

Credit Card Payments

Paul R. Tomhave
Felony Collections Officer

20th Circuit Court, Room 303
414 Washington St.
Grand Haven, MI 49417

(616) 846-8330

ptomhave@miottawa.org

Fines, Costs & Restitution

If you are sentenced in Circuit Court and ordered to pay fines, costs and/or restitution, the total amount of those financial obligations is due on the date of sentencing under Michigan Law, payable at the Circuit Court Records Division of the County Clerk's Office, Room 301A, County Building, 414 Washington Street, Grand Haven, MI 49417. The Circuit Court Records Division accepts cash, money orders, bank drafts, certified checks, MasterCard and Visa only. No personal checks are accepted.

If you are convicted of or have pled guilty to a felony or high misdemeanor crime, your financial obligations (Fines, Costs, Restitution, Etc.) **must be paid on the date of sentence in accordance with Michigan law.**

Payments

Payments can be made [online](#) or if you wish to make a payment by mail, send it to the following address:

**Circuit Court Records
Room 301A
414 Washington Street
Grand Haven, MI 49417**

(Be sure to write your case/file number on the face of the document you send.)

If you wish to pay by telephone using MasterCard or Visa, call 616.846.8311.

If you have a question about your account, call 616.846.8311.

Ottawa County, Michigan - Online Payments for 20th Circuit Court

SEARCH TIPS:

- You may search by either Name AND last 4 digits of Social Security Number OR by Case Number.
- Last and first names search must include at least 2 characters.

Last Name:

First Name:

Last 4 Digits of Social Security

Number:

OR

Case/File Number:

 / / YY XXXXXX CC

Rick Bradley
Chief Enforcement Officer

12th District Court
312 S. Jackson
Jackson, MI 49201

(517) 768-6857

rbradley@co.jackson.mi.us

Credit Card Payments

Increase your collection rates. Consider accepting credit card payment.

- In Person
- New Business
- Over the Phone
- Via Internet

12TH JUDICIAL DISTRICT COURT
POLICY/PROCEDURAL MANUAL

PAGE 1 OF 2	DATE: 1/4/2006	SUBJECT: Credit Card Payments
SECTION: FINANCIAL MANAGEMENT		

POLICY 2-28

PURPOSE: To establish a policy for the acceptance of credit cards as payment for fines, costs and restitution.

PROCEDURE: Credit card payments will be accepted as payment for fines, costs and restitution. Under no circumstance will the court accept a credit card for bond transactions. The court shall honor VISA & MasterCard credit cards as long as the card is valid (not expired) and is presented by the authorized cardholder. Personnel shall request picture identification to verify the identity of the cardholder prior to processing a transaction. The court will not establish a minimum transaction amount, nor impose a surcharge on transactions. All transactions shall be processed by using the electronic verification machine. If an employee is unable to obtain an electronic verification, the respective employee shall obtain approval via the telephone and a card imprint shall be made. Personnel shall compare the account number on the card with the account number displayed on the sales receipt. The cardholder must sign the sales receipt in the presence of the clerk processing the transaction.

Credit card payments may be accepted via the telephone. If a credit card payment is made via phone, the attached credit card worksheet must be used. The worksheet shall be kept in an administrative file for 90 days. The credit card work sheet must be filled out completely. Section 1 shall contain the defendant's personal information, including the defendant's name, address and phone number. Section 2 shall contain the credit card information, which includes the card number, expiration date, the 3 digit security code and printed name on the card. Section 3 shall contain the amount to be charged, all case numbers that apply to the corresponding payment and any notes related to credit card payment.

After the credit card payment has been approved through the credit card machine, the payment transaction will be immediately processed through the JIS Cash Module. The same employee will be responsible for performing both transactions.

At no time shall a credit card payment be processed by anyone other than a 12th District Court Employee.

12TH JUDICIAL DISTRICT COURT
POLICY/PROCEDURAL MANUAL

PAGE 2 OF 2	DATE: 1/4/2006	SUBJECT: Credit Card Payments
SECTION: FINANCIAL MANAGEMENT		

POLICY 2-28

Authorized Users - If a defendant presents a credit card to the court and their name is not printed on the card, the transaction is not to be completed. No credit card payment will be accepted in cases where the users name is not on the front of the card. The users name and signature **MUST** appear on the card presented. Personnel shall compare the signature on the card to the signature on the receipt. If the signatures are comparable, the card is valid and the transaction may be completed.

Contested Payments - In the event of a charge back due to the customer contesting their credit card charges, the court will process the charge back in the same manner as set forth in Policy 2-9. The court will assess a \$35.00 charge back fee.

