

Notes:

Judicial Information Systems



Juvenile/Family Caseload Quick Reference Guide

Juvenile/Family Caseload Quick Reference Guide

This quick reference guide was developed for the purpose of expedited data entry as it pertains to the caseload report. Each section of the caseload report applicable to the Juvenile/Family Division of the Circuit Court is included in this guide. Certain sections of the report have been included for Probate Courts that still handle Circuit Court case types in their court.

The terms used are the standards associated with certain fields on the caseload report. All tables correspond with these explanations unless noted by an * followed by a letter (Example: *A, *B, etc). They are then further explained next to or below that table.

When referring to “disposed” for juvenile case types (DL, DJ, NA, PJ and TL), the adjudication field on the Petition Screen or the charge disposition field on the Traffic Screen is used for Part 2 of the caseload report. The Order of Disposition (signed) is used to end the aging of a DL and NA petition for Part 4 of the caseload report.

For all other case types, the term disposition is used for cases reported for Parts 2 and 4 of the caseload report.

Part 4 case age for juvenile petitions does not begin until the petition is authorized. Therefore, Part 1 of the report for petitions filed may be more than Part 4 of the report for petition age.

For all other case types, case age begins when the case is filed or reopened and Parts 1, 2 and 4 of the report should balance.

P1. Beginning Pending	= 5	and	
 New Filings	= 9	and	
 Reopened	= 1	and	
P2. Method of Disposition	= 6 cases with dispositions		should equal
P4. Case Age at Disposition and Pending Case Age	= 9 Pending and 6 Disposed		

Notes:

Notes:

Beginning Pending: Beginning pending numbers will always print, regardless of the quarter or date range of the report. Pending refers to a case or petition that does not have a disposition or a petition that does not have an adjudication. If the disposition or adjudication date is populated with a date prior to the report begin date, then it is NOT pending and will not be reported as Beginning Pending.

New Filings: The filing date is determined from the case/petition/traffic screen (depending on case type). Exceptions to this will be listed along with the corresponding table.

Reopened Cases: If the reopen date is within the reporting period the case/petition will be counted as reopened.

Disposed: Adjudications are entered on the petition, traffic or case screen in the adjud./dsp field.

History File: Adjudications and reopened petitions/cases will be tracked through the history file. All adjudications and reopens will be recorded for caseload purposes.

Part 4 - Case Age: Caseload Part 4 measures the age of a case/petition and is reported by Judge for each court. For juvenile, the age of the petition is based the authorization date and the entry of the signed Order of Disposition on the petition, subtracting time as appropriate per petition. Petitions that are Inactive will be skipped. The age of case is based on the file date and disposition date, subtracting time as appropriate for each case type. For reopened petitions/cases, the amount of time from the disposition to the reopen will be subtracted out. The history file is read to determine of the age.

Part 1: NEW FILINGS AND REOPENED CASES

Section E: Juvenile

Line	CASE TYPE	DJ	DL	PJ	TL
1	Beginning Pending (*A)				
2	New Petitions (*B)				
3	Reopened (*C)				

***A: Beginning Pending Petitions:** Each petition/ticket without an adjudication at the beginning of the report period will be counted as Beginning Pending.

***B: New Petitions:** Each petition/ticket opened within the report period will be counted as a new petition.

***C: Reopened:** Each petition/ticket reopened within the report period will be counted as reopened.

SCAO 40B - ACTIVITY IN CHILD PROTECTIVE PROCEEDINGS

B. Activity in Child Protective Proceedings	Number
18. Preliminary Inquiries	INQ
19. Preliminary hearings	PRH
20. Pretrials	CPT, PT
21. Pre-Disposition Motion Hearings (OPEN Petitions)	MOH
22. Pleas of Admission/No Contest Hearings	FOH, ADH
Trials	
23. Bench	BT
24. Jury	FJT
25. Original Dispositional Hearings	DSP
26. Post-Disposition Motion Hearings	MOH
27. Dispositional Review Hearings	SRE, PPH, EPH, SOD
28. Progress Review Hearings	PRN, RMH
29. Termination of Parental Rights hearing	TRP
30. Post-Termination Review Hearings	PTR
31. Rehearings	REH
32. Show Cause Hearings	SHH
33. Other * All other hearing types will be counted in Other	*

SCAO 40B - ACTIVITY IN DELINQUENCY PROCEEDINGS

NOTE: The SCAO 40B report is no longer required by SCAO; however the report may still be generated.

