a balance scale is positioned in the background of the slide. The scale is centered vertically and horizontally, with its two pans hanging from a horizontal beam. The left pan is slightly lower than the right pan, suggesting it is heavier. The scale is rendered in a light gray color.

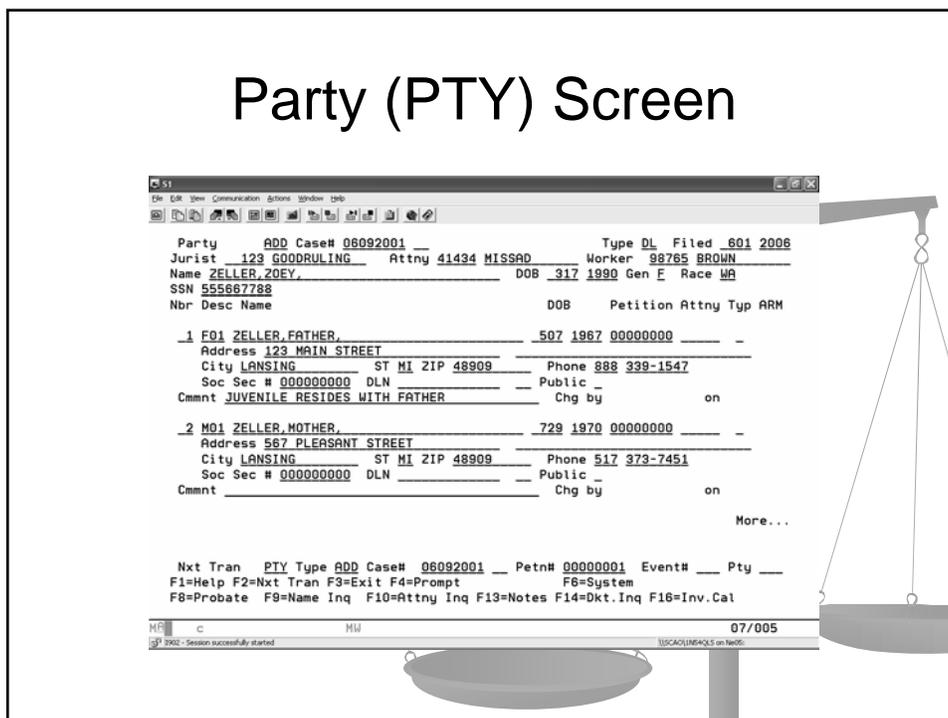
Charge Attributes

- CVA – Crime Victim Rights Assessment
 - DNA – DNA should be tested
 - ABS – Abstractable to the Secretary of State
 - CHR – Criminal History Reporting
 - HIV – Test for HIV or an STD
 - SOR – Sex Offender Registration
- 
- A faint, stylized illustration of a balance scale is positioned in the background of the slide. The scale is centered vertically and horizontally, with its two pans hanging from a horizontal beam. The left pan is slightly lower than the right pan, suggesting it is heavier. The scale is rendered in a light gray color.

Transaction Request Screen

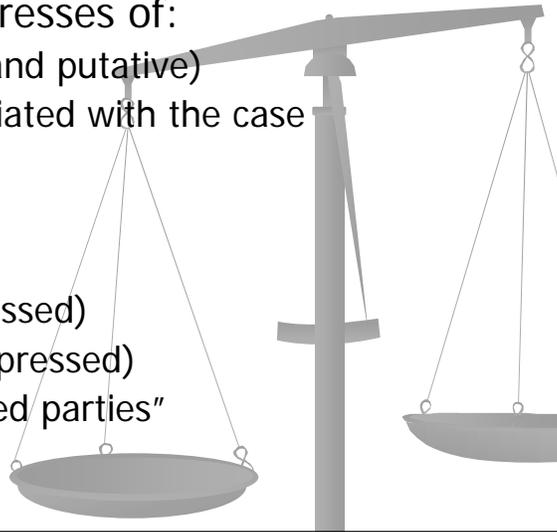


Party (PTY) Screen



Party Screen Inquiry (PTY/INQ)

- Names and addresses of:
 - Parents (legal and putative)
 - Relatives associated with the case
 - DHS workers
 - CMH workers
 - Foster parents
 - Victims (suppressed)
 - Witnesses (suppressed)
 - Other "interested parties"



Transaction Request Screen

USER: J19BETTY TRANSACTION REQUEST SCREEN RELEASE: 05/2006

Juvenile Transactions	Receivable Transactions	Vendor Transactions
CSE - Case	ARM - Master Inquire	APD - Other Vendor Maint.
PET - Petition	ARU - Master Maintenance	APA - Attny Vendor Maint.
EVT - Event	CHK - Master Payment Inq	APF - Facil Vendor Maint.
ACK - Acknowledgment	LUP - Receipt Inquiry/Void	APV - Voucher Processing
TRF - Traffic	ARP - Receive Payments	API - Voucher Inquiry
INT - Intake	ADJ - Adjustment	APP - Voucher Payments
DOC - Document	CRM - Credit Memo	APJ - Voucher Adjustments
SUM - Summary	FST - Financial Statement	Accounting Transactions
FRD - Financial Order	DSS - FIA 207 Setup	ACT - Account Maintenance
	RST - Restitution Process	BMT - Budget Maintenance
	MSS - Mass Price Change	BIQ - Budget Inquiry
	Adoption Transactions	PRM - Price File Maint.
Reports	ADC - Adoption Case Header	Other Options
TRF/JUV - Juvenile	ADP - Adoption Party	REL - Release Information
FIN - Financial	ADE - Adoption Event	CNI - Central Name Index
ADO - Adoption	ADS - Adoption Case Summary	CPI - Cir/Pro Name Index
	ADF - Adoption Forms	CCL - Central Calendar

