Chapter 6 - Traffic Screen - TRF

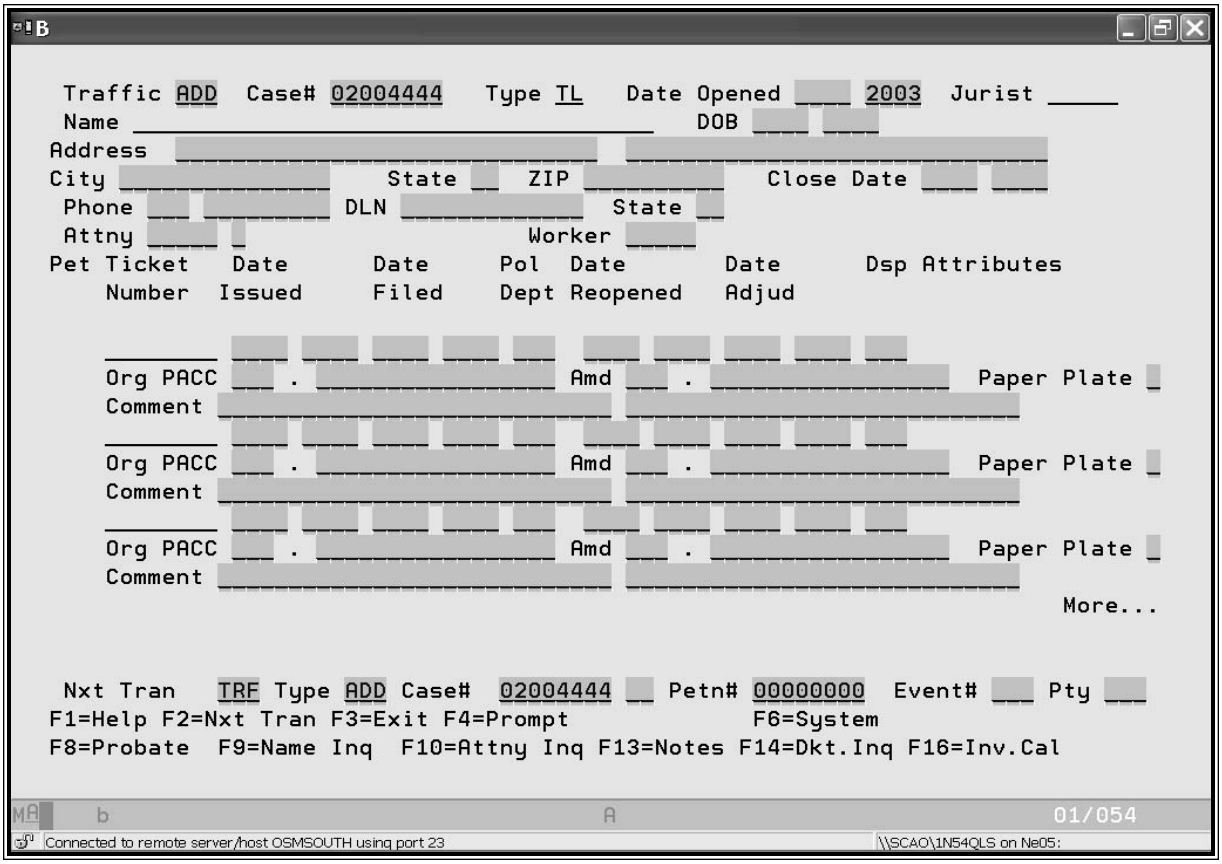
Juvenile Traffic Screen

The traffic screen is used to add information about the juvenile and the tickets that are brought against the juvenile. Please note, only 257 PACC codes and ORD public ordinance charges can be added on the traffic screen. Users must have security to be able to update case information.

Accessing the Traffic Screen:

```
NXT TRAN     TRF   TYPE ADD    CASE NBR   02004444 __ PET 00000000 EVT ____   PTY __
```

From the Next Tran Line, enter TRF in the Next Tran field and the option that you want to perform (ADD, INQ, MOD, DEL) along with the case number.
Press <Enter> and the system will display the case screen.



Following are the field descriptions for the Traffic Screen.

~Traffic~

This area displays the screen that you are in along with the transaction type you are performing.

