

MICHIGAN COURT PLANNING INITIATIVE



Two-day planning workshops held at local court team offices

September 2011 through May 2012



With special grant funding from the State Justice Institute (SJI), the State Court Administrative Office (SCAO) is pleased to offer customized Michigan Court Planning Initiative sessions for court teams ready to develop a concurrent jurisdiction plan and are interested in technical assistance in that process.

For court teams ready to develop a plan that identifies cost-effective ways to continue necessary services, technical assistance is available in the form of planning and facilitation services.

The *Michigan Court Planning Initiative* workshops are two-day onsite sessions where court teams will receive planning and facilitation services, customized to address the topics identified by the team. Participants in the two-day workshops will be determined by each court team. *Participation by all judges and court administrators from each court involved in the court planning initiative is encouraged.*

The assistance will be provided by retired chief judges from two of the original court reform demonstration projects. Justice Alton Davis and Judge James Fisher have both been very involved in court improvement and reengineering efforts for the last 15 years. They bring a wealth of practical experience to this process, which will help other judges and administrators determine how to make this process a success in their courts. The SCAO Regional Administrators and the SCAO Trial Court Services Senior Analysts will join Justice Davis and Judge Fisher in providing planning assistance to court teams.

The onsite planning and implementation workshop can be scheduled to occur on business days anytime from September 2011 through May 2012.

PARTICIPATION

Funds are limited, and court teams will be selected for the project based on information provided in response to the questions on the reverse side of this announcement and the number of application requests for that same time period. For each court involved in the planning and implementation workshop, the SCAO will provide the faculty with additional background information for each team

related to caseflow and case filing reports, and the judicial workload assessment recommendation.

NOTE: The Michigan Judicial Institute (MJI) is offering a *Court Reengineering Orientation* in October at four locations in Michigan. Attendance at an October program is **not** a pre-requisite to a court team's selection for a *Michigan Court Planning Initiative* workshop. Court teams who are ready to start developing or implementing a concurrent jurisdiction plan, or to take an existing plan to a different level may apply for planning assistance at any time, and if selected to receive a planning and implementation workshop, may start the process shortly thereafter.

APPLICATION

Only one team member need apply on behalf of the team. To be considered for a workshop, please provide the desired information in response to the questions on the reverse side of this announcement and fax or e-mail the completed application to MJI.

CONFIRMATION

Court teams applying for the workshops will be notified of acceptance or wait-listed, depending on the number of application requests for that same time period.

QUESTIONS

Please direct questions concerning the application process to Teri Scott at ScottT@courts.mi.gov or (517) 373-7229.

If you have questions about the workshop sessions, please contact Dawn McCarty at MccartyD@courts.mi.gov or (517) 373-7509.

APPLICATION DEADLINE

Friday, April 20, 2012

MICHIGAN COURT PLANNING INITIATIVE APPLICATION

Court name: _____

Court address: _____

Team Members:

	Name	Title	Phone	E-mail
1)	_____	_____	_____	_____
2)	_____	_____	_____	_____
3)	_____	_____	_____	_____
4)	_____	_____	_____	_____
5)	_____	_____	_____	_____
6)	_____	_____	_____	_____
7)	_____	_____	_____	_____
8)	_____	_____	_____	_____

Factors that threaten your court's ability to function as effectively as you would like (check all that apply):

- Shared vision
- Allocation of judicial and staff resources
- Case assignment and management system
- Communication system (making and communicating informed decisions)
- Space and facilities
- Court governance: Assuring coordination and continuity
- Stakeholders
- Funding
- Other (please specify): _____

Please identify your project goals by completing this sentence: *By the end of the two-day meeting, we expect to accomplish the following:* _____

Desired month for workshop

First choice: _____

Second choice: _____

Please e-mail (ScottT@courts.mi.gov) or FAX (517-373-7615) the completed form.