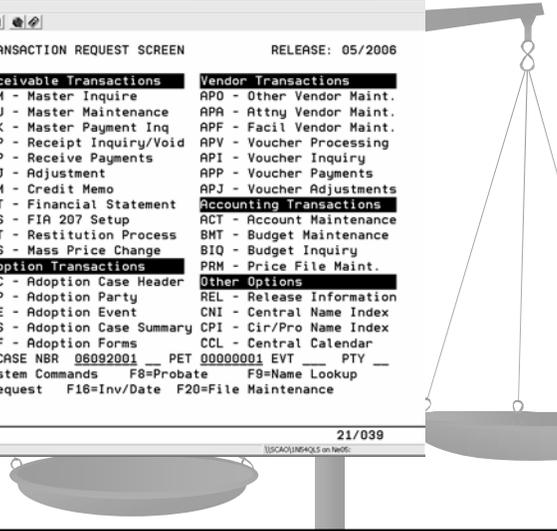
NXT TRAN EVT TYPE ADD CASE NBR 06092001 PET 00000001 EVT PTY

F9=Exit F5=Setup F8=System Commands F8=Probate F9=Name Lookup

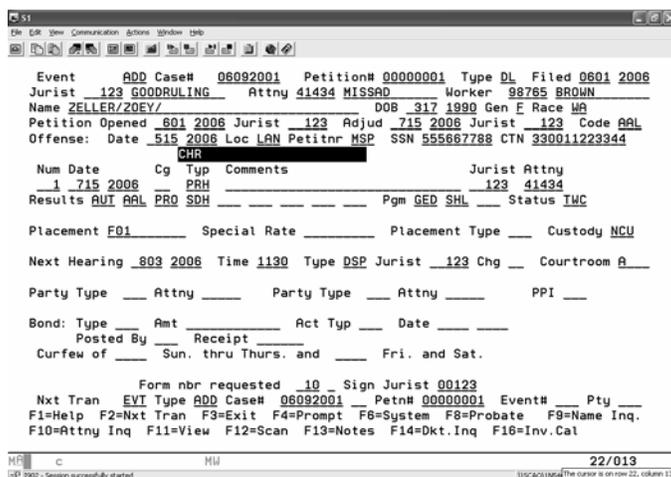
F10=Attorney F14=Docket Request F16=Inv/Date F20=File Maintenance

MP c HW 21/039

MPK2 - Session successfully started \\SCA01MPK2LS on lan05



Event (EVT) Screen



Event ADD Case# 06092001 Petition# 00000001 Type DL Filed 0601 2006
Jurist 123 GOODRULING Attny 41434 MISSAD Worker 98765 BROWN
Name ZELLER/ZOEY/ DOB 317 1990 Gen F Race WA
Petition Opened 601 2006 Jurist 123 Adjud 715 2006 Jurist 123 Code AAL
Offense: Date 515 2006 Loc LAN Petitr MSP SSN 555667788 CTN 330011223344

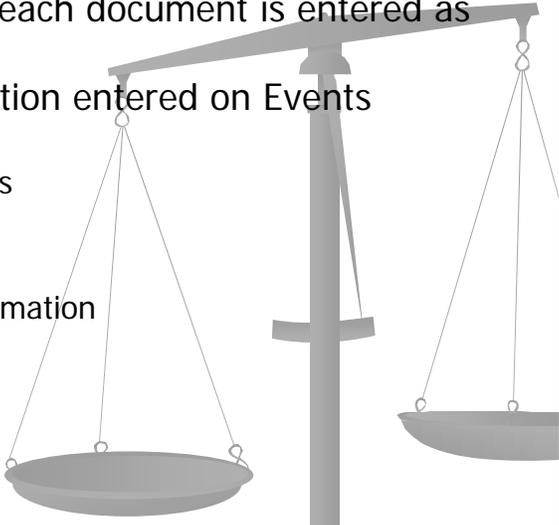
CHR
Num Date Cg Typ Comments Jurist Attny
1 715 2006 PRH 123 41434
Results AUT AAL PRO SDH Pgm GED SHL Status IWC

Placement F01 Special Rate Placement Type Custody NCU
Next Hearing 803 2006 Time 1130 Type DSP Jurist 123 Chg Courtroom A
Party Type Attny Party Type Attny PPI
Bond: Type Amt Act Typ Date
Posted By Receipt
Curfew of Sun. thru Thurs. and Fri. and Sat.