~Case #~

This area displays the case number .

~Type~

This area displays the case type.

~Date Opened~
Enter the date the case was filed with the court.

~Jurist~
Enter the jurist that is handling this case. Press <F4> for a list of valid jurists.

~Name~
enter the name of the juvenile.

~DOB~
Enter the juveniles date of birth.

~Address~
Enter the address, city, state and zip

~Close Date~
Enter the date this case is closed.

~DLN and State~
Enter the juveniles drivers license umber and the state that issued it.

~Attorney~
Enter the attorney that is representing the juvenile and whether the attorney is A - Appointed or R - Retained. Press <F4> for a list of valid attorneys.

~Worker~
Enter the worker that is assigned to this traffic case. Press <F4> for a list of valid workers.

~Ticket Number~
Enter the ticket number. Multiple ticket numbers can be entered on the same traffic screen.

~Date Issued~
Enter the date the ticket was issued.

~Date Filed~
Enter the date the ticket was filed with the court.

~Police Department~
Enter the police department that issued the ticket. Press <F4> for a list of valid codes.

~Offense~
The system will automatically enter the description from the PACC code. If another description is needed, type over this field and press <Enter>.

~Date Closed~

Enter the date that this charge was closed

~Disposition~

Enter the disposition code that best describes the way this charge was disposed. Press <F4> for a list of valid codes.

~Attributes~

The system will display any attributes for this charge. The possible attributes that will be displayed are as follows:

CVA = crime victims assessable
DNA = dna testing required
ABS = abstractable
CHR = juv reportable
HIV = HIV testing required
SOR = sex offender registration required

Attributes can be updated via the File Maintenance menu.

~Original PACC~

Enter the PACC number from the ticket. Press <F4> for a list of valid charges.

~Amended PACC~

Enter the PACC number that the charge is amended to. Press <F4> for a list of valid charges.

~Paper Plate~

Enter a "Y" if this is a repeat offender case and a paper plate was received.

Adding or Modifying the Traffic Screen

From the Next Tran Line, enter the following:

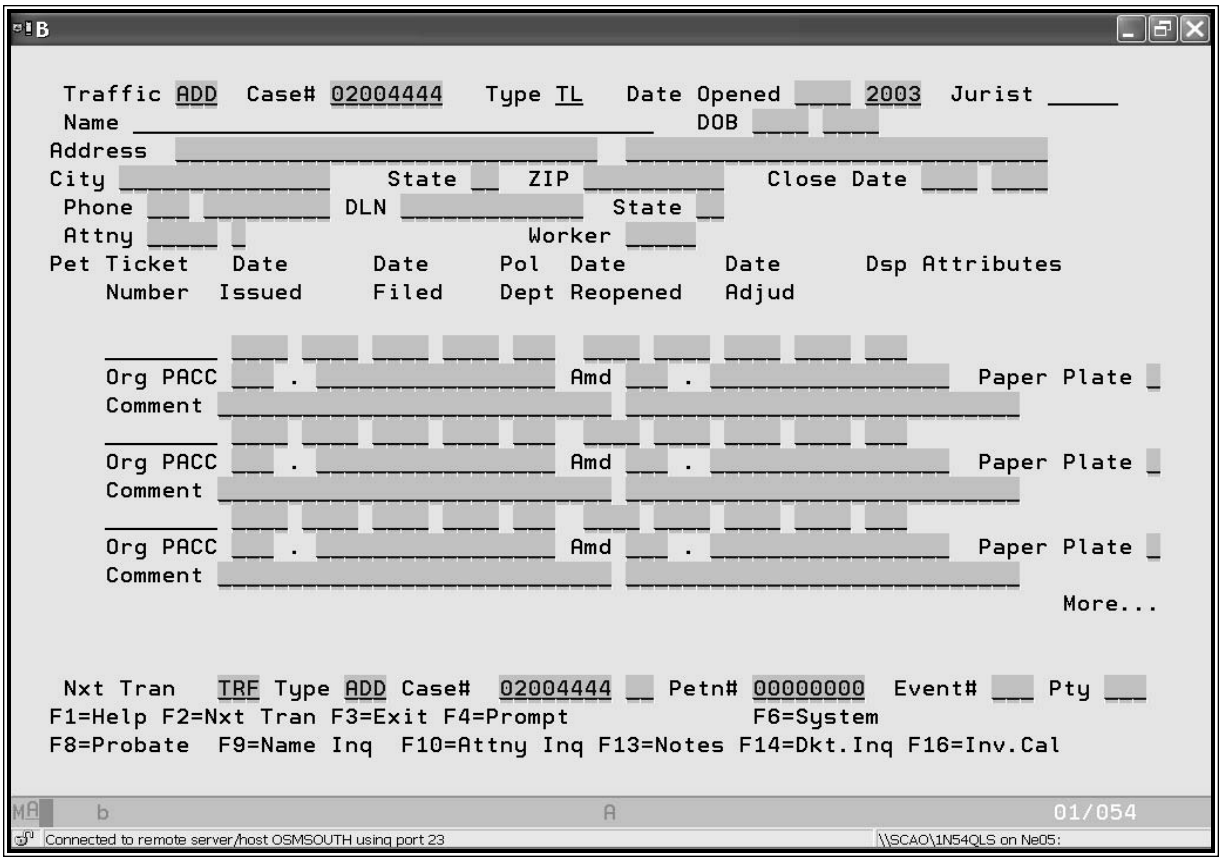
Adding:

```
NXT TRAN     TRF  TYPE ADD    CASE NBR  02004444 __ PET 00000000 EVT ____   PTY __
```

