

## Request for JIS Jury Training

Requested by: \_\_\_\_\_ Court: \_\_\_\_\_  
Court Administrator

Contact person: \_\_\_\_\_ Phone: \_\_\_\_\_

Training location:  JIS Lansing  
 Web EX

General overview of training needs: \_\_\_\_\_

Training date(s):

Technical Services Representative:

### Tentative Schedule

Time	Names of Employees to be trained and topics to be covered	Estimated Time

Please complete this form and return it to the CCS Team at:

Email: [ccshelpdesk@courts.mi.gov](mailto:ccshelpdesk@courts.mi.gov)

Fax: 517-373-7451

Mail: CCS Team  
Judicial Information Systems  
Michigan Hall of Justice  
PO Box 30048  
Lansing, Michigan 48909