Form nbr requested 10 Sign Jurist 00123
Nxt Tran EVT Type ADD Case# 06092001 Petn# 00000001 Event# Pty
F1=Help F2=Next Tran F3=Exit F4=Prompt F6=System F8=Probate F9=Name Inq.
F10=Attny Inq F11=View F12=Scan F13=Notes F14=Dkt.Inq F16=Inv.Cal

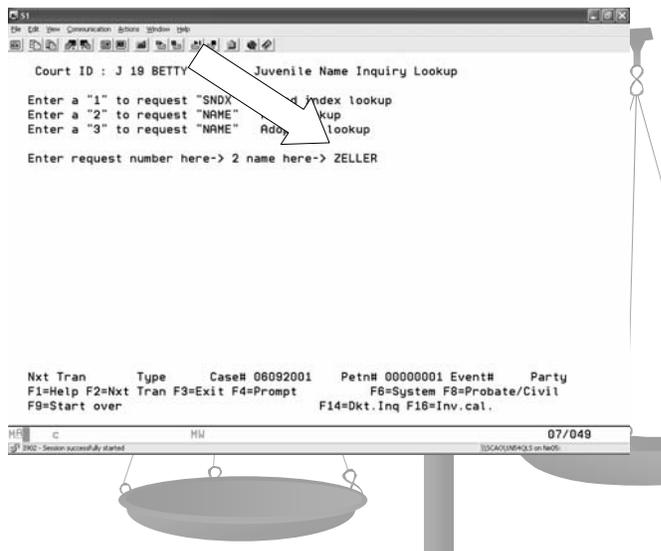
22/013
[[[SCA]]]INQ The cursor is on row 22, column 13.

Event Screen Inquiry (EVT/INQ)

- Each hearing and each document is entered as an "Event"
 - Additional information entered on Events include:
 - Placement changes
 - Results
 - Programs
 - Next Hearing information
 - Programs
 - Legal Status
 - Custody
- 

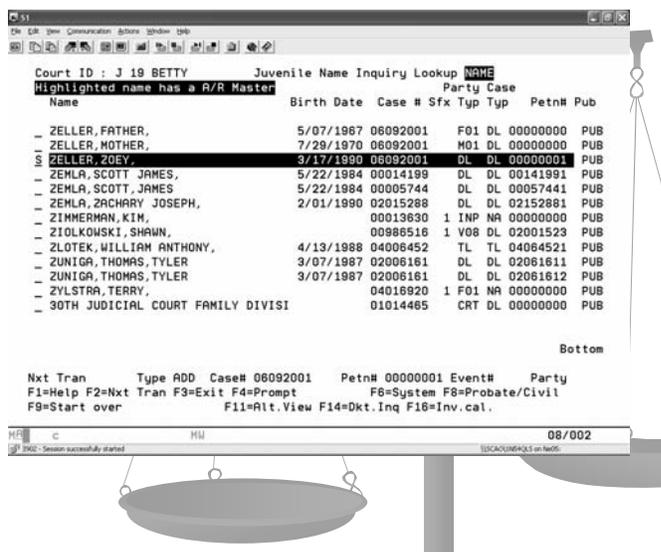
Name Index (F9)

From the Transaction Request Screen, press F9, and then type in all or part of the name of the party and press Enter.



Name Index (F9)

To see a summary, place an S (case summary), N (petition summary), or F (file summary) next to any name on the list and press Enter.



S - Case Summary (SUM/CSE)

```

Case Sum CSE Case# 06092001 Status 0 PUBLIC Type DL Filed 0601 2008
Jurist 123 GOODRULING Attny 41434 MISSAD Worker 98785 BROWN
Name ZELLER,ZOEY DOB 317 1990 Gender F Race WA
SSN 555667788 SID Service Type F
Event Date Typ Petition Chg Placement Comments
10 803 2008 PSV 00000001 AAL PROOF OF SERVICE
9 803 2008 NOH 00000001 AAL NOTICE OF HEARING
203 2007 RVH 930 a.m. AAL
8 803 2008 OSP 00000001 AAL ORDER OF DISPOSITION (DELINQUE
6 803 2008 DSP 00000001 AAL DISPOSITIONAL HEARING - MCR 3
203 2007 RVH 930 a.m. AAL
7 715 2008 OAP 00000001 AAL ORDER AFTER PRELIMINARY HEARIN
2 715 2008 ORC 00000001 AAL ORD REIMB
1 715 2008 PRH 00000001 AAL F01 PRELIMINARY HEARING - MCR 3.93
803 2008 DSP 1130 a.m. AAL
More...

Nxt Tran SUM Type CSE Case# 06092001 Petn# 00000001 Event# 9 Pty
F1=Help F2=Nxt Tran F3=Exit F4=Prompt F6=System
F8=Probate F9=Name Inq F10=Attny Inq F13=Notes F14=Dkt.Inq F16=Inv.Cal
  
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N - Petition Summary (SUM/PET)

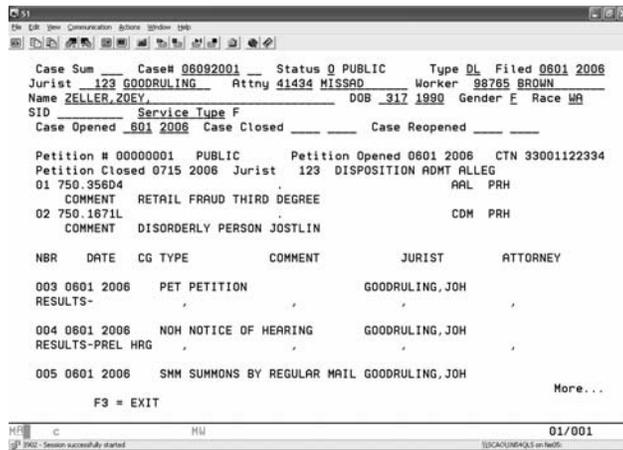
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Petition Case# 06092001 Petition# 00000001 Type DL Filed 0601 2008
Jurist 123 Attorney 41434 Type A Worker 98785 PUBLIC Service Type F
Name GOODRULING Name MISSAD Name BROWN SID
Name ZELLER,ZOEY/ DOB 317 1990 Gen F Race WA SSN 555667788
Petition Opened 801 2008 Jurist 123 Adjud 715 2008 Jurist 123 Code AAL
Petn Authorized 805 2008 Jurist 123 Paper Plate IN CUSTODY 803 2008
Offense Date 515 2008 Loc LAN Petitr MSP CTN 330011223344 CMP 567894561234
Reopen Date

Num Curr/PRCC ACLSI Amnd/PRCC ACLSI Dis Evt
1 750 35804 AAL PRH
Comment RETAIL FRAUD THIRD DEGREE
2 750 1671L CDM PRH
Comment DISORDERLY PERSON JOSTLIN

Nxt Tran SUM Type NXT Case# 06092001 Petn# 00000001 Event# 1 Pty
F1=Help F2=Nxt Tran F3=Exit F4=Prompt F6=System
F8=Probate F9=Name Inq F10=Attny Inq F13=Notes F14=Dkt.Inq F16=Inv.Cal Notes
  
