



MICHIGAN COURTS NEWS RELEASE

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FOR IMMEDIATE RELEASE

Supreme Court Seeking Summer Communication and Digital Media Interns

LANSING, MI, December 18, 2017 - The Michigan Supreme Court's Public Information Office is currently seeking candidates for summer 2018 who want to develop skills in communicating about judicial matters and learn more about the administration of courts in Michigan.

The Public Information Office looks for candidates who not only possess excellent written communication skills, but who also demonstrate the ability to think critically, meet tight deadlines, and work independently.

Intern responsibilities include (but are not limited to):

- Compiling daily email of news headlines
- Writing and disseminating news releases, media advisories, remarks, and letters
- Conducting interviews with judges and court staff, writing feature articles for publications
- Shooting and editing video of events
- Designing graphic elements for a variety of electronic and printed materials
- Maintaining news media contact lists and department calendar events
- Contributing content, monitoring analytics for social media networks

In addition to strong written and verbal communication skills, students applying for these positions must have a solid understanding of various social media platforms (e.g., Twitter, Facebook, etc.), as well as proficiency with Microsoft Office and Outlook. Preference will be given to candidates who also possess video production and editing, and/or graphic design skills.

Students who are majoring in areas such as journalism, public relations, political science, pre-law, professional writing, and graphic design are especially encouraged to apply. Pay is \$10 per hour, the schedule is 15 hours per week (early morning availability preferred), and the duration is one academic term.

Submit cover letter, resume, writing samples (news releases, articles), graphic design and/or video samples (if applicable), and three references by January 31, 2018 to: Stacy Sellek, Public Information Manager, selleks@courts.mi.gov.

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