



Michigan Hall of Justice

Judicial Information Systems

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Trial Court System

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Software Release Announcement

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Circuit Court and Circuit Court Family Divisions Report Requirements

Summary of Outstanding Receivables (ARR), and Payment/Adjustment Distribution of Assessments (ASY)

The above two reports have been completed and should be printed and mailed to the State Court Administrative Office as soon as the Release is installed.

Do not submit the audit (Case Detail) information to SCAO.

General

Association Types

The status flag determines whether association name will display on the Register of Actions or the individual will display for noticing. Inactive Status (I) will not display the name Association Name/Type. Active Status (A) will display the association name and type.

Petitioner has been added as an Association Type.

Caseload

Caseload Part 4 requires a valid date range and therefore, the report cannot be run for dates prior to 01/01/2004.

A Next Action will print on the report if there is a future hearing scheduled.

SCAO 40B – Juvenile Quarterly Activity Report has been removed from the Caseload Report Menu. The new Next Transaction code is 40B. This report is informational only and you do not need to send it as a part of the caseload report.

SCAO 63 – Delay in Criminal is now a separate option on the Caseload Report Menu.

Party Add

Adding a party for a case will process automatically, eliminating the “1” to select option. How it works:

- From name index, search for name and if the name is not there, F6 to create.
- Enter Last Name, First Name, and other information. Press <Enter>
- Name will be added to the Edit Party screen automatically.

Party Validation

You will not be able to add a disposable (e.g. HDR, BIR, JUV, D) party to a case if the case is adjudicated.

Address History File

Addresses are saved for a name whenever they are changed. The court can retrieve the address history information with an “H” next to the name. <F21> to print the address history has been added.

Program/Results

Work with Program/Results (PRY) and <F21> to print gives an option to print the results or the results with comments.

Case Duration Report

The report now has an option to select cases inactive because of a Warrant being issued.

Social Security Number Display

The last 4 digits of the social security number will display on the Edit Name screen and the Display Name screen.

Calendar by Jurist

Case entitlement will print in bold font.

Notes

The function key to create notes (previously <F9>/Create) has been changed to <F6>/Create.

Circuit

Habitual/Enhanced Sentence

The edit sentence screen will display the enhanced field and the associated PACC code relating to the habitual offense if the habitual information is entered at the Edit Case screen.

New Deferral Code

Pgm/Rst Code	Description	Successful Completion Event Code	Description (Case Non Public upon completion)
DPH	Defer Health Care Professional Under the Influence	DMH	Dismiss Health Care Prof – Under Influence Deferral

Juvenile

Family File

Only juvenile parties will display in the Select Juvenile's Family screen.

The Juvenile's Family File Number will be created and added automatically. This automated process eliminates having to <F4> on the Family Number field to create the Family Number.

Changes to addresses, phone numbers, etc., may be made from the Family File.

Juvenile's Register of Actions may be viewed from the Family File screen. Attorney and Lawyer GAL displays for each party.

Summary of Cases

Police incident number displays next to CTN.

Juvenile Register of Actions

Prints the header information the same as what is displayed on screen.

Attorney information will display as Retained (R) or Appointed (A).

Attorney will default to the attorney entered to the last case.

Case Register of Actions

Displays the disposition for caseload reporting, <F4> on the code will display report section, line number and description.

Program/Results

Program/Results will be added for each case when adding events through the multiple case add process. The court will be able to delete or add program/results based on what has occurred on each case. If you would like this option in your court, please contact TCSHelpdesk.

Event Add for Multiple Case Selection

A new option to select multiple juvenile cases with or without charges has been added to the multiple case selection process. Option "1" from the Select Cases for Event screen will display allow you to process the case without being taken to the charge(s) screen. Option "C" for Cases with Charges will display each charge, giving the user the option to select a specific charge for that case.

Monetary from Work with Juvenile Screen (JUV)

The Display Financial Orders for Juvenile (M next to Juvenile's name) has been enhanced to include the following options:

4=Delete; 5=Display; 6=Notes; A=Adjust; C=Co Cases; F=Financial Adjustment; M=Responsible Party; V=Victims; W=Work with Receipts and Z=Receipts

Adoption

Document Follow-up

Document follow-up is available for adoption case types. To access the report enter ARM at the next transaction line and select the Document Follow-up option.

Adoption Event List has an additional field to search for documents with no follow-up event with a selected number of days. <F21> print option is also available.

Probate

Caseload Case Age Display (G for Case Age)

Entering a “G” next to a Case for Case Age will display options to view events, results or comments.

<F21> to print Case Age for a case has been added.

Edit Event-Due Date Field

<F4> prompt on the due date field will display the party date file. User may now select the corresponding document that is being filed. The due date field will display the correct month and day. Courts are responsible for changing the year.

Work with Wills (W on Name)

Option <F6> to create is now displayed on screen.

Inventory Amount

Edit Event Amount Field:

Field length has been increased to allow amounts in excess of 1 Million.

Probate Reports

Pre- Notes

Text added to first line of pre-note:

“The matters listed must filed with the Probate Court at the above address:”

Guardian Review Report

An event of PRG “Order Appointing Person to Review/Investigate Guardianship” and event date will print on the report to indicate when the last appointment occurred.

Notices/Mailers - Certificate of Completion

Certificate of Completion (PC 592) will generate via Probate Notice/Mailers.

A certificate of completion will be generated for DE cases after 28 days, when a Sworn Statement (SST) or a Closing Statement Summary Proceeding (CIS) has been filed, and no objections have followed. A copy is generated for the fiduciary, the fiduciary’s attorney and the court.

Notices/Mailers - Notice of Intent to Close

Notice of Intent to Close will not be generated if a Sworn Statement has been filed.

Notices/Mailers

If the Notice Flag is set to “Y” for the following parties or association types, a mailer will be generated for that party: Header, Interested Persons and Guardian Ad litem parties, as well as Guardian Ad litem, Lawyer Guardian Ad litem, Professional Guardian Ad litem and Sureties association types. Exception to this flag is for a header party on a decedent estate.

Will Activity Report (WAR)

Fields have been added for depositor and attorney.

Forms

Probate

PC 600 Notice of Deficiency

New text added to bottom of form:

****Please mail deficient requirement to the court address above****

Juvenile

JC 45 Notice of Hearing - JC 20 Summons (DL) - JC 21 Summons (NA)

Addresses of the noticed parties print on the court copy.

Font type is more like the web version of the form.

Type of hearing boxes will automatically check based on the hearing type entered. (If the correct box is not marked, please call TCSHelpdesk for assistance).

JC 13 Record of Trial/Plea

Although no longer an SCAO approved form, the same can be generated from the system; however no enhancements will be made.

JC 04 Petition

New form on TCS – may create with charges or as a supplemental petition.

JC 05A Order to Take and Place

SCAO modifications have been made to this form.

Financial

ADCF/State Ward Report

County name will print on header portion of the report.

PCN/Days Court Paid BALF

Placement screen for days paid to a facility will update number of days owed by the court.

Placement Voucher

May add check number and date prior to printing the voucher.

Juvenile Financial Orders

Print now gives a breakdown of the cost of care, orders and receipts.

Added Total Due to the display.