A. Activity in Delinquency Proceedings	Number		
	Criminal Statute and Ordinance	Status	Traffic & Ordinance
1. Preliminary Inquiries	INQ, TFC	INQ, TFC	INQ, TFC
2. Preliminary hearings	PRH	PRH	PRH
3. Pretrials	CPT, PT	CPT, PT	CPT, PT
4. Pre-Disposition Motion Hearings	MOH	MOH	MOH
5. Pleas of Admission/No Contest Hearings	FOH, ADH	FOH, ADH	FOH, ADH
Trials			
6. Bench	BT	BT	BT
7. Jury	FJT	FJT	FJT
8. Original Dispositional Hearings	DSP	DSP	DSP
9. Post-Disposition Motion Hearings	MOH, WKR	MOH, WKR	MOH, WKR
10. Dispositional Review Hearings	DRH	DRH	DRH
11. Supplemental Dispositional Hearings	SOD, PVH	SOD, PVH	SOD, PVH
Waiver Hearings			
12. Phase I	FPH	FPH	FPH
13. Phase II	SPH	SPH	SPH
14. Hearings to Extend Jurisdiction	PRA, RCR, RRH	PRA, RCR, RRH	PRA, RCR, RRH
15. Rehearings	REH	REH	REH
16. Show Cause Hearings	SHH	SHH	SHH
17. Other *All other hearing types will be counted in Other.	*	*	*

Part 1: NEW FILINGS AND REOPENED CASES

Section F: Child Protective

Line	CASE TYPE	NA	*D Children
1	Beginning Pending	*A	
2	New Petitions	*B	
3	Reopened	*C	

NOTE: One petition count will be reported for the NA column regardless of the number of children listed on the petition. Children are counted separately in the second column.

***A: Beginning Pending Petitions:** Each petition without an adjudication at the beginning of the report period will be counted as Beginning Pending.

***B: New Petitions:** Each petition opened within the report period will be counted as a new petition.

***C: Reopened:** One count will be reported for each petition reopened during the report period.

***D: Children:** The number of children on each petition will be counted.

Part 1: NEW FILINGS AND REOPENED CASES

Section F: Child Protective

Line	CASE TYPE	NA	Children
4	Termination Petitions (Original/Amended)	PTT	
5	Termination Petitions (Supplemental)	PTP	
6	Supplemental Petitions	SPN	

Termination and Supplemental Petitions **are not** entered on the petition screen. They must be recorded and entered on the Event (EVT) Screen. One count per petition will be reported in this section and each child on the petition/event will be reported in the children column.

Number of children in **Section F, Line 2** (see previous page) who have had prior court jurisdiction under Child Protective Proceedings in any county in the state..

Line	Children (NA)
7	*E

***E:** Each child will be counted if the Prior Jurisdiction field on the petition screen is flagged as "Y".

Part 4: CASE AGE AT DISPOSITION AND PENDING CASE AGE

Section I: Ancillary Proceedings (Admissions and Mental Commitments)

Line	CASE TYPE	MI	JA
1	Disposed 0-14 Days		
2	Disposed 15-28 Days		
3	Disposed + 28 Days		
4	Disposed 0-14 Days - DFH		
5	Disposed 15-28 Days - DFH		
6	Disposed + 28 Days - DFH		
7	Pending 0-14 Days		
8	Pending 15-28 Days		
9	Pending + 28 Days		
10	Pending 0-14 Days - DFH		
11	Pending 15-28 Days - DFH		
12	Pending + 28 Days - DFH		

Probate Header (HDR) screen must have an 'X' in the ancillary field for the case to be counted in this area.

DFH - Represents that these rows have a Demand for Hearing.

Filing Events = AFH, PFH, CHM, OBH, PCT, PAS or PCO

Demand for Hearing Events = DFH

JA Filing Events = PJA, OBJ

Disposed - Not a DFH event : Age is calculated from filing event date through filing event disposition. The petition will be counted in the appropriate column/row of the table.