Modifying:

```
NXT TRAN     TRF  TYPE MOD    CASE NBR  02004444 __ PET 00000000 EVT ____   PTY __
```

When all information has been added, press <Enter> and the system will display the screen you requested.



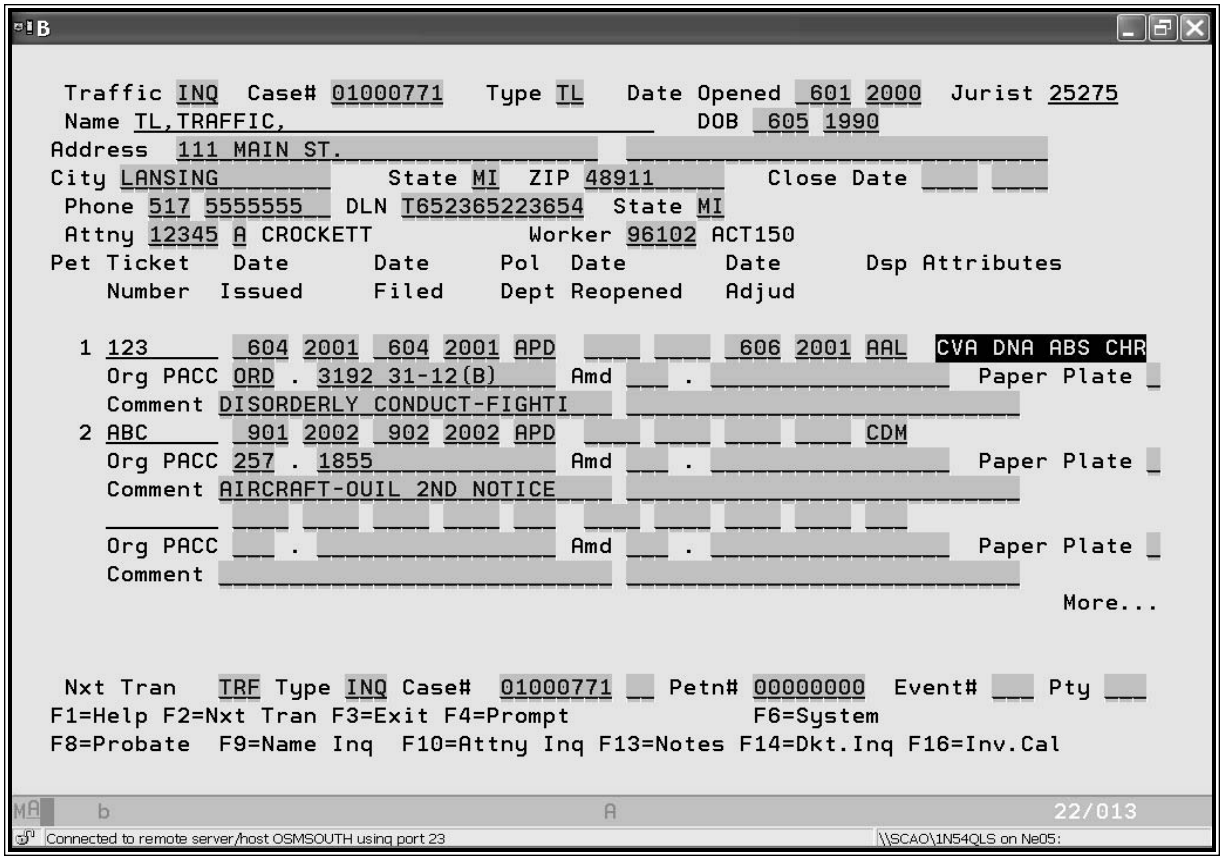
Enter all information regarding the traffic case and press <Enter>. The system will save the petition.