CHIEF JUDGE

12th Judicial District Court
Credit Card Payment Authorization

SECTION 1

Defendant's Name _____

Address _____

City _____ State _____ Zip Code _____

Phone Number _____

SECTION 2

Credit Card Number _____

Expiration Date _____

Security Code (3 digits) _____

Name on Credit Card _____

Address of Card

Holder _____

SECTION 3

Total amount to be Charged _____ [] Partial Payment

[] Payment in Full

Case Number(s) _____

Notes _____

DATE:

EMPLOYEE:

File with Department Supervisor

D12 Online Credit Card Payments

Jackson County Case Detail

Back to Cases Page Make a Payment Probation Report

Case Number Petition # Name DOB
 01001SD SD 12 LOVE, JULIA 09-07-1980

Amount Assessed* Amount Paid Balance Due Last Payment
 \$ 869.00 \$ 0.00 \$ 869.00 00-00-0000

* Assessed amount does not include restitution ordered.

Comment
 Jail Term: Years Months Days Probation Term: Years Months Days
 0 0 5 0 72 0

COUNT	CHARGE	ADJUDICATION DATE	JUDGMENT
1	OPERATING - MINOR WITH ANY BAC (.02<.08)	04-11-2001	DISPOSED ON GUILTY PLEA
2	FAIL TO STOP AFTER COLLISION W/A TTENDED 0	04-11-2001	DISPOSED ON GUILTY PLEA
3	FAIL TO STOP AFTER COLLISION W/ATTENDED 0	04-11-2001	DISPOSED ON GUILTY PLEA

- [New](#)
- [Mental Health Court](#)
- [Pay Fines/Costs](#)
- [Administration](#)
- [Court Calendar](#)
- [Court Records](#)
- [Directions](#)
- [Divisions](#)
 - [Civil](#)
 - [Collections](#)
 - [Criminal](#)
 - [Judicial](#)
 - [Probation](#)
 - [Traffic](#)
- [Fines, Costs & Fees](#)
- [Glossary of Terms](#)
- [Judges](#)
- [Resources](#)
- [Warrant List](#)
- [Wanted \(most\)](#)
- [Links of Interest](#)



[Home](#) > Payments

This site chose
VeriSign [SSL](#) for
secure e-
commerce and
confidential
communications.

**ABOUT SSL
CERTIFICATES**

Security Notice

This form uses Secure Sockets Layer (SSL) encryption to reduce the possibility of unauthorized access to your private information while it is transferred across the Internet. However, by submitting this form electronically you are acknowledging that the Jackson County Courts cannot assume any liability for data sent to us.

Case Information

Case Number: 03C593673A SI 12
Name: JOHNSON, ANTONIO
Amount Assessed: 95.00
Amount Paid: 0.00
Balance Due: 95.00

[Enter Payment Information \(The 12th District Court **ONLY** accepts Visa or Mastercard\)](#)

(* required fields)

* Credit Card Number

* Security Code

* Expiration Date

Month: Year:

* Cardholder First Name

* Cardholder Last Name

Address

City

State

Zip Code

Country

* Amount to Pay

[E-mail Receipt](#)

E-mail Address

After reading the following information, click on the Submit button at the bottom of the page to process your payment.

If your license is currently suspended for the ticket you are currently paying for, and you are paying on a non-business day, your license will not be cleared until the next business day.

Civil Infractions

By using this method of payment, I enter my appearance, waive my right to a hearing, and I admit responsibility for this civil infraction.

Misdemeanors

You have the following rights: To plead guilty or not guilty; to be represented by an attorney; to have a trial by judge or jury; you are presumed innocent until proven guilty; you may confront and present witnesses, testify, or remain silent; and you may have all charges arising out of the same transaction determined at one trial.

You can make an electronic payment if: (1) your case has a judgment of conviction entered and there is a balance due displayed or (2) you want to plead guilty and there is a balance due displayed. If a balance due is not displayed, you must contact the Clerk of the Court for a court date.

Restitution is not included in the balance due. You cannot make restitution payments using a credit card.

By using this method of payment, I enter my appearance in this case, I have been informed of my rights as set forth above and understand that this plea will result in a judgment of conviction and that a record of judgment will be sent to the Secretary of State. I voluntarily and knowingly waive my rights and plead guilty to the offense as charged.

Submit Payment Information



COMERICA MERCHANT ALLIANCE
 10705 Red Run Boulevard
 Owings Mills, MD 21117-5134
 1-800-932-8765