```

F - File Summary



Case Sum Case# 06092001 Status 0 PUBLIC Type DL Filed 0601 2008
Jurist 123 GOODRULING Attny 41434 MISSAD Worker 98765 BROWN
Name ZELLER,ZOEY DOB 317 1990 Gender F Race WA
SID Service Type F
Case Opened 601 2008 Case Closed Case Reopened

Petition # 00000001 PUBLIC Petition Opened 0601 2006 CTN 33001122334
Petition Closed 0715 2006 Jurist 123 DISPOSITION ADMT ALLEG
01 750.35604 AAL PRH
COMMENT RETAIL FRAUD THIRD DEGREE
02 750.1671L CDM PRH
COMMENT DISORDERLY PERSON JOSTLIN

NBR	DATE	CG TYPE	COMMENT	JURIST	ATTORNEY
003	0601 2006	PET PETITION		GOODRULING, JOH	
RESULTS-					
004	0601 2006	NOH NOTICE OF HEARING		GOODRULING, JOH	
RESULTS-PREL HRG					
005	0601 2006	SMM SUMMONS BY REGULAR MAIL		GOODRULING, JOH	

F3 = EXIT More...

HR c MW 01/001
SP 392 - Session successfully started

Event Codes

A list of the most commonly used Event codes is included in your handout

MOST COMMONLY USED EVENT CODES

ABS	ABSTRACT	
ADH	ADJUDICATORY HEARING - MCR 3.941 & MCR 3.971	HRG
ADJ	ORDER OF ADJOURNMENT	
ADV	ADVICE OF RIGHTS AFTER ORDER TERMINATING PARENTAL RIGHTS - JC44	
AFF	AFFIDAVIT	
AMD	AMENDED COMPLAINT	
ANS	ANSWER	
AOE	AFFIDAVIT OF EFFORTS TO LOCATE ABSENT PARENT - JC83	
AOR	ADVICE OF RIGHTS - DELINQUENCY	
APP	APPLICATION TO SET ASIDE ADJUDICATION	
ARB	AUTHORIZATION RETURN OF BOND - JC31	
ASW	ORDER FOR ASSIGNMENT OF WAGES - JC39	
ATF	ADD TO FILE	
ATT	APPEARANCE OF ATTORNEY/GAL/L-GAL - JC07	
BFA	BOND FOR APPEARANCE	
BIR	BIRTH CERTIFICATE	
BND	BOND POSTED	
BRF	BRIEF FILED	
BT	BENCH TRIAL	HRG
BW	BENCH WARRANT ISSUED	
CHV	CHANGE VENUE	
CMO	ORDER COMMITTING JUVENILE	
CMP	COMPLAINT (REQUEST FOR ACTION), PAGE 1,2 - JC01, JC02	
CNS	CONSENT HEARING	HRG
COA	CLAIM OF APPEAL	
CWA	ORDER CANCELLING WAGE ASSIGNMENT - JC58	
DEM	DEMAND	
DHS	ORDER TERMINATING PARENTAL RIGHTS, COMMITMENT TO DHS	
DLS	ORDER DELAYING SENTENCE (DESIGNATED CASE) - JC73	
DPE	ORDER AFTER PRELIMINARY EXAMINATION (DESIGNATEDCASE) - JC69	
DRP	DOCKET REPORT	MTG
DSM	DISMISSAL ORDER	
DSP	DISPOSITIONAL HEARING - MCR 3.943(E) & MCR 3.973	HRG
EXH	EXHIBIT	
EXP	EX PARTE	MTG
EXR	CERTIFICATION OF RECORD	
FAC	FAIL TO APPEAR IN CT ON TIC	
FIA	ORDER TERMINATING PARENTAL RIGHTS, COMMITMENT TO DHS	
FIN	FINANCIAL STATEMENT - JC34	
FJT	JURY TRIAL	HRG
FNG	ORDER FOR FINGERPRINTS	
FOF	FINGERPRINTS ON FILE	
FOH	FORMAL HEARING - MCR 3.971 & MCR 3.941	HRG
FPH	FIRST PHASE WAIVER HEARING - MCR 3.950(D)(1)	HRG
FWS	FACE AND WORKSHEET	
GAL	ORDER APPOINTING GUARDIAN AD LITEM	
HPC	PERMANENT CUSTODY/TERMINATION HEARING	HRG
INQ	INQUIRY HEARING - MCR 3.932 & MCR 3.962	HRG
INT	INTAKE INTERVIEW/ASSESSMENT	MTG
JOC	JUDGEMENT OF CONVICTION (DJ) - JC70	DEPT (DJ) - JC72
JOS	JUDGEMENT OF SENTENCE COMMITMENT TO JAIL (DJ) - JC71	
JUR	DEMAND JURY TRIAL	
MAS	MOTION FOR ALTERNATE SERVICE - JC46	
MOF	MOTION AND ORDER	
MOH	MOTION HEARING	HRG
MOT	MOTION	
NAI	NOTICE OF PROCEEDINGS CONCERNING AMERICAN INDIAN CHILD - JC48	