Inquiring on the Traffic Screen

From the Next Tran Line enter the following information:

```
NXT TRAN    TRF  TYPE INQ   CASE NBR  01000771 __ PET 00000000 EVT ____  PTY __
```

When all information has been added, press <Enter> and the system will display the screen you requested.



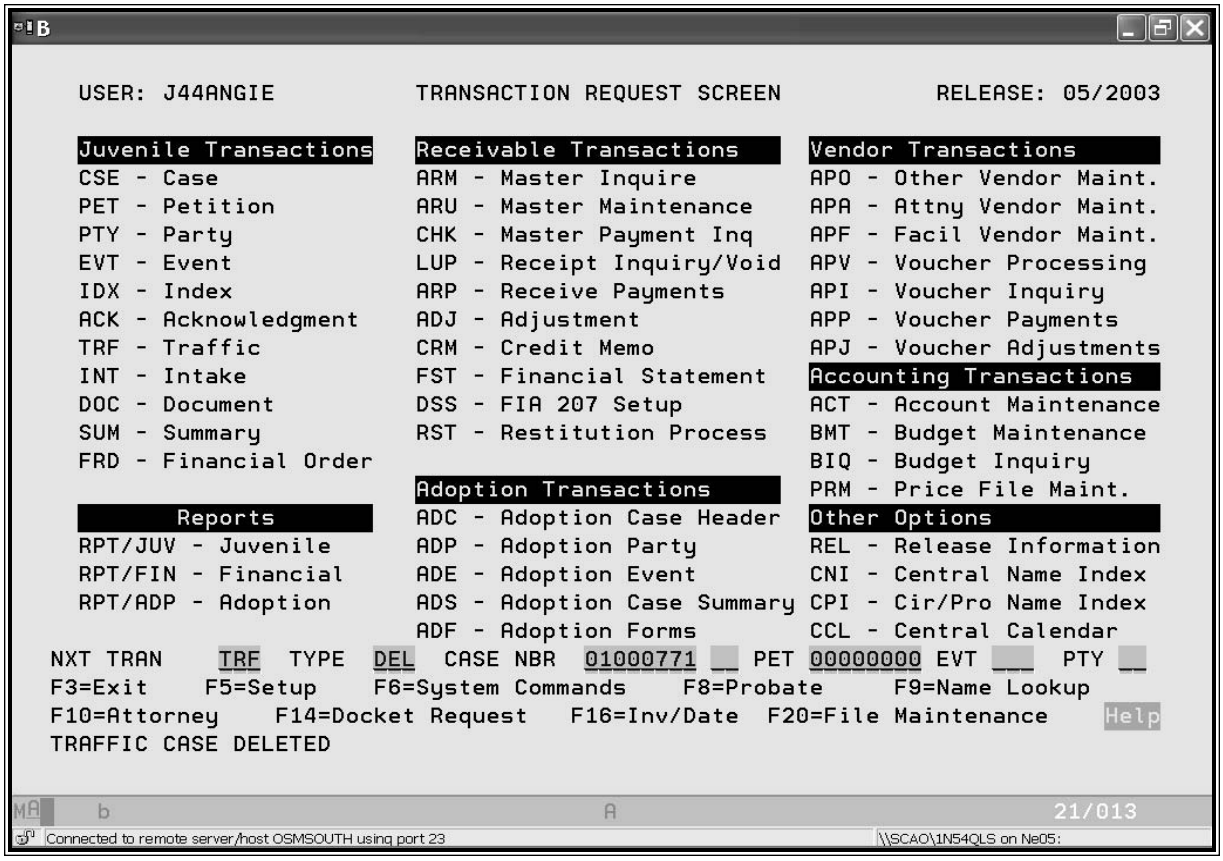
The system will return the traffic inquiry screen for you.