Disposed - DFH event entered: Age is calculated from filing event date to DFH event disposition date, less the time from filing event disposition date to the DFH event date. The petition will be counted in the appropriate column/row of the table.

Pending - Not a DFH event: Age is calculated from filing event date through report end date. The petition will be counted in the appropriate column/row of the table.

Pending - DFH event entered: Age is calculated from filing event date to report end date, less the time from filing event disposition date to the DFH event date. The petition will be counted in the appropriate column/row of the table.

NOTE: MI cases must be entered on the Probate Module of the Probate Court System. Cases that are deferred and have subsequent demand for hearing events entered will be counted twice on this report. Also note that the deferral period will not be used in calculating the total number of days.

Part 4: CASE AGE AT DISPOSITION AND PENDING CASE AGE
Section I: Ancillary Proceedings (Guardianships and Conservatorships)

Line	CASE TYPE		CA	CY	DD	GA	GL	GM	LG	PO
1	Disposed	0-182 Days								
2	Disposed	183-364 Days								
3	Disposed	+364 Days								
4	Pending	0-182 Days								
5	Pending	183-364 Days								
6	Pending	+364 Days								

NOTE: Cases must be entered on the Probate Module of the Probate Court System.

OBJ = Objections/Contested matter events will be used to calculate this section. Probate Header ancillary field must be marked with "X" to be counted as ancillary.

Disposed - OBJ events that are disposed within the reporting period. The OBJ event date will be subtracted from the disposition date of the OBJ event giving the number of days this contested matter took to dispose. The contested matter will be counted in the appropriate column/row of the above table.

Pending - OBJ events that are **NOT** disposed as of the last date of the reporting period. The OBJ event date will be subtracted from the report end date giving the number of days this contested matter has remained pending. The contested matter will be counted in the appropriate column/row of the above table.

Part 1: NEW FILINGS AND REOPENED CASES
Section G: Adoption

Line	CASE TYPE	AB	AC	AD	AF	AG	AM	AN	AO	AY
1	Beginning Pending									
2	New Filings									
3	Reopened (*A)									

***A:** Reopened cases are counted after they have been disposed (not closed).

Releases

Line	CASE TYPE	RB	RL
4	Releases Executed		

Disposition date must be within the reporting period with a disposition code of RLE - Release Executed.

Other Matters

Line	OTHER MATTERS	
5	Petitions for Confidential Intermediary	*A
6	Requests for Release of Information	*B

***A:** If an event of ACI is entered within the reporting period the case will be counted here.

***B:** If an event of ADI or ADN is entered within the reporting period the case will be counted here.

Part 1: NEW FILINGS AND REOPENED CASES

Section H: Miscellaneous Family

Line	CASE TYPE	EM	ID	NB	NC	PH	PP	PW	VF	VP
1	Beginning Pending									
2	New Petitions									
3	Reopened									

PH, PP and VP case types are not tracked by the PCS system, they are Circuit Court case types.

NB cases may be entered on the Probate Court System through the Probate Module or the Adoption Module.

PW cases **MUST** be entered on the Parental Waiver Module to be counted on caseload.

NOTE: EM, ID and NC cases must be entered on the Probate Module in the PCS system. PW cases must be entered on the Parental Waiver Module of the PCS system.

Line	CASE TYPE	JG
4	Guardianships Created	*A
5	Guardians Terminated	OTG
6	Guardianships Revoked	ORV

*A: Case open date

Part 4: CASE AGE AT DISPOSITION AND PENDING CASE AGE

Section H: Miscellaneous Family

Line	CASE TYPE	EM	ID
1	Disposed 0-91 Days		
2	Disposed + 91 Days		
3	Pending 0-91 Days		
4	Pending + 91 Days		

Case Age begin date is derived from the Header (HDR) date field (open date). The end date is derived from the Dispo (disposition) date field and will be used to calculate these sections.

Disposed: The Header dispo date must fall within the report period. The Header open date will be subtracted from the disposition date to calculate the number of days for disposition.

Pending: The Header dispo date is null or after the end date of the report period. The Header open date will be subtracted from the report end date to calculate the number of days pending.

