



## Michigan Supreme Court

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### SCAO Brief Changes to 'Biweekly'

After receiving valuable feedback from courts around the state, we are changing the frequency of this newsletter to better balance your need for up-to-date information with a delivery schedule that doesn't overload your e-mail in-box. Starting with this issue, the **SCAO Biweekly Brief** will be issued every other Thursday and will contain all of the latest updates and "Recent Communications" you are used to receiving from SCAO. (REMINDER: Trial court judges, administrators, and other court staff *must* receive this information in order to remain up-to-date on news, announcements, and other important messages that will not be issued elsewhere.)

### YOU DON'T HAVE TO WAIT FOR THE E-MAIL!

SCAO updates our "Recent Communications" [webpage](#) regularly. To keep up on this information on a real-time basis, you can set this [webpage](#) as your default homepage. Also, you can add an RSS feed so you'll be notified instantly regarding any changes on the page. (To set up an RSS feed, check with your IT department regarding specific policies and then click the button on the [webpage](#).)

In addition, announcements will be posted to social media as they become available, so please follow the Michigan Supreme Court (SCAO) on [Twitter](#), [Facebook](#), and [LinkedIn](#).

### TIPS TO ENSURE DELIVERY TO YOUR IN BOX:

We do our best to make our messages as "friendly" as possible to your in-box. However, sometimes e-mail service providers have spam filters that divert important communications into a spam folder because they fail to recognize the sender, meaning that some subscribers do not receive these important messages. To ensure that you receive SCAO e-mails, please add SCAO's "From" e-mail address to your e-mail's address book or contact list. (For detailed instructions and assistance with this, visit [www.firemailing.com/whitelist.html](http://www.firemailing.com/whitelist.html).) Also, please note that "unsubscribing" from any one type of SCAO e-mail will remove you from *all* of our communications.

Finally, you may also want to forward this communication to your IT department so that they can "whitelist" our domain: [courts.mi.gov](http://courts.mi.gov). If for any reason you are still having difficulties receiving our e-mail communication after taking these steps, please contact Deb Marks at 517-373-7496 or [TrialCourtServices@courts.mi.gov](mailto:TrialCourtServices@courts.mi.gov).