Deleting a Traffic Case

From the Next Tran Line enter the following information:

```
NXT TRAN    TRF  TYPE DEL   CASE NBR  01000771 __ PET 00000000 EVT ____  PTY __
```

When all information has been added, press <Enter> and the system will display the screen you requested.



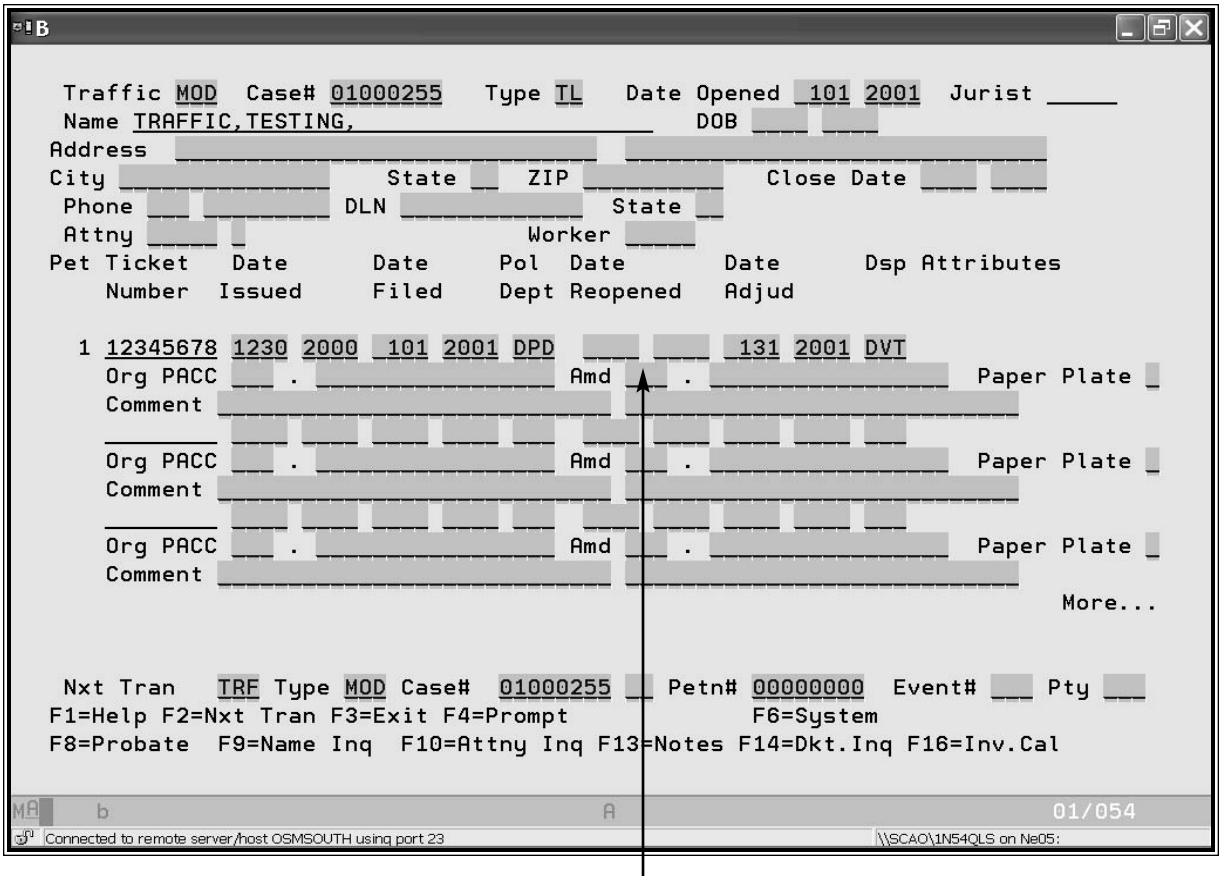
NOTE: Be sure of your case number. Once the traffic screen is deleted all other screens for this case are deleted as well. If financial records exist, the ARU must be turned inactive before the case can be deleted.

