



**Michigan Supreme Court**  
**State Court Administrative Office**  
**Judicial Information Systems**  
Michigan Hall of Justice  
P.O. Box 30048  
Lansing, MI 48909

To: JIS PCS Juvenile Courts  
From: JIS PCS Probate/Juvenile Court Team  
Date: March 16, 2009  
Re: Minimum State Cost Increase Effective April 1, 2009

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On January 22, 2009 a memorandum was distributed by SCAO concerning the increase in minimum state costs for misdemeanors and felonies occurring on and after April 1, 2009. The purpose of our memorandum is to provide guidance on how to update your financial system to account for the increases.

The minimum state costs assessed in juvenile delinquency matters will increase by \$8.00, as follows:

<b>Offense</b>	<b>Currently</b>	<b>Effective 04/01/09</b>
Felonies	\$60.00	\$68.00
Serious & Specified Misdemeanors	\$45.00	\$53.00
Other Misdemeanors	\$40.00	\$48.00

Please take the steps set forth in this memorandum to ensure a smooth transition to the new amounts.

1. Check the Price File Code for Minimum State Costs that you currently use.

### Price Files (Percent)

If the price file code is set up as a **Percent** (as in the example below), you are all set and need to do nothing to the price file. Begin using the new amounts when assessing the minimum state cost when it is appropriate.

Court ID : Juvenile Price File  
CHANGE

Price code : SMC P=% C=Cash amounts P  
 Description STATE MINIMUM COSTS Amount : 100.00

Effct date MMDD CCYY : Code status : Y (Y-Active N-Inactive)

Code	MMDD	CCYY	Fund	Activity	Account	Description	Dist.	Amt	PAY
JSF	1001	2003	00701-00000.00-00228.590			JUSTICE SYSTEM FUND	100.00		S

### Price Files (Cash Amounts)

If your Minimum State Costs price file codes are set up as a **Cash Amount** (as in the example below), you will need to continue with these steps to accommodate the upcoming increase.

Court ID : Juvenile Price File  
CHANGE

Price code : MSCF P=% C=Cash amounts C  
 Description MINIMUM STATE COSTS - FELONY Amount : 60.00

Effct date MMDD CCYY : Code status : Y (Y-Active N-Inactive)

Code	MMDD	CCYY	Fund	Activity	Account	Description	Dist.	Amt	PAY
JUST	1001	2003	00701-00000.00-00228.590			JUSTICE SYSTEM FUND	60.00		S
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2. Create a new price file code using the same 3-4 character code, an effective date of 04/01/2009, and the new increased amount.

Court ID : Juvenile Price File

Position To \_\_\_\_\_ ACTIVE CODE(S)

Code	Description	Effect date	Money Type	Amount	Status	
ADC	ADC	00/00/0000	CASH		Y	A
AFE	ATTORNEY FEES	04/07/2008	PERCENT	100.00	Y	-
BON	BOND FEE	00/00/0000	PERCENT	100.00	Y	-
COW	CHILD CARE/NON GOVERNMENT	00/00/0000	PERCENT	100.00	Y	-
CRC	COURT COSTS	00/00/0000	PERCENT	100.00	Y	-
CVA	CRIME VICTIM'S ASSESSMENT	00/00/0000	CASH	20.00	Y	-
DCW	DUE TO COURT WARDS	00/00/0000	PERCENT	100.00	Y	-
DP	DIRECT PAY	00/00/0000	PERCENT	100.00	Y	-
DRG	DRUG FEE REIMBURSEMENT	00/00/0000	PERCENT	100.00	Y	-
FCC	FAMILY COURT COSTS	00/00/0000	PERCENT	100.00	Y	-
FCS	SUPPORT	04/01/2008	PERCENT	100.00	Y	-
JUST	JUSTICE SYSTEM FUND	10/01/2003	PERCENT	100.00	Y	-
JVBD	JUVENILE BOND	11/15/2001	PERCENT	100.00	Y	-
MSDU	MSDU	00/00/0000	PERCENT	100.00	Y	-
MSDU	MSDU 2	12/30/2008	PERCENT	100.00	Y	-

More...

Nxt Tran PRM Type INQ Case# 00000000 \_\_\_ Petn# 00000000 Event# \_\_\_ Party \_\_\_  
 F1=Help F2=Nxt Tran F3=Exit F7=Active/Inactive Codes  
 F8=Probate F9=Name Inq. F11=Alt.View F14=Dkt.Inq F16=Inv.Cal

Court ID : Juvenile Price File

CHANGE

Price code : MSCF P=% C=Cash amounts C

Description MINIMUM STATE COSTS - FELONY Amount : 68.00

Effect date MMDD CCYY : 401 2009 Code status : Y (Y-Active N-Inactive)

Code	MMDD	CCYY	Fund	Activity	Account	Description	Dist.	Amt	PAY
JUST	1001	2003	00701-000000.00	00228.590	JUSTICE SYSTEM FUND		68.00	S	
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Group Code 1: \_\_\_ Group Code 2: \_\_\_ Group Code 3: \_\_\_

Enter YOUR Pass Word

F1=Help F2=Nxt Tran F3=Exit F9=Name Inq.  
F16=Inv.Cal

3. Repeat the steps to create new price file codes for Serious & Specified Misdemeanors and Other Misdemeanors.

Remember that all financial orders dated on or after 04/01/2009 will reflect the new amounts.

Please feel free to contact us with any questions or concerns.