CREDIT CARD MERCHANT STATEMENT
 DATE: 06/30/2008 PAGE: 1 OF 3
 CODES: N FORM: 9

95978

DBA: 12TH DISTRICT CRT WARRANT ENFORC
 2040428536

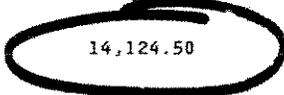


COMERICA BANK

12TH DISTRICT CRT WARRANT ENFORC
 MICHAEL J. DILLON
 312 S. JACKSON STREET
 JACKSON, MI 49201

*- INFORMATION ADVICE -

----- DEPOSITS *-----*						
DAY	REF NO.	ITEMS	SALES	CREDITS	DISC	NET DEPOSIT
02	95215126251	4	253.00	.00	.00	253.00
03	95215428694	6	710.00	.00	.00	710.00
05	95215637190	9	950.00	.00	.00	950.00
06	95215721652	4	1,095.00	.00	.00	1,095.00
09	95215820717	1	920.00	.00	.00	920.00
11	95216296910	7	760.00	.00	.00	760.00
11	95216296917	5	325.00	.00	.00	325.00
12	95216301151	2	200.00	.00	.00	200.00
13	95216486263	5	445.00	.00	.00	445.00
16	95216570130	6	395.00	.00	.00	395.00
17	95216865532	7	932.50	.00	.00	932.50
18	95216956209	7	1,110.00	.00	.00	1,110.00
19	95217036883	4	1,555.00	.00	.00	1,555.00
20	95217121017	8	1,485.00	.00	.00	1,485.00
23	95217204494	7	1,040.00	.00	.00	1,040.00
25	95217670235	8	919.00	.00	.00	919.00
26	95217747304	5	655.00	.00	.00	655.00
27	95217824612	3	375.00	.00	.00	375.00
DEPOSIT TOTALS:	18		14,124.50	.00	.00	14,124.50



----- DEPOSIT ITEM SUMMARY *-----*			
SALES :	98	14,124.50	DB ADJ : 0 .00
CREDITS :	0	.00	CR ADJ : 0 .00
TOTAL :	98	14,124.50	TOTAL : 0 .00

----- SETTLEMENT/DISCOUNT *-----*

----- DESCRIPTION *-----*	ITEMS	AMOUNT	AVG	TICKET	DISC RATE	ITEM RATE	FEE	AMOUNT
VISA	12	2,175.00	181.25	2.0340	.0000		44.24	
VIBS	6	720.00	120.00	2.0340	.0000		14.64	
VDBT	41	6,694.00	163.27	2.0340	.0000		136.15	
VISP	1	140.00	140.00	2.0340	.0000		2.85	
MC	5	720.00	144.00	2.0340	.0000		14.64	
MDBT	32	3,345.50	104.55	2.0340	.0000		68.05	
MCEC	1	330.00	330.00	2.0340	.0000		6.71	

CREDIT CARD MERCHANT STATEMENT
 DATE: 06/30/2008 PAGE: 2 OF 3
 CODES: N FORM: 9 3-0-0-0-0-0-0-0
 MERCHANT: [REDACTED]
 DBA: 12TH DISTRICT CRT WARRANT ENFORC
 [REDACTED]

95978

COMERICA BANK

12TH DISTRICT CRT WARRANT ENFORC
 MICHAEL J. DILLON
 312 S. JACKSON STREET
 JACKSON, MI 49201

*- INFORMATION ADVICE -

----- SETTLEMENT/DISCOUNT *-----*

----- DESCRIPTION *-----*	ITEMS	\$--- AMOUNT ---\$	AVG TICKET	DISC RATE	ITEM RATE	FEE AMOUNT
CHGB	6	1,270.00	211.67	.4000	.0000	5.08
CROSS BORDER	1	270.00	270.00	.3000	.0000	.81
CHGB	1	270.00	270.00	.4500	.0000	1.22
TOTAL						294.39

----- SURCHARGES *-----*

	ITEMS	\$--- AMOUNT ---\$	FEE AMOUNT
NQS-VS BUSINESS CARD - CNP	6	720.00	6.20
NQS-VS SIGNATURE PRFRD CORP CNP	1	140.00	1.27
NQS-MC INTL STANDARD	1	270.00	0.38
NQS-MC DEBIT KEY ENTERED	2	20.00	0.17
TOTAL			8.02

----- OTHER FEES *-----*

CARD CHARGE DESCRIPTION	NUMBER	RATE	FEES
FOR OUTLET 00000			
6112 STATEMENTS	0	.0000	5.00

TOTAL OTHER FEES :

YOUR ACCOUNT HAS BEEN DEBITED :

307.41

----- MESSAGES -----

AS NOTED IN LAST MONTH'S STATEMENT MESSAGE, FOLLOWING INCREASES BY VISA, MASTERCARD AND DISCOVER TO CERTAIN INTERCHANGE CATEGORIES AND FEES EFFECTIVE IN APRIL 2008, MOST MERCHANTS WILL SEE INCREASES TO THEIR DISCOUNT RATES AND/OR SURCHARGE PRICING AS WELL AS SEE NEW LINE ITEMS ON THE MERCHANT STATEMENT FOR VISA INTERNATIONAL SERVICE ASSESSMENT FEES AND MASTERCARD U.S. ACQUIRER SUPPORT FEES. FOR MOST MERCHANTS, THESE CHANGES TOOK EFFECT IN APRIL 2008, WHILE OTHERS WILL SEE THE CHANGES BEGINNING WITH THEIR MAY 2008 MERCHANT STATEMENT.

"THE NYCE DEBIT NETWORK RECENTLY ANNOUNCED SEVERAL CHANGES TO ITS PRICING STRUCTURE. EFFECTIVE JULY 1, 2008, RETAIL MERCHANTS WILL BE BILLED 0.75% + \$0.1875 PER TRANSACTION, ALTHOUGH THE