Re-Opening a Traffic Case

From the Next Tran Line, enter the following information.

```
NXT TRAN  TRF TYPE MOD   CASE NBR  01000255 __ PET 00000000 EVT ____  PTY __
```

When all information has been added, press <Enter> and the system will display the screen you requested.



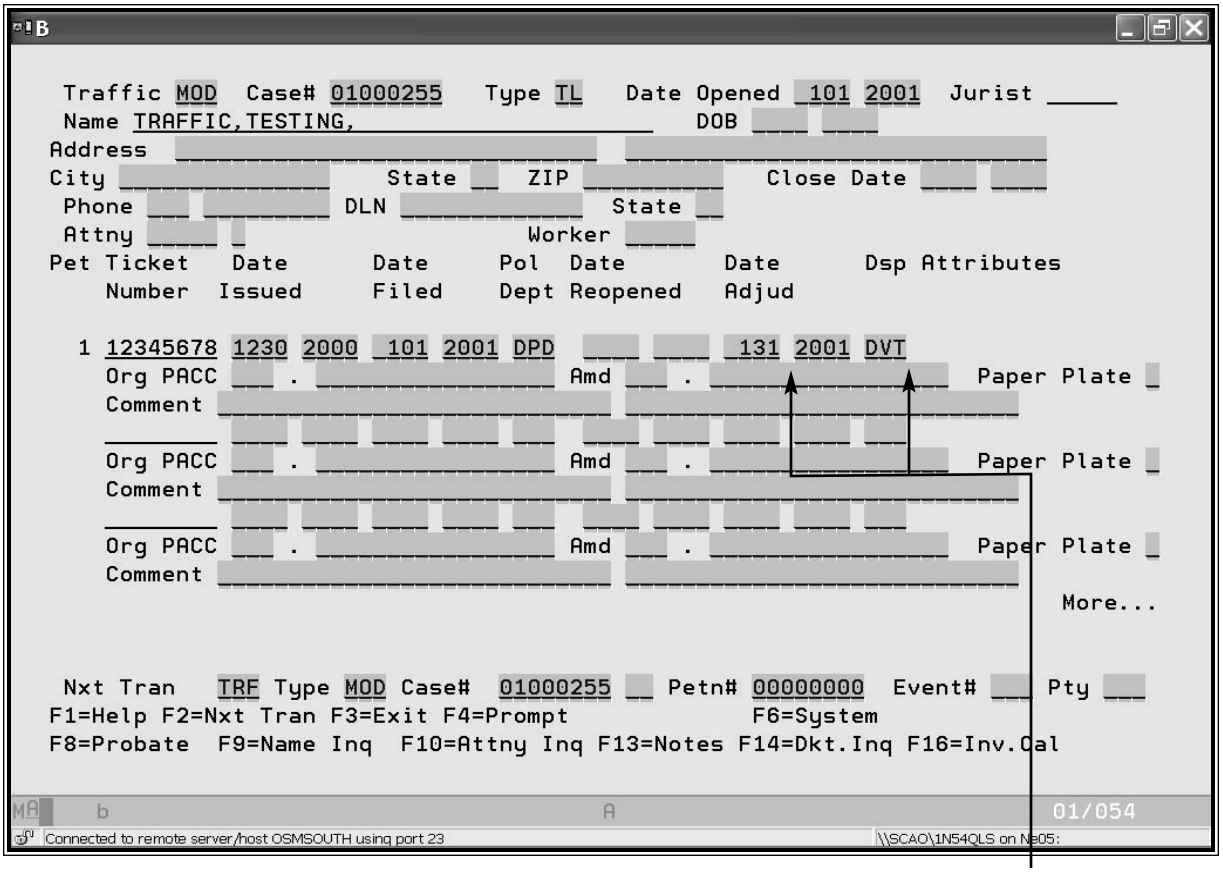
Enter the date the ticket reopened in the “Date Reopened” field and clear the Adjud date and code fields and press <Enter>.

