

**MINUTES**  
**Friend of the Court Bureau**  
**Advisory Committee Meeting**  
**Stat Court Administrative Office, Lansing, MI**  
**May 20, 2011**

**MEMBERS PRESENT:** Anita Bilek, Pete Dever, Dan Dundas, Doug Howard

**EX OFFICIO MEMBERS PRESENT:** Lynn Ballard, Shauna Dunnings,

**MEMBERS ABSENT:** John Frasier, Kelly Walters, Jeff Winters, Amy Yu

**STAFF PRESENT:** Daniel Bauer, Julie Loveless

**1. Call to order**

- a. The meeting came to order at 1:00 pm

**2. Administrative Matters**

- a. Due to the delay in posting the minutes, the board will review the February 19, 2011, minutes in August 2011.

**3. Public Comment on matters before the committee**

- a. No requests received.

**4. Correspondence**

- a. Mr. Robert Kerr sent an email asking about the location of the May agenda, minutes for the February 2011 meeting, and the procedure to fill FOCA vacancies.
- b. Dan Bauer stated that the minutes from the February 2011 meeting are complete and posted. The website has also been updated to show the scheduled dates and times of future meeting. FOCB Advisory Committee will meet at 1:00 pm on the 3<sup>rd</sup> Friday of August and November 2011, and the 3<sup>rd</sup> Friday of February and May of 2012.
- c. One public member vacancy has already been filled; the Bureau is in the process of filling the other vacancy.

**5. Old Business**

- a. No old business

**6. New Business**

- a. Ms. Truscott and Ms. Ferrick have both resigned from the FOCB Advisory Committee. Welcome to Mr. Dan Dundas. Mr. Dudas has been with the legislature for over seven years and the Policy Office for one year. SCAO appointed Mr. Jeff Winters, a Family Law Attorney, as an attorney member. Both are at-will appointments.
- b. The FOC office staffing study has been placed on an indefinite hold due to other priorities.
- c. Formula Manual
  - i. Formula manual –law requires a review of the Michigan Child Support Formula(MCSF) every four years. A separate MCSF committee has met

and has one meeting left. The recommendation may be no substantive change, but some clarifications.

- ii. A handout outlined some of the issues the formula manual committee is reviewing. No committee members commented on the handout.
  - iii. Some at the federal level question whether the National Medical Support Notice (NMSN) will be of any use after the national health care reform is fully in effect. The FOCB Advisory Committee believes that it will be.
  - iv. Mr. Bauer believes that the formula recommendations are due to the Supreme Court before the end of summer 2011, and will be released early in 2012.
  - v. Anyone with comments on the formula can submit them to the [MCSF@courts.mi.gov](mailto:MCSF@courts.mi.gov) e-mail.
- d. Draft memorandum introducing the FOC 119 [ref. MCL 552.609(3)]
- i. Mr. Bauer distributed a handout of the FOC 119, and paragraph 3 of MCL 552.609. The statute gives explicit authority to collect support, fines, fees, costs, and sanctions not due under title IV-D, separate from IV-D debt. Most often, the FOC will use to collect outstanding fines, fees, costs, and sanctions after all support has been collected. Mr. Bauer asked whether the form should include support. The committee suggested leaving the form as designed.

## **7. Closing**

- a. No closing comments from committee members.
- b. No final public comment.
- c. Meeting adjourned at 1:25 pm.