

**Administrative Policy Memorandum 2000-02;
Reporting of Involuntary Hospitalization,
Legal Incapacitation, and Not Guilty By Reason of Insanity Orders**

**Reporting Procedure;
Orders for Involuntary Hospitalization
(MCL 330.1464a; MSA 14.800(464a))**

Courts entering orders directing an individual be involuntarily hospitalized or to involuntarily undergo a program of alternative treatment or a program of combined hospitalization and alternative treatment must report the order to the Michigan State Police for entry into the Law Enforcement Information Network (LEIN) pursuant to MCL 330.1464a, MSA 14.800(464a). Upon entry of the order, a copy must be sent to a designated Michigan State Police Post. The relevant SCAO approved form is:

PCM 214 Order Following Hearing on Petition for Admission/Application

The State Police will remove such an entry from the LEIN only upon receipt of a separate and subsequent court order for that removal; for this purpose, courts should use form MC 239 (Removal of Entry from LEIN).