

Personal Protection Orders Case Initiation

The case initiation process is generally the same for all personal protection orders the only difference from other civil processing, is to identify if the petition is requested Ex Parte, as shown in step #2. PJ case types may include the additional Juvenile screen for completion.

Case year will default to current year Rel Jan03 Calhoun-JISP:
Case Initiation

Court: E 37 13 FAMILY DIVISION-37TH CIRCUIT
Case: 2003 CTN Nbr: _____
Type: PP
Ticket: _____

Enter the next file number or leave blank for automatic numbering

Enter the case type
Press <ENTER>

Step #1

Case Initiation
Enter the new file number, case type
Press <ENTER>

Step #2

This information is defaulted to Ex Parte.

If the petition is **not** filed Ex-Parte modify to blank. This will determine where the case is counted for Method of Disposition Part 2, Sec. E & H.

Complete screen
Press <ENTER>

STARR37 UCJ1E1K Rel Jan03 Calhoun-JISP13DB01:P13P
Edit Civil/Probate Case

Case: 2003 0000002441 PP 0
Filed Date: 8/01/2003
Disposed: _____ Reopened: _____ Closed: _____

Public: P Caseload Omit: _____ Prison Case: _____ Exparte Order: Y
Jurist: J 15983 KINGSLEY, JAMES C.,
Prosecutor: _____

Microfilm No: _____
X-Reference: _____
Lower Court: _____ Jury Demand Filed: _____

F3=Exit F10=Name F13=Cmnds F16=Calc F11=Transfer Nbr/Typ

Defaulted "Y"

Step #3

Continue on with the normal case initiation processing.

Enter the Plaintiff/Petitioner.
Press <ENTER>

STARR37 UC1KE1K Rel Jan03 Calhoun-JISP13DB01:P13PCSD06
Edit Party

Crt: F 37 13
Case: 2003 0000002441 PP Open
KINGSLEY Attorneys: PRO PER - PRO PER
Filed: 8/01/2003 Disposed: _____ Reopened: _____ Closed: _____

Name Nbr: 4406677 CORAPS, JOHN, Filed Date: 8/01/2003
Party: P 1 PLAINTIFF Party Cat: _____
Public: P

Current Address: 1212 EAST BISHOP LANE Address Code: 4458014
City: BATTLE CREEK St: MI Zip: 48902
Phone: _____ Ext: _____ Gender: M DOB: 9/08/1962 Age: _____
SSN: _____ DLN: C389082000000 St: MI

Association Type: _____ Appt/Ret: _____ Notices: Y
Attny: _____ Cmt: _____ OR Mult Alt Names: _____
Alt Type: _____ Name: _____

F3=Exit F10=Name F13=Cmnds F23=Cancel Init

continued →

STARR37 UC1KE1K Rel Jan03 Calhoun-JISP13DB01:P13PCSD06
 Edit Party 8/18/03

Crt: F 37 13
 Case: 2003 000002441 PP Open
 KINGSLEY Attorneys: PRO PER - PRO PER
 Filed: 8/01/2003 Disposed: Reopened: Closed:

Name Nbr: 4406678 CORAPS, SUSANNE, Filed Date: 8/01/2003
 Party: D 1 DEFENDANT Party Cat:
 Public: P

Current Address: 1212 EAST BISHOP LANE Address Code: 4458015
 City: BATTLE CREEK St: MI Zip: 48902
 Phone: Ext: Gender: F DOB: 3/22/1975 Age:
 SSN: DLN: St:

Association Type: Appt/Ret: Notices: Y
 Alt Type: Name: DR Mult Alt Names:

F3=Exit F10=Name F13=Cnds F23=Cancel Init

Step #4

Continue on with the normal case initiation processing.

Enter the Defendant/Respondent or for PJ~Juvenile/Respondent

Press <ENTER>

Step #5

Continue on with the normal case initiation processing.

Enter any additional parties or <F3> to exit.

STARR37 UCMMDFK Select Party Name

Type options, press Enter.
 1=Select 2=Change 5=Display C=Cases

Name: _____

Name	Gender	DOB	SSN
ARNOLD, PATRICIA, ANN			
ARNOLD, PATRICIA, ANN			
BOSTWICK, ROLLAND, K			
DOOLITTLE, DEBRA, K			
DOOLITTLE, DEBRA, K			
INC, GUARDIAN, K			
LITTLE, ROCKY, L			
STRAHAM, ROBERT, L			

F3=Exit F6=Create

Step #6

Enter the first event as "PPPO" Petition for Personal Protection Order.

This event will automatically count the case as Not Subject to Fees on the Entry Fees Not Paid Report.