Line	CASE TYPE	*PW
5	Disposed 0-5 Days	
6	Disposed + 5 Days	
7	Pending 0-5 Days	
8	Pending + 5 Days	

*NOTE: PW cases MUST be entered on the Parental Waiver Module. EM, ID and NC cases must be entered on the Probate Module of the PCS system. NB cases should be entered on the Adoption Module.

Line	CASE TYPE	NB
9	Disposed 0-273 Days	
10	Disposed + 273 Days	
11	Pending 0-273 Days	
12	Pending + 273 Days	

Line	CASE TYPE	NC
13	Disposed 0-126 Days	
14	Disposed +126 Days	
15	Pending 0-126 Days	
16	Pending +126 Days	

Line	CASE TYPE	VF
27	Disposed 0-21 Days	
28	Disposed + 21 Days	
29	Pending 0-21 Days	
30	Pending 21 Days	

Part 4: CASE AGE AT DISPOSITION AND PENDING CASE AGE

Section G: Adoptions

Line	CASE TYPE		AB	AC	AD	AF	AG	AM	AN	AO	AY
1	Disposed	0-287 Days									
2	Disposed	288-364 Days									
3	Disposed	+364 Days									
4	Pending	0-287 Days									
5	Pending	288-364 Days									
6	Pending	+ 364 Days									

Case Age: Begin date is derived from the Adoption (ADC) Case or Probate Header (HDR) date field (open date). The end date is derived from the Disposed/Dispo (disposition) date field and will be used to calculate this section.

Disposed: The case disposition date must fall within the report period. The Case or Header open date will be subtracted from the disposition date to calculate the number of days for disposition.

Pending: Pending cases will be counted if the case disposition date is null or after the end date of the report period. The case open date will be subtracted from the report end date to calculate the number of days pending.

Line	CASE TYPE (Rescission)		AY
1	Disposed	0-91 Days	
2	Disposed	+91 Days	
3	Pending	0-91 Days	
4	Pending	+91 Days	

Case Age begins when the case is reopened **and** an event of **PFR** (Petition for Rescission) is entered on an **AY** case.

Disposed: The Adoption or Header disposition date falls within the report period. The date of the PFR event will be subtracted from the disposition date to calculate the numbers of days for disposition of the petition.

Pending: Pending cases will be counted if the Adoption or Header disposition date is null or is after the end date of the report period. The **PFR** event date will be subtracted from the report end date to calculate the number of days pending.

Part 1: NEW FILINGS AND REOPENED CASES

Section I: Ancillary Proceedings - Guardianships, Conservatorships, Admissions, Mental Commitments

Line	CASE TYPE	CA	CY	DD	GA	GL	GM	JA	LG	MI	PO
1	Beginning Pending Petitions							*A		*B	
2	New Filings			*C				*D		*E	

***A:** Event of OBJ or PJA with a date before Jan 1st of the report year that was undisposed as of January 1st must be found on the Schedule (SCH) Screen for this to be counted.

***B:** Event of AFH, PFH, OBH, PCT, PCO, PAS, CHM or DFH with a date before Jan 1st of the report year that was undisposed as of January 1st must be found on the Schedule (SCH) Screen for this to be counted.

***C:** DD 5 year partial appointment must be closed and reopened with at least one day between the close and reopen dates for the system to count the case.

***D:** Event of PJA or OBJ with a date in the reporting period must be entered on the Schedule (SCH) Screen for this to be counted.

***E:** Event of AFH, PFH, PAS, CHM or OBH with a date in the reporting period must be entered on the Schedule (SCH) Screen for this to count.

NOTE: Ancillary cases must be entered on the Probate Module of the PCS system.

Part 2: METHOD OF DISPOSITION (ADJUDICATION)

Section E: Juvenile - DL & TL

Line	CASE TYPE	DL	TL
1	Jury Verdict	JUR	JUR
2	Bench Verdict	BT	BT
3	Admission/No Contest	AAL, PNC, GLT, CCJ	AAL, PNC, GLT, CCJ
4	Prosecutor Waiver	5DA	
5	Traditional Waiver	WCR	
6	Nolle Prosequi	NOL	NOL
7	Dismissed by Court	PDM, CDM, CSD	PDM, CDM, CSD
8	Dismissed Incompetent	DIC	
9	Consent Calendar	CCP	CCP
10	Transferred	WAI, CHV, TTC	WAI, CHV, TTC
11	Diversion/Not Authorized	DVT, NAP	
12	Designation Granted	DGT	DGT
13	Inactive Status	FAC, CEV, RST	FAC
14	Not Charged	NCG	NCG
15	Case Type Change (*A)		

DL: Method of Disposition is recorded from the **Adjud/Dis** field on the Petition (PET) Screen

TL: Method of Disposition is recorded from the **Dsp** field on the Traffic (TRF) Screen.

