



PLEASE POST

**THIRD JUDICIAL CIRCUIT OF MICHIGAN
OFFICE OF HUMAN RESOURCES
OPEN COMPETITIVE EXAMINATION ANNOUNCEMENT**

POSITION POSTED: Psychologist - Ph.D (fully licensed)
SALARY RANGE: \$67,597.00
DATE POSTED: May 9, 2016 – Until Filled

ELIGIBILITY: This examination is open to anyone who meets the minimum qualifications.

A PERSON MAY NOT PARTICIPATE IN AN OPEN COMPETITIVE EXAMINATION FOR THE SAME TITLE UNTIL NINETY (90) DAYS HAS EXPIRED SINCE THE LAST EXAMINATION FOR THE TITLE.

MINIMUM QUALIFICATIONS:

- Doctorate in Psychology from an accredited college or university.
- At least one year of post graduate experience providing therapeutic services, assessments and/or mediation services for youths and families (may include child custody, parenting time or legal conflicts).
- Credentialed mediator or ability to obtain mediator credentials within six months of starting position where required.
- Current Michigan Licensed Psychologist (LP) in good standing.
- A valid Michigan driver's license, no fault auto insurance and access to a vehicle to use in the performance of assigned duties may be required.

DESCRIPTION OF WORK:

Under direct supervision, is responsible for providing assistance, psychotherapeutic services, assessment and/or mediation services to client population including youths, adolescents, families, and adults. Serves the Court in a capacity that provides assistance with judicial decisions, accurate record keeping and premium customer service.

FOR ADDITIONAL QUALIFICATIONS AND ESSENTIAL FUNCTIONS, PLEASE REFER TO THE ATTACHED JOB DESCRIPTION.

SELECTION: Applications will be screened for compliance with eligibility requirements and minimum qualifications. Selection will be based on appropriate job-related criteria. Applicants who achieve a passing score on each portion of the examination process shall be placed on the eligibility list.

NOTE: Information provided on application forms and subsequent verification thereof may be used to determine applicant's qualifications for this position. **Incomplete or illegible applications will not be considered. Faxed or emailed applications are not acceptable. THE COURT MAY LIMIT FURTHER CONSIDERATION TO THE APPLICANTS WHOM APPEAR TO BE MOST QUALIFIED.**

EXAMINATION COMPONENTS AND WEIGHTS (Total 100% MAX-70% MIN)

Evaluation of Training, Experience & Personal Qualifications	Pass/Fail
Written Examination	50%
Interview	50%

APPLICANTS MUST ATTAIN A MINIMUM SCORE ON EACH PORTION OF THE EXAMINATION BEFORE BEING INVITED TO PARTICIPATE IN AND/OR BE RATED ON SUBSEQUENT PARTS OF THE EXAMINATION.

APPLICATION PROCEDURE AND DEADLINE:

Official application forms must be received **no later than 4:30 p.m. on the last day of this announcement.** **APPLICATIONS FOR THIS POSITION WILL ONLY BE ACCEPTED IN ELECTRONIC FORM SUBMITTED FROM THE FOLLOWING WEBSITE www.3rdcc.org. A VALID EMAIL ADDRESS IS REQUIRED TO APPLY. APPLICANT WILL RECEIVE A CONFIRMATION AFTER SUCCESSFUL SUBMISSION OF THE ELECTRONIC APPLICATION.** An official copy of all transcripts/diplomas must be available at time of interview. Resumes may be included with the application form, but may not be substituted for it. Applicants with disabilities may be entitled, under applicable State and Federal law, to reasonable accommodations to facilitate participation in the examination process. If you will require special accommodations because of a disability, please call (313) 224-7018.

CANDIDATES CONSIDERED FOR PLACEMENT IN THIS JOB TITLE WILL BE SUBJECT TO A CRIMINAL BACKGROUND INVESTIGATION.

POSTING: This notice must be posted on all bulletin boards until the filing date has expired.

**** AN EQUAL OPPORTUNITY EMPLOYER ****

**Third Judicial Circuit of Michigan
Office of Human Resources**

Classification Code: 600-016

Date Issued: 07/15/2014

Title: PSYCHOLOGIST-Ph.D. (fully licensed)

SUMMARY:

Under direct supervision, is responsible for providing assistance, psychotherapeutic services, assessment and/or mediation services to client population including youths, adolescents, families, and adults. Serves the Court in a capacity that provides assistance with judicial decisions, accurate record keeping and premium customer service.

ESSENTIAL FUNCTIONS:

1. Maintains current case and statistical records to ensure documentation requirements.
2. Provides Clinical supervision of limited license psychologists and psychology interns.
3. Assists with identification and evaluation of needs and the development and implementation of policies, procedures and programs, making recommendations as appropriate.
4. Conducts specialized assessments including but not limited to competency and criminal matters.
5. Performs word processing functions, including composition, proofreading, and checking work for accuracy.
6. Develops and provides therapeutic and treatment plan services to youths and families through: assessments/mediation, conducting group, individual, and family psychotherapy.
7. Provides recommendations to the Court concerning custody and parenting time.
8. Provides youths and families with referrals to professionals and resources that assist with treatment.
9. Assists youths and families with problem-solving by providing family, marital, and individual counseling.
10. Complies with all Court, Clinic, Community Mental Health, Medicaid, and Commission on Accreditation of Rehabilitation Facilities (CARF) standards.
11. Selects, administers, and interprets psychological tests concerning children, adolescents, and adults.
12. Provides the Court with reports, signed agreements and expert testimony when required.
13. Performs other duties as assigned.

QUALIFICATIONS:

- Doctorate in Psychology from an accredited college or university.
- At least one year of post graduate experience providing therapeutic services, assessments and/or mediation services for youths and families (may include child custody, parenting time or legal conflicts).
- Credentialed mediator or ability to obtain mediator credentials within six months of starting position where required.

ABILITIES:

- Knowledge of the community and its resources.
- Ability to perform psychological testing concerning children, adolescents, and adults.
- Proficient using Microsoft Office Suite.
- Ability to effectively communicate verbally; to write clearly and concisely; to interact with those from various backgrounds; to understand the speech of another person.

LICENSES, CERTIFICATIONS OR SPECIAL REQUIREMENTS:

- Current Michigan Licensed Psychologist (LP) in good standing.
- Candidates considered for placement in this job title will be subject to a criminal background investigation.
- A valid Michigan driver's license, no fault insurance, and access to a vehicle to use in the performance of assigned duties may be required.

The above statements describe the general nature and level of work performed by employees assigned to the class. Incumbents may be required to perform job-related responsibilities and tasks other than those stated in this description. Specific job duties vary from position to position.

Notes:

07/15/2014	Updated for content and format
12/05/2014	Updated for content (License requirement)
5/5/2016	Updated for content