Adjudicating a Traffic Case

From the Next Tran Line, enter the following information.

```
NXT TRAN     TRF   TYPE MOD    CASE NBR   01000255 __ PET 00000000 EVT ____   PTY __
```

When all information has been added, press <Enter> and the system will display the screen you requested.



Enter the date the petition was adjudicated and the code that best describes the adjudication.

> Note: This process must be completed at the time of adjudication/disposition. These fields affect many reports and if the information is not correctly entered, your reports will not be correct.

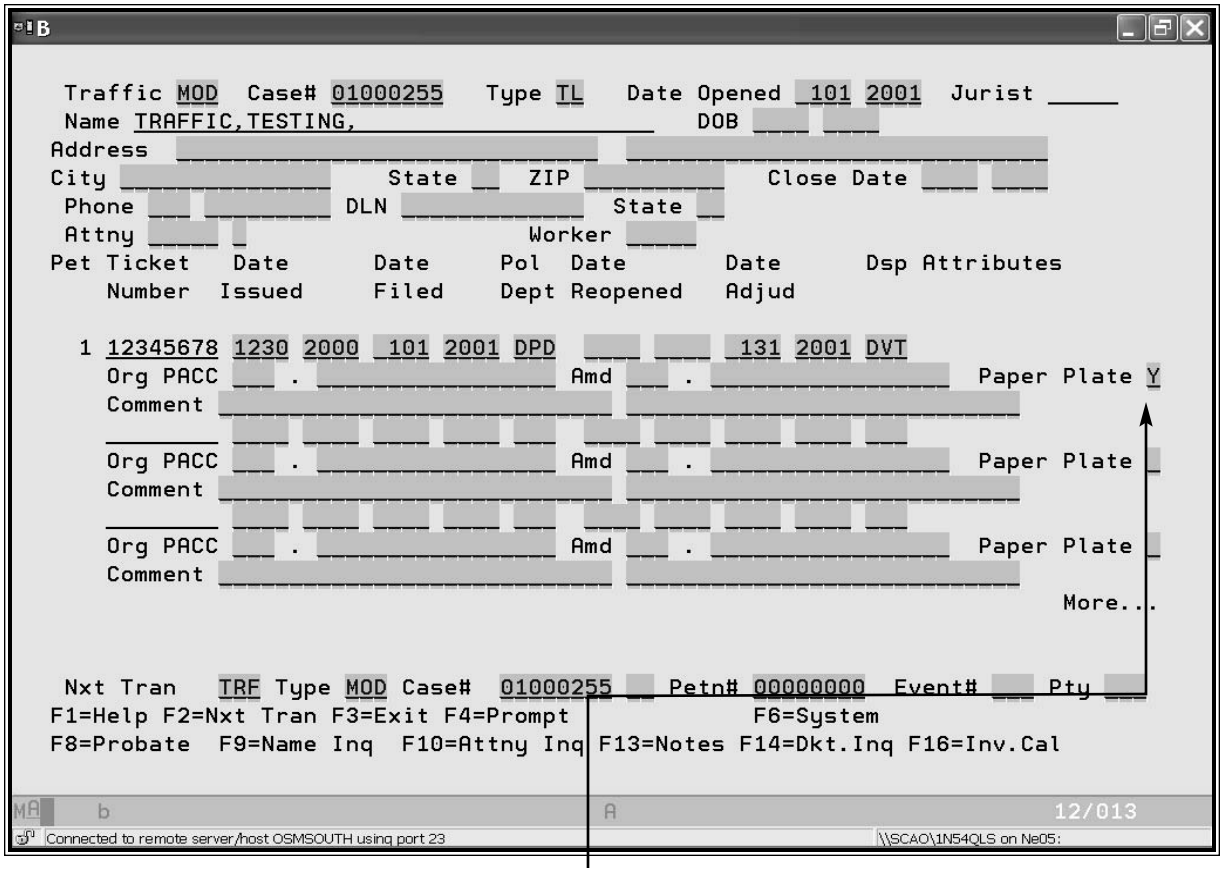
Repeat Offender/Paper Plate

When the court receives a paper plate for a juvenile, the petition screen must be updated to reflect the changes and pass the correct information on to the abstract screen.