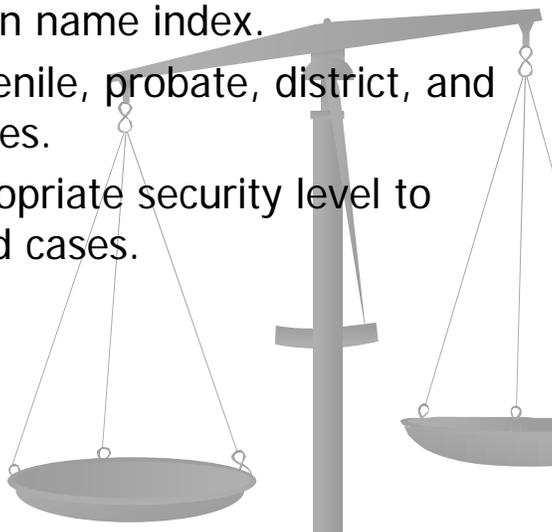
MOST COMMONLY USED EVENT CODES

NFT	NOTICE OF FILING OF TRANSCRIPT AND AFFIDAVIT OF MAILING	
NHP	NOTICE OF HEARING ON PROBATION VIOLATION	
NOD	NOTICE OF HEARING (DESIGNATED CASE) - JC67	
NOH	NOTICE OF HEARING	
NOL	NOLLE PROSEQUI	
NOT	NOTICE	
NPH	NOLLE PROSEQUI HEARING	HRG
NWJ	NOTICE OF HEARING TO WAIVE JURISDICTION	
OAA	ORDER REMOVING ALLEGED ABUSER FROM CHILD'S HOME (CPP) - JC65	
OAD	DESIGNATION HEARING	HRG
OAP	ORDER AFTER PRELIMINARY HEARING/INQUIRY	
OAS	ORDER FOR ALTERNATE SERVICE - JC47	
OBJ	OBJECTION	
OCA	ORDER COMMITTING TO AN AGENCY OR DEPARTMENT	
OCC	ORDER FOR CONTEMPT OF COURT - JC40	
OCT	ORDER FOR COUNSELING AND TESTING FOR DISEASE/INFECTION & DNA PROFILE	
ODG	ORDER AFTER DESIGNATION HEARING	
ODH	ORDER OF ADJUDICATION (DELINQUENCY PROCEEDINGS)	
ODN	ORDER OF DISPOSITION, CHILD IN HOME (CHILD PROTECTIVE PROCEEDINGS)	
ODP	ORDER AFTER DENIAL OF PERSONAL PROTECTION ORDER EX PARTE	
ODR	ORDER OF DISPOSITION, CHILD REMOVED FROM HOME(CHILD PROTECTIVE PRCDNG)	
OFA	ORDER FOLLOWING ADJUDICATION (CHILD PROTECTIVE PROCEEDINGS)	
OFC	ORDER APPOINTING APPELLATE COUNSEL	
OHC	ORDER FOR WRIT OF HABEAS CORPUS	
OOP	ORDER OF PROBATION (DESIGNATED CASE) - JC74	
OPD	PRELIMINARY EXAMINATION (DESIGNATED CASE)	HRG
OPN	OPINION FILED	
OPP	ORDER FOLLOWING PERMANENCY PLANNING HEARING (CHILD PROTECTIVE PRCDNG)	
OPT	ORDER OF DISPOSITION FOLLOWING POST-TERMINATION REVIEW HEARING (CPP)	
ORA	ORDER FOR ADOPTION	
ORC	ORDER FOR REIMBURSEMENT - JC38	
ORD	ORDER	
ORE	ORDER TO RE-ASSIGN	
ORJ	ORDER TO TRANSFER JURISDICTION - JC29	
ORS	ORDER TO PAY SUBSIDY	
OSP	ORDER OF DISPOSITION (DELINQUENCY PROCEEDINGS)	
OTA	ORDER TERMINATING PARENTAL RIGHT AFTER RELEASE	
OTC	ORDER TO APPREHEND/DETAIN OR TO PLACE INTO PROTECTIVE CUSTODY - JC05	
OTF	ORDER TERMINATING RIGHTS OF FATHER W/O RELEASE	
OTJ	REQUEST AND ORDER TERMINATING COURT JURISDICTION - JC36	
OTN	ORDER TERMINATING RIGHTS OF NCP	
PCN	PLACEMENT CHANGE NOTICE	
PET	PETITION	
PFH	PUTATIVE FATHER HEARING	HRG
PFS	PUTATIVE FATHER STATEMENT	
PHC	PETITION FOR HABEAS CORPUS	
PHN	ORDER AFTER PRELIMINARY HEARING/INQUIRY, CHILD NOT REMOVED (CPP)	
PHR	ORDER AFTER PRELIMINARY HEARING/INQUIRY, CHILD REMOVED FROM HOME (CPP)	
POH	PUBLICATION OF HEARING	
PPH	PERMANENCY PLANNING HEARING - MCR 3.976(B)(2) & (3)	HRG
PPS	PERSONAL PROOF OF SERVICE	
PRA	PROGRESS REVIEW ACT150 - MCR 3.945(C)(1)	HRG
PRB	ORDER OF PROBATION	
PRC	PRETRIAL CONFERENCE	MTG
PRH	PRELIMINARY HEARING - MCR 3.935 & MCR 3.965	HRG
PRP	AFFIDAVIT OF PUBLICATION	
PSC	PETITION TO SHOW CAUSE	