The adjudication date must fall within the report period to be counted for Part 2 of the caseload report.

The highest level of adjudication will be captured for this section of the report.

***A:** DL and TL cases will never have this level of disposition on the JIS system.

NOTE: Do not enter Bench Trial (BT) or Jury Trial (JUR) as a charge disposition (DIS field on the Petition Screen)

Part 4: CASE AGE AT DISPOSITION AND PENDING CASE AGE

Section F: Child Protective

Line	CASE TYPE	NA
1	Disposed 0-84 Days Child in Placement	*A&*C
2	Disposed 85-98 Days Child in Placement	*A&*C
3	Disposed +98 Days Child in Placement	*A&*C
4	Pending 0-84 Days - Child in Placement	*A&*D
5	Pending 85-98 Days - Child in Placement	*A&*D
6	Pending +98 Days - Child in Placement	*A&*D
7	Disposed 0-119 Days Child not in Placement	*B&*C
8	Disposed 120-210 Days Child not in Placement	*B&*C
9	Disposed +210 Days Child not in Placement	*B&*C
10	Pending 0-119 Days - Child not in Placement	*B&*D
11	Pending 120-210 Days - Child not in Placement	*B&*D
12	Pending +210 Days - Child not in Placement	*B&*D

A petition must be authorized before it is counted for Caseload Part 4 - Case Age.

***A: In Placement** - A PCN event with custody of ICU for the report end date.

***B: Not in Placement**- No PCN or a PCN event with custody of NCU as of the report end date.

***C: Disposed** - Disposition is determined by the attribute on the adjudication/charge codes. If the adjudication code is a dismissal type code, the adjudication date will be used as the disposition date. If the adjudication code is not an adjudicated type code, the system will check for event codes of ODN, ODR or DSP with a date prior to the report end date.

***D: Pending** - If the adjudication code is blank or the adjudication code is not valid for the NA case type, or the adjudication is after the report end date, the petition will be counted as pending.

Part 4: CASE AGE AT DISPOSITION AND PENDING CASE AGE

Section E: Juvenile - PJ

Line	CASE TYPE		PJ
25	Disposed	0-1 Day - (ex parte)	
26	Disposed	+ 1 Day - (ex parte)	
27	Disposed	0-14 Days (not filed ex parte or reopened after denied ex parte)	
28	Disposed	15-21 Days (not filed ex parte or reopened after denied ex parte)	
29	Disposed	+21 (not filed ex parte or reopened after denied ex parte)	
30	Pending	0-1 Day - (ex parte)	
31	Pending	+1 Day - (ex parte)	
32	Pending	0-14 Days (not filed ex parte or reopened after denied ex parte)	
33	Pending	15-21 Days (not filed ex parte or reopened after denied ex parte)	
34	Pending	+21 Days (not filed ex parte or reopened after denied ex parte)	

The ex parte flag on the Petition (PET) Screen must be flagged "Y" - Yes" or "N" - No" to determine the Filed Ex parte or Not Filed Ex parte status

Disposed - The number of days will be calculated from the petition opened date to the petition adjudication date.

Pending - If the petition adjudication date is blank, the number of days from the petition open date and the report period will be used to calculate the number of days.

NOTE: If an ex parte petition is reopened after denial, the age will begin again from the petition reopen date to the adjudication date.

Part 2: METHOD OF DISPOSITION (ADJUDICATION)

Section E: Juvenile

Line	CASE TYPE	DJ
16	Jury Verdict	JUR
17	Bench Verdict	BT
18	Guilty Plea	AAL, PNC, GLT, CCJ
19	Nolle Prosequi	NOL
20	Dismissed by Court	PDM, CDM, CSD, WAI
21	Dismissed Incompetent	DIC
22	Inactive	FAC, CEV, RST
23	Not Authorized	NAP

Method of Disposition is recorded from the **Adjud/Dis** field on the Petition (PET) Screen.