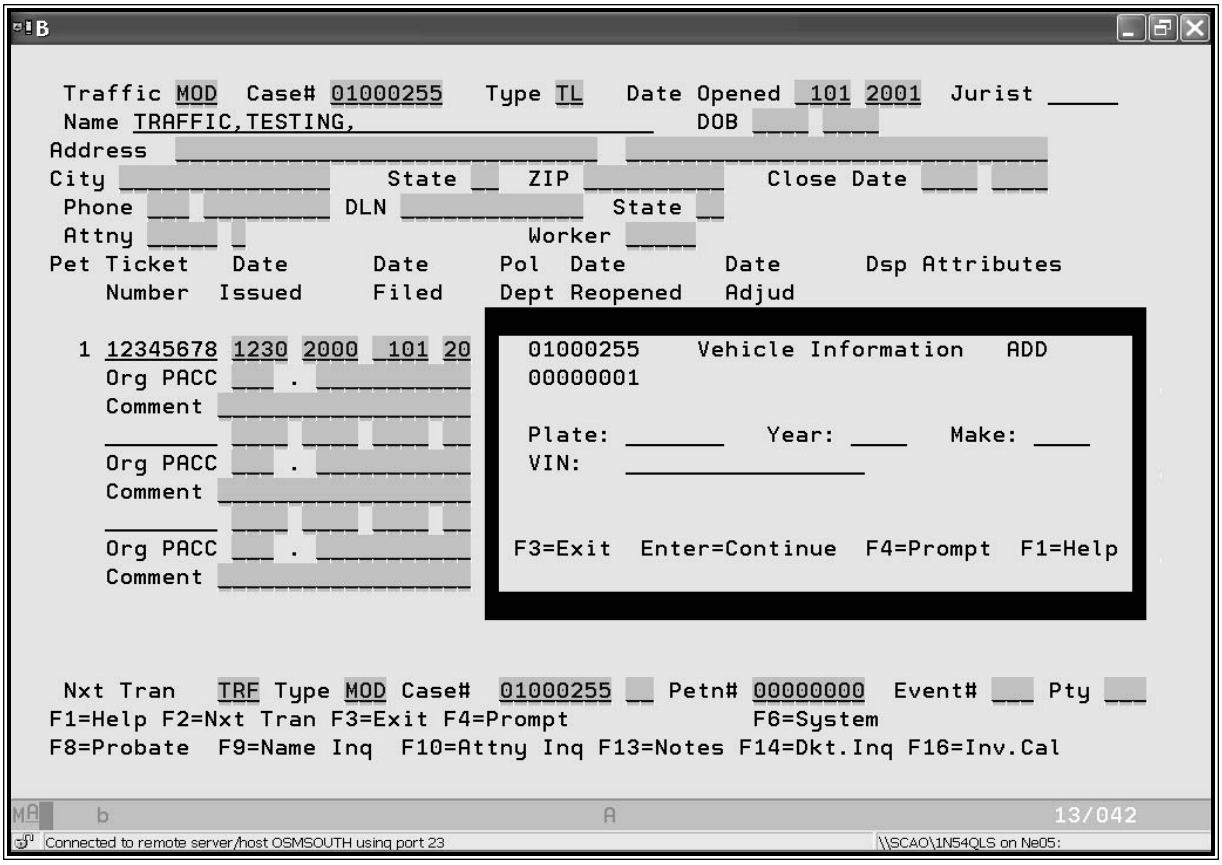
From the Next Tran Line, enter the following information.

```
NXT TRAN    TRF  TYPE MOD   CASE NBR  01000255 __ PET 00000000 EVT ____  PTY __
```

When all information has been added, press <Enter> and the system will display the screen you requested.



Enter a “Y” in the paper plate field and press <Enter>. The system will return the following screen.



Enter the information into the following fields:

~Plate~

Enter the plate number from the vehicle.

~Year~

Enter the year of the vehicle.

~Make~

Enter the made of the vehicle. Press <F4> for a list of valid automobile makes.

~Vin~

Enter the VIN - vehicle identification number of the vehicle.

After all fields have been entered, press <Enter>. The system will save the changes.