

OATH OF OFFICE FILING GUIDELINES FOR JUDGES

Every person elected to the office of judge, before entering upon the duties of office, shall take and subscribe to the oath and file the same with the appropriate office as determined by statute.

Such oath may be taken and subscribed before any justice of the Supreme Court, a judge of any court of record, the secretary of state, the attorney general, any mayor of a city, the clerk of any court of record, or a notary public.

Below are the statutes that govern how to complete the filing of the Oath of Office.

Supreme Court Justices (MCL 168.400)

- 1) Original Oath of Office must be filed with the Secretary of State, Office of the Great Seal.

Court of Appeals Judges (MCL 168.409h)

- 1) Original Oath of Office must be filed with the Secretary of State, Office of the Great Seal.

Circuit Court Judges (MCL 168.420)

- 1) Original Oath of Office must be filed with the Secretary of State, Office of the Great Seal.
- 2) Copy filed with each county clerk in the judge's circuit.

District Court Judges (MCL 168.467j)

- 1) Original Oath of Office must be filed with the Secretary of State, Office of the Great Seal.
- 2) Copy filed with each county clerk in the judge's district.

Probate Court Judges (MCL 168.440 and 600.812)

- 1) Probate court (not probate district)
 - A) Original Oath of Office must be filed with the county clerk in the judge's probate county.
- 2) Probate district
 - A) Original Oath of Office must be filed with the Secretary of State, Office of the Great Seal.
 - B) Copy filed with each county clerk in the judge's probate district.

Michigan Department of State
Office of the Great Seal
7064 Crowner Drive
Lansing, MI 48918

***Please send a copy of your Oath to your regional office.**