Line	Juveniles in the System	DL/TL/DJ
24	Court Supervision	*C
25	DHS Supervision	TWS, PWS, SSN
26	DCJ Supervision (Wayne Co. only)	*D
27	Pending Adjudication	*E

Legal status must be entered on an event in the status field for this area to be reported.

Line	CASE TYPE	PJ
28	Orders Issued Ex Parte	OEP
29	Orders Issued After Hearing	OAH
30	Transferred	WAI, CHV, TTC
31	Dismissed/Denied Ex Parte	DEP
32	Dismissed/Denied After Hearing	DAH
33	Dismissed by Petitioner	DMP
34	Orders Rescinded (*A)	RPO & OEP, OAH or ODP
35	Orders Issued After Denial (*B)	ODP

***A:** Event of RPO with an event date after the petition adjudication date with a type of OEP, OAH or ODP within the report period.

***B:** The petition must have first been denied (ex parte), reopened, and then re-adjudicated as ODP.

***C:** CTS, PWA, PWC, PRO, TWA, TWC, YSB

***D:** Not processed by JIS

***E:** Status field is blank **AND** any petition adjudication date is blank.

Part 2: METHOD OF DISPOSITION (ADJUDICATION)

Section F: Child Protective

Line	CASE TYPE	NA
1	Jury Verdict	JUR
2	Bench Verdict	BT
3	Admission/No Contest	AAL, PNC, GLT, CCJ
4	Dismissed/Withdrawn	PDM, CDM, CSD, NOL
5	Transferred	WAI, CHV, TTC
6	Not Authorized	NAP

Adjudication codes must be entered on the Petition (PET) screen for each child associated to the petition. The petition will not be counted here until all children associated to that petition have an adjudication, using the latest adjudication date. The system will calculate the highest disposition for caseload. Only one disposition will be counted for each petition number.

NOTE: Do not enter Bench Trial (BT) or Jury Trial (JUR) as a charge disposition (DIS field on the Petition Screen)

Line	CHILDREN IN THE SYSTEM	NA
7	Temporary Court Ward	TWC, TWS, TWA
8	Temporary State Ward (MCIO)	MCO (*A)
9	Permanent Ward (MCI and court)	PWC, PWS, PWA
10	Pending Adjudication	*B

A - Line 8 will only be counted when the result of MCO has been added to the case.

***B** - Line 10 will be counted if the status field is blank and any petition adjudication date is blank.

Legal status must be entered on an event in the status field for this area to be reported.

Part 4: CASE AGE AT DISPOSITION AND PENDING CASE AGE

Section E: Juvenile - TL & DJ

Line	CASE TYPE		TL
13	Disposed	0-63 Days	
14	Disposed	64-126 Days	
15	Disposed	+126 Days	
16	Pending	0-63 Days	
17	Pending	64-126 Days	
18	Pending	+ 126 Days	

Line	CASE TYPE		DJ
19	Disposed	0-154 Days	
20	Disposed	155-301 Days	
21	Disposed	+ 301 Days	
22	Pending	0-154 Days	
23	Pending	155-301 Days	
24	Pending	+301 Days	

A hearing (event attribute of HRG) event must be recorded on the Event (EVT) screen before it is counted for Caseload Part 4 - Case Age

Disposed - The number of days will be calculated from the first hearing event to a OSP, RFL, COM or OTJ or a payment on the financial order.

Pending: The number of days will begin from the first hearing event and will be counted as pending if there is no OSP, RFL, COM or OTJ or no payment on the financial assessment as of the report end date.

A petition must be authorized before it is counted for Caseload Part 4 - Case Age.

Disposed - The number of days will be calculated from the petition authorization date to the petition adjudication date.

Pending - The number of days will begin from the petition authorization date and will be counted as pending if the petition adjudication field is blank, the adjudication code is not valid for the case type, or the adjudication date is after the report end date.