MOST COMMONLY USED EVENT CODES	
PSV	PROOF OF SERVICE
PT	PRETRIAL - MCR 3.922 HRG
PTP	PETITION (SUPP) TO TERMINATE PARENTAL RIGHTS
PTR	POST-TERMINATION REVIEW HEARING - MCR 3.978 HRG
PTT	PETITION (ORIG/AMD) TO TERMINATE PARENTAL RIGHTS
PUB	ORDER FOR PUBLICATION ON HEARING
PVH	PROBATION VIOLATION HEARING HRG
RAA	REQUEST FOR APPOINTMENT OF ATTORNEY - JC06
RCH	ORDER REMOVING CHILD AFTER EMERGENCY REMOVAL HEARING (CPP)
RES	RESTITUTION HEARING
RFA	REPORT FROM AGENCY
RFC	REQUEST AND ORDER FOR COURT APPOINTED APPELLATE COUNSEL
RMH	EMERGENCY REMOVAL HEARING - MCR 3.974(B) HRG
ROR	REQUEST AND ORDER FOR REVIEW OF REFEREE RECOMENDATION - JC42
RPG	RLSE CHILD BY PAR/GDN
RPH	RECORD OF PRELIMINARY HEARING (DELINQUENCY PROCEEDING) - JC09
RRC	RPT/REC CERTIFICATE OF ORDERING OF TRANSCRIPT ON APPEAL
RVH	REVIEW HEARING HRG
SBM	SUBPOENA BY REGULAR MAIL
SBR	SUBPOENA BY REGISTERED MAIL
SDR	SUPPLEMENTAL ORDER OF DISPOSITION FOLLOWING REVIEW HEARING (CPP)
SHH	SHOW CAUSE HEARING HRG
SOA	SUBSTITUTION OF ATTORNEY
SOD	DISPOSITIONAL REVIEW HEARING - MCR 3.944(E) & MCR 3.974(C) HRG
SOR	SEX OFFENDER REGISTRATION
SPA	SUPPLEMENTAL PETITION ASSIGNED
SPH	SECOND PHASE WAIVER HEARING - MCR 3.950(D)(2) HRG
SPN	PETITION (SUPPLEMENTAL) NOT TERMINATING PARENTAL RIGHTS
SRE	STATUTORY REVIEW HEARING - MCR 3.975(A) HRG
STC	SETTLEMENT CONFERENCE MTG
STP	STIPULATION
SUB	SUBPOENA ISSUED
TRF	TRAFFIC HEARING HRG
TRJ	PETITION RECEIVED OTHER COUNTY.
TRP	PARENTAL RIGHTS TERMINATION HEARING - MCR 3.977 HRG
TSP	TRANSCRIPT
VIO	VIOLATION OF PROBATION PETITION
WAA	WAIVER OF APPOINTMENT OF ATTORNEY - JC06
WAI	MOTION TO WAIVE JURISDICTION AND NOTICE - JC18
WIT	WITNESS LIST
WJT	WAIVER OF TRIAL BY JURY AND ELECTION TO BE TRIED WITHOUT JURY
WNH	WAIVER OF NOTICE OF SUMMONS/HEARING - JC23
WNL	WARNING LETTER
WTJ	WAIVER OF TRIAL BY JURY AND ELECTION TO BE TRIED WITHOUT JURY

Central Name Index (CNI)

- Cross-application name index.
- Contains all juvenile, probate, district, and circuit court cases.
- Must have appropriate security level to view suppressed cases.



Central Name Index (CNI)

USER: J198BETTY TRANSACTION REQUEST SCREEN RELEASE: 05/2006

Juvenile Transactions	Receivable Transactions	Vendor Transactions
CSE - Case	ARM - Master Inquire	APD - Other Vendor Maint.
PET - Petition	ARU - Master Maintenance	APR - Attny Vendor Maint.
PTY - Party	CHK - Master Payment Inq	APF - Facil Vendor Maint.
EVT - Event	LUP - Receipt Inquiry/Void	APV - Voucher Processing
IDX - Index	ARP - Receive Payments	API - Voucher Inquiry
ACK - Acknowledgment	ADJ - Adjustment	APP - Voucher Payments
TRF - Traffic	CRM - Credit Memo	APJ - Voucher Adjustments
INT - Intake	FST - Financial Statement	Accounting Transactions
DOC - Document	DSS - FIA 207 Setup	ACT - Account Maintenance
SUM - Summary	RST - Restitution Process	BMT - Budget Maintenance
FRD - Financial Order	MSS - Mass Price Change	BIO - Budget Inquiry
		PRM - Price File Maint.
Reports	Adoption Transactions	Other Options
RP - Juvenile	ADC - Adoption Case Header	REL - Release Information
RP - Financial	ADP - Adoption Party	CNI - Central Name Index
RP - Adoption	ADE - Adoption Event	CPI - Cir/Pro Name Index
	ADS - Adoption Case Summary	CCL - Central Calendar
	ADF - Adoption Forms	