Part 4: CASE AGE AT DISPOSITION AND PENDING CASE AGE

Section E: Juvenile - DL

Line	CASE TYPE		DL
1	Disposed	0-84 Days Juvenile Detained	*A&*C
2	Disposed	85-98 Days Juvenile Detained	*A&*C
3	Disposed	+98 Days Juvenile Detained	*A&*C
4	Pending	0-84 Days - Juvenile Detained	*A&*D
5	Pending	85-98 Days - Juvenile Detained	*A&*D
6	Pending	+98 Days - Juvenile Detained	*A&*D
7	Disposed	0-119 Days Juvenile Not Detained	*B&*C
8	Disposed	120-210 Days Juvenile Not Detained	*B&*C
9	Disposed	+210 Days Juvenile Not Detained	*B&*C
10	Pending	0-119 Days - Juvenile Not Detained	*B&*D
11	Pending	120-210 Days - Juvenile Not Detained	*B&*D
12	Pending	+210 Days - Juvenile Not Detained	*B&*D

A petition must be authorized before it is counted for Caseload Part 4 - Case Age.

***A: Detained** - A PCN event with custody of **ICU** for the report end date.

***B: Not Detained**- No PCN or a PCN event with custody of **NCU** as of the report end date.

***C: Disposed** - Disposition is determined by the attribute on the adjudication/charge codes. If the adjudication code is a dismissal type code, the adjudication date will be used as the disposition date. If the adjudication code is an adjudicated type code, the system will check for event codes of **OSP, COM, RFL or DSP** with a date prior to the report end date.

***D: Pending** - If the adjudication code is blank, the adjudication code is not valid for the DL case type or the adjudication date is after the report end date, the petition will be counted as pending.

Part 2: METHOD OF DISPOSITION

Section G: Adoption

Line	CASE TYPE	AB	AC	AD	AF	AG	AM	AN	AO	AY
1	Finalized	AFN								
2	Withdrawn by Petitioner	WDN								
3	Dismissed by Court	DMC								
4	Transferred	TFR								
5	Rescission Granted									RCG
6	Rescission Denied/Withdrawn									RCD
7	Case Type Change	TPC								

Dispositions must be entered on the Adoption Case (ADC) screen if using the Adoption Module or the Header (HDR) screen if using the Probate Module.

Part 2: RECORD OR METHOD OF DISPOSITION AND RECORD OF CLOSED CASES
Section H: Miscellaneous Family Dispositions

Line	CASE TYPE	EM	ID	NB	NC	PH	PP	PW	VF	VP
1	Orders Issued Ex Parte		OEP	OEP					OEP	
2	Orders Issued After Hearing	OAH	OAH	OAH	OAH			OAH	OAH	
3	Transferred	TFR	TFR	TFR	TFR			TFR		
4	Dismissed/Denied Ex Parte		DAP	DAP						
5	Dismissed/Denied After Hearing	DAH	DAH	DAH	DAH			DAH		
6	Dismissed by Petitioner	DMP	DMP	DMP	DMP			DMP		
7	Orders Rescinded									
8	Orders Issued After Denial									
9	Case Type Change (*A)									

PH, PP and VP case types are not reported from the Probate Court System.

***A:** EM, ID, NB, NC or PW: The case type change date from the Header (HDR) Screen must be within the reporting period **and** there must be a valid case type in the “From Type” field to record a Case Type Change disposition for the previous case type.

Part 2: RECORD OR METHOD OF DISPOSITION AND RECORD OF CLOSED CASES
Section I: Ancillary Proceedings - Guardianships, Conservatorships, Admissions, Mental Commitments

Line	CASE TYPE	CA	CY	DD	GA	GL	GM	*A JA	LG	*B MI	PO
1	Granted	GTD									
2	Denied	DEN									
3	Transferred	TFR									
4	Withdrawn/Dismissed	WDN DIS									
5	Deferred									*C RTD	
6	Case Type Change *D										

***A:** Disposition codes must be entered on PJA or OBJ events.

***B:** Disposition codes must be entered on PFH, AFH, OBH PAS and CHM events.

***C:** Disposition codes must be entered on PFH, PAS and AFH events.

***D:** HDR screen, case type change should only be used for pre-disposition cases. The case type change date must be within the reporting period with a valid case type in the from type field.