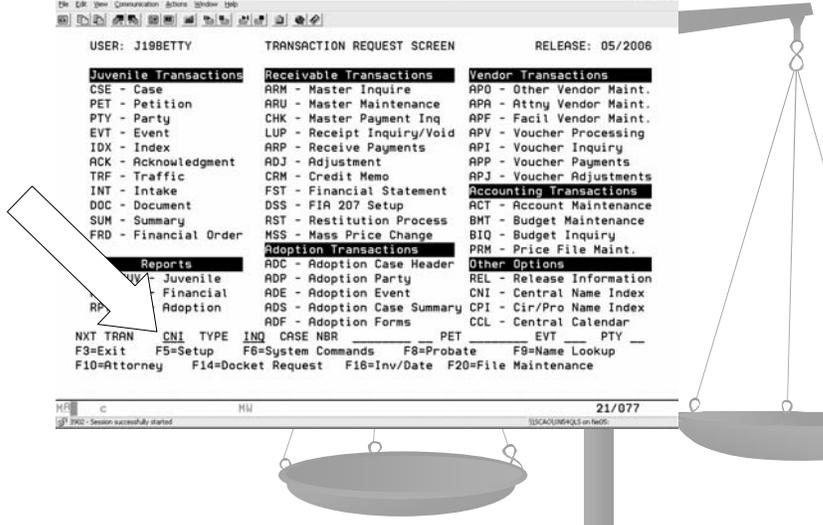
NXT TRAN CNI TYPE INQ CASE NBR PET EVT PTY

F3=Exit F5=Setup F6=System Commands F8=Probate F9=Name Lookup

F10=Attorney F14=Docket Request F18=Inv/Date F20=File Maintenance

HP C HW 21/077

MSG - Screen successfully started TSCALIBRARY on MSG



Document Summary (DOC/SUM)

1. In the matter of ZOEY ZELLER 9/17/1990
(name(s), alias(es), DOB) Petition #: 00000001

2. Date of hearing: 7/15/2008 JUDGE: JOHN GOODRULING 123

THE COURT FINDS:

3. The court has received a complaint or a petition alleging that the juvenile comes within the provisions of MCL 712B.2.

4. () a. A preliminary inquiry has been made, and it is in the interests of the public and the juvenile that the petition () not be authorized. () be referred to alternate services. () be placed on the consent calendar. () be set for further inquiry. () be set for preliminary hearing on the formal calendar.

F3 = EXIT PRESS ENTER TO PRINT

HR c HW 01/002
MSG - Session successfully started TSCACUMRQLS on 08/05

Notes (F13)

Court ID : J 19 BETTY Case File Notes Party
Case sfx Name 06092001 ZELLER,ZOEY, J01

ZOEY CALLED ON 9-1-06 AND PROMISED TO COME IN AND PAY \$10.00 BY 9-8-06.
09-01-06 - EXTENDED ZOEY'S CURFEW TO 10:00 PM SO SHE CAN BE IN HER SISTER'S WEDDING ON SATURDAY.

This record is on file

F1=Help F2=Top Text F3=Exit F5=Print F6=System F7=Prv.Page F16=Inv.Cal Page 001

HR c HW 09/001
MSG - Session successfully started TSCACUMRQLS on 08/05

Address Changes (Juvenile)

Permanent address changes for a juvenile should be entered on the CSE screen.

Temporary address changes (placements) are entered as PCN events.

Case# 08092001 Status 0 Type DL Filed 601 2006
 Jurist 123 Attorney 41434 Type A Worker 98765 Public P Service Type F
 Name GOODRULING Name MISSAD Name BROWN SSN 555667788
 Name ZELLER, ZOEY, DOB 317 1990 Gender F Race WA
 Address 123 MAIN STREET
 City LANSING ST MI ZIP 48909 Phone 888 339-1547 SID
 School-home LAN Attending Grade 11 DLN 2239445566778 MI
 Insurance Policy Effective Purge Date 317 2020
 Group# Service Code Microfilm Number
 Medicaid I.D. Effective FIA Case#
 STATUS INFORMATION:
 Case Opened. 601 2006
 Case Closed.
 Case Reopen.
 Custody..... NCU 715 2006
 Legal..... TWC 715 2006 TEMPORARY WARD SUPERVISED BY COURT
 Placement... F01 715 2006
 Placmnt Type PHP 715 2006 PLACE IN HOME OF PARENT-COURT
 Program..... GED 715 2006 GED PROGRAM
 SHL 715 2006 SHOPLIFTER'S PROGRAM
 Nxt Tran CSE Type MOD Case# 08092001 Petn# 00000001 Event# 1 Pty
 F1=Help F2=Nxt Tran F3=Exit F4=Prompt F6=System
 F8=Name Inq F10=Attny Inq F13=Notes F14=Dkt.Inq F16=Inv.Cal Notes

Address Changes (Parents)

Address changes for parents should be entered on the PTY screen.

Party MOD Case# 08092001 Type DL Filed 601 2006
 Jurist 123 GOODRULING Attny 41434 MISSAD Worker 98765 BROWN
 Name ZELLER, ZOEY, DOB 317 1990 Gen F Race WA
 SSN 555667788
 Nbr Desc Name DOB Petition Attny Typ ARM
 1 F01 ZELLER, FATHER, 507 1967 00000000
 Address 123 MAIN STREET
 City LANSING ST MI ZIP 48909 Phone 888 339-1547
 Soc Sec # 000000000 DLN Public
 Cmnt JUVENILE RESIDES WITH FATHER Chg by on
 2 M01 ZELLER, MOTHER, 729 1970 00000000
 Address 587 PLEASANT STREET
 City LANSING ST MI ZIP 48909 Phone 517 373-7451
 Soc Sec # 000000000 DLN Public
 Cmnt Chg by on
 More...
 Nxt Tran PTY Type MOD Case# 08092001 Petn# 00000001 Event# 1 Pty
 F1=Help F2=Nxt Tran F3=Exit F4=Prompt F6=System
 F8=Probate F9=Name Inq F10=Attny Inq F13=Notes F14=Dkt.Inq F16=Inv.Cal Notes

Summary of Placements (SUM/PLA)

The SUM/PLA screen will list each placement a juvenile/child has had.

The screenshot displays a software window titled 'SUM/PLA' with a menu bar (File, Edit, View, Communication, Actions, Window, Help) and a toolbar. The main content area shows the following information:

Place Sum PLA Case# 06092001 Type DL Filed 0601 2006
Jurist 123 GOODRULING Attny 41434 MISSAD Worker 98765 BROWN
Name ZELLER, ZOEY, DOB 317 1990 Gender E Race WA
SSN 555667788 SID _____

Event	Date	Placement	Hrg	Petition	Placement Name
<u>11</u>	<u>803 2006</u>	<u>FOSTER</u>	<u>PCN</u>	<u>00000001</u>	<u>FOSTER, JOHN & SALLY,</u>
<u>1</u>	<u>715 2006</u>	<u>FD1</u>	<u>PRH</u>	<u>00000001</u>	

Bottom

Nxt Tran SUM Type PLA Case# 06092001 Petn# 00000001 Event# 1 Pty _____
F1=Help F2=Nxt Tran F3=Exit F4=Prompt F6=System
F8=Probate F9=Name Inq F10=Attny Inq F13=Notes F14=Dkt.Inq F16=Inv.Cal Notes

HEM C HMJ 22/013
JMS - Session successfully started JSCA/060423 on text01

Using Function Keys

- Function keys can be helpful to move around the system more efficiently. In your handout are descriptions of function keys that you might find beneficial.

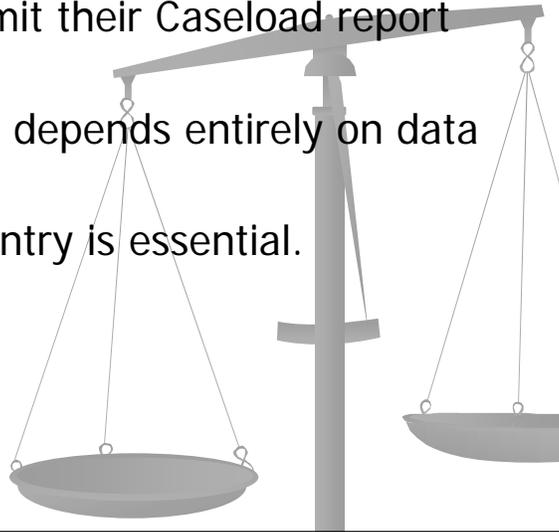
Using Function Keys

Function keys can be helpful to move around the system more efficiently. Here are descriptions of function keys you might find beneficial:

F1	Help	Place your cursor on any field and chances are there will be help text available to describe the field or the nature of the information to be entered into it. Press F1 on the name of any report on the Reports Menu for a brief description of that report.
F2	Hop Line	Press F2 from anywhere on the screen and your cursor will move to the Next Transaction line, or Hop Line.
F3	Exit	The F3 key will exit – and will not save any data that you have entered on a screen.
F4	Prompt	Pressing the F4 key will reveal a table behind a field (if one exists). For example, if the cursor is on the Attorney field, press F4 to see the Michigan Bar file. If the cursor is on the Event Type field, press F4 and all possible event codes will be revealed.
F6	System Commands	Pressing F6 will take you to a menu that gives access to printers, among other things.
F9	Name Lookup	
F13	Notes	
F14	Dockets	A number of dockets are available on the JIS system. The docket is available for any combination of juvenile and/or probate matters, but does not include circuit. Use CCL to include all hearings.
F16	Date Calculator	Calculate a future date by entering a current date and any number of days. For example, if you would like to know a future date for a 91 day hearing from today, enter today's date and 91 in the number field and press Enter.

Time Guidelines

- The courts submit their Caseload report annually.
- Caseload report depends entirely on data entry.
- Accurate data entry is essential.



Where to Find Help

- Each court should have one copy of each PCS Manual (Probate, Juvenile, Adoption, Financial). Additional copies can be downloaded from our website: www.courts.mi.gov/jis
- Questions can be sent via email to pcshelpdesk@courts.mi.gov
- Help desk toll free number 888-339-1547, option 2