Press <ENTER>

STARR37 UCIXE1K Rel Jan03 Calhoun-JISP13DB01:P13PCSD06
 Edit Event 8/18/03

Crt: F 37 13 Bond: Auth: Open
 Case: 2003 000002441 PP JCK CORAPS V CORAPS
 Atty: PRO PER - PRO PER Worker:
 File: 8/01/2003 Disposed: Reopened: Close:

Evt: PPPO Date: 8/01/2003 Plea: Dsp: Pgm/Rstt: Monetary: -
 Pty: P 1 Cnt: Atty: Jur: J 15983 Due Dte:
 Cmt: Requested Ex Parte
 Form: Register: Receipt: Amount:

Schedule Next Action:
 Next: Date: Time: Jur: Ctrm:
 Cmt:

Note: If the petition is not requested Ex Parte, you may want to include the Scheduled Next Action Hearing date.

Personal Protection Orders Disposition

A disposition is entered when the Personal Protection Order is granted or denied. The event type that is entered with a disposition may determine where the case falls on the caseload report. It is important to determine which example represents the disposition for a case in order to complete the event. A petition not requested Ex Parte should be blank in the Ex Parte field on the Edit Case screen, in order to be counted properly for Part 2 of caseload. It may also be helpful to reference the SCAO caseload report for further instructions.

The following examples are in caseload line number order.

Orders Issued Ex Parte - Granted

STARR37 UCIXE1K Rel Jan03 Calhoun-JISP13DB01:P13PCSD805
Edit Event 8/18/03

Crt: F 37 13 Bond: Auth: Open
Case: 2003 0000002441 PP JCK CORAPS V CORAPS
Atty: PRO PER - PRO PER Worker:
File: 8/01/2003 Dispose: Reopen: Close:

Evt: EXPO Dte: 08022003 Plea: Dsp: GTD Pgm/Rslt: Monetary:
Pty: D 1 Cnt: Attny: Jur: Due Dte:
Cmt: Form: Register: Receipt: Amount:

Schedule Next Action:
Next: Date: Time: Jur: Ctrm:
Cmt:

F3=Exit F10=Name F13=Cnds F14=More Comments F16=Calc F20=Bonds

PH/PP Part 2, Sec. H; Line 1,
& PJ Part 2, Sec. E; Line 26.
**Orders Issued Ex Parte -
Granted**

Enter the event of
“EXPO” EX PARTE ORDER
with a disposition of
“GTD” Granted
and party type of D 1
or for PJ~JUV 1

Press <ENTER>

Orders After Hearing

PH/PP Part 2, Sec. H; Line 2,
& PJ Part 2, Sec E; Line 27
**Orders After Hearing
(Never requested Ex Parte)
Granted**

Enter the event of
“PPOH” Personal Protection
Order Hearing, with a
disposition of “GTD” Granted
and party type of D 1
or for PJ~JUV 1.

Press <ENTER>

STARR37 UCIXE1K Rel Jan03 Calhoun-JISP13DB01:P13PCSD805
Edit Event 8/18/03

Crt: F 37 13 Bond: Auth: Open
Case: 2003 0000002441 PP JCK CORAPS V CORAPS
Atty: PRO PER - PRO PER Worker:
File: 8/01/2003 Dispose: Reopen: Close:

Evt: PPOH Dte: 8/05/2003 Plea: Dsp: GTD Pgm/Rslt: Monetary:
Pty: D 1 Cnt: Attny: Jur: J 15983 Due Dte:
Cmt: Form: Register: Receipt: Amount:

Must be a hearing type event

Schedule Next Action:
Next: Date: Time: Jur: Ctrm:
Cmt:

F3=Exit F10=Name F13=Cnds F14=More Comments F16=Calc F20=Bonds

continued →

Transfer/Change of Venue

PH/PP Part 2, Sec. H; Line 3,
& PJ Part 2, Sec E; Line 28
Transfer/Change Venue

Enter any event type with a disposition of
"TRS" Transferred or
"CHV" Change Venue
and party type of D 1
or for PJ~JUV 1

Press <ENTER>

STARR37 UCIXE1K Rel Jan03 Calhoun-JISP13DB01:P13PCSD806
Edit Event 8/18/03

Crt: F 37 13 Bond: Auth: Open
Case: 2003 0000002441 PP JCK CORAPS V CORAPS
Atty: PRO PER - PRO PER Worker:
File: 8/01/2003 Dispose: Reopen: Close:

Evt: TRS Dte: 08032003 Plea: Dsp: IRS Pgm/Rslt: Monetary:
Pty: D 1 Cnt: Attny: Jur: Due Dte:
Cmt: Form: Register: Receipt: Amount:

Schedule Next Action:
Next: Date: Time: Jur: Ctrm:
Cmt:

F3=Exit F10=Name F13=Cmnds F14=More Comments F16=Calc F20=Bonds

Orders Ex Parte ~ Dismissed/Denied

STARR37 UCIXE1K Rel Jan03 Calhoun-JISP13DB01:P13PCSD806
Edit Event 8/18/03

Crt: F 37 13 Bond: Auth: Open
Case: 2003 0000002441 PP JCK CORAPS V CORAPS
Atty: PRO PER - PRO PER Worker:
File: 8/01/2003 Dispose: Reopen: Close:

Evt: EXPO Dte: 8/01/2003 Plea: Dsp: DEN Pgm/Rslt: Monetary:
Pty: D 1 Cnt: Attny: Jur: J 15983 Due Dte:
Cmt: Form: Register: Receipt: Amount:

Schedule Next Action:
Next: Date: Time: Jur: Ctrm:
Cmt:

F3=Exit F10=Name F13=Cmnds F14=More Comments F16=Calc F20=Bonds

PH/PP Part 2, Sec. H; Line 4,
& PJ Part 2, Sec E; Line 29
**Orders Ex Parte
Dismissed/Denied**

Enter the event of
"EXPO" Ex Parte Order
with disposition of
"DEN" Denied or
"DIS" Dismissed
and party type of D 1
or for PJ~JUV 1

Press <ENTER>

PH/PP Part 2, Sec. H; Line 5
& PJ Part 2, Sec E; Line 30
**Orders After Hearing
(Never requested Ex Parte
or after Reopen)
Dismissed/Denied**

Enter the event of "PPOH"
Personal Protection Order Hrg
with disposition of
"DEN" Denied or
"DIS" Dismissed
and party type of D 1
or for PJ~JUV 1

Press <ENTER>

Orders After Hearing ~ Dismissed/Denied

STARR37 UCIXE1K Rel Jan03 Calhoun-JISP13DB01:P13PCSD806
Edit Event 8/18/03

Crt: F 37 13 Bond: Auth: Open
Case: 2003 0000002441 PP JCK CORAPS V CORAPS
Atty: PRO PER - PRO PER Worker:
File: 8/01/2003 Dispose: Reopen: Close:

Evt: PPOH Dte: 08032003 Plea: Dsp: DEN Pgm/Rslt: Monetary:
Pty: D 1 Cnt: Attny: Jur: Due Dte:
Cmt: Form: Register: Receipt: Amount:

Must be a hearing type event

Schedule Next Action:
Next: Date: Time: Jur: Ctrm:
Cmt:

F3=Exit F10=Name F13=Cmnds F14=More Comments F16=Calc F20=Bonds

continued →

Dismissed by Petitioner

PH/PP Part 2, Sec. H; Line 6,
& PJ Part 2, Sec E; Line 31
Dismissed by Petitioner

Enter the event of "MODP"
Motion & Order to Dismiss
Action for PPO (CC378),
with a disposition of
"WTDW" Withdrawn
and party type of D 1
or for PJ~JUV 1

Press <**ENTER**>

STARR37 UCIXE1K Rel Jan03 Calhoun-JISP13DB01:P13PCSD06
Edit Event 8/18/03

Crt: F 37 13 Bond: Auth: Open
Case: 2003 0000002441 PP JCK CORAPS V CORAPS
Atty: PRO PER - PRO PER Worker:
File: 8/01/2003 Dispose: Reopen: Close:

Evt: MODP Dte: 08022003 Plea: Dsp: WTDW Pgm/Rslt: Monetary:
Pty: D 1 Cnt: Attny: Jur: Due Dte:
Cmt:
Form: Register: Receipt: Amount:

Schedule Next Action:
Next: Date: Time: Jur: Ctrm:
Cmt:

F3=Exit F10=Name F13=Cmnds F14=More Comments F16=Calc F20=Bonds

18 c

Connected to remote server/host OSMLANS using port 23

Start Novell Gr... A B QuarkPr... WordPerf... 10:54 AM

Order Rescinded

Note: The case should not be reopened

STARR37 UCIXE1K Rel Jan03 Calhoun-JISP13DB01:P13PCSD06
Edit Event 8/18/03

Crt: F 37 13 Bond: Auth: Adju
Case: 2003 0000002441 PP JCK CORAPS V CORAPS
Atty: PRO PER - PRO PER Worker:
File: 8/01/2003 Dispose: 8/02/2003 Reopen: Close:

Evt: RSCD Dte: 8/18/2003 Plea: Dsp: Pgm/Rslt: GTD Monetary:
Pty: D 1 Cnt: Attny: Jur: Due Dte:
Cmt:
Form: Register: Receipt: Amount:

Schedule Next Action:
Next: Date: Time: Jur: Ctrm:
Cmt:

F3=Exit F10=Name F13=Cmnds F14=More Comments F16=Calc F20=Bonds

PH/PP Part 2, Sec.H; Line 7,
& PJ Part 2, Sec. E; Line 32
Order Rescinded

Enter the event of
"RSCD" Order Rescinded
with a **program/result**
of "GTD" Granted

Press <**ENTER**>

continued →

PH/PP Part 2, Sec. H: Line 8 & PJ Part 2, Sec. E: Line 33
Orders Issued After Denial
 (Case initially requested Ex Parte, disposed with Denied and then Closed)

1. Event of REO "Reopen" (will count on Caseload Part 1, Reopen)
2. Event of "RMVD" Remove Disposition with party type D 1 or Juv 1
3. Event of "PPOH" with disposition "GTD" Granted and party type D 1 or for PJ~Juv 1
4. Followed by Closing event

Part 4 Case Age:

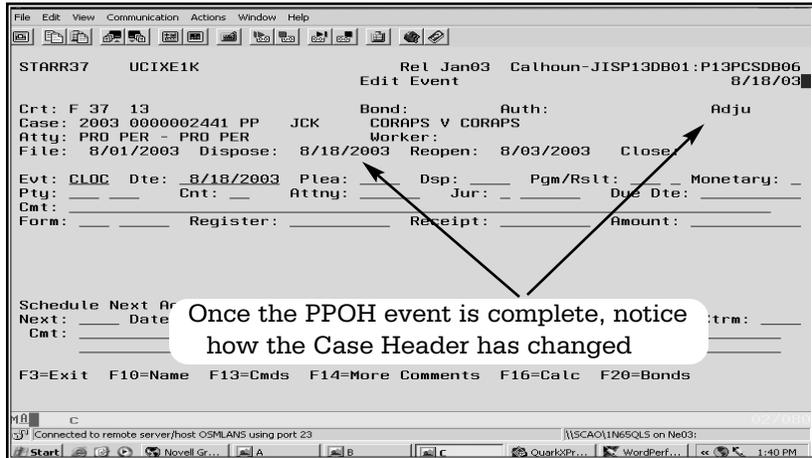
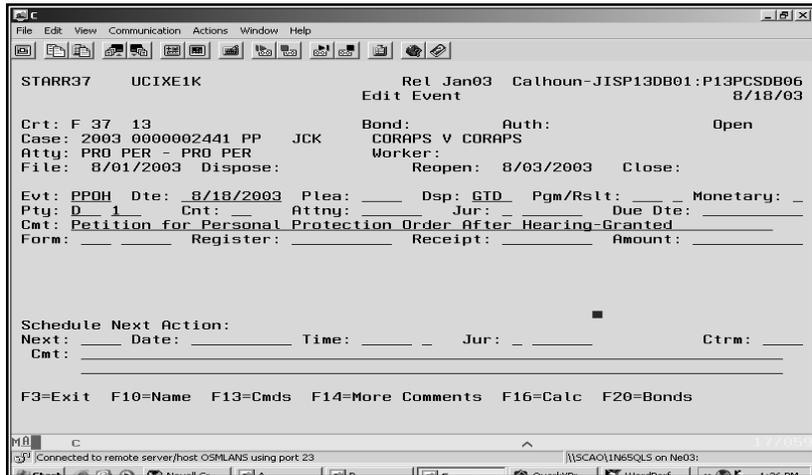
PH/PP Line(s)

Disposed 15,16,17
 Pending 20, 21, 22

PJ Line(s)

Disposed 31, 32, 33
 Pending 36, 37, 38

Orders Issued after Denial



Dismissed/Denied After Hearing

Case initially requested Ex Parte, disposed with Denied and then Closed.
 Respondent returns, request hearing, **but after hearing petition remains denied.**

PH/PP Part 2, Sec. H: Line 5 & PJ Part 2, Sec. E: Line 30

Dismissed/Denied After Hearing

1. Event of REO "Reopen" (will count on Caseload Part 1, Reopen)
2. Event of "RMVD" Remove Disposition with party type D 1 or for PJ~Juv 1
3. Event of "PPOH" with a disposition "DEN" Denied and party type D 1 or for PJ~Juv 1
4. Close Case

Part 4 Case Age:

PH/PP Line(s) Disposed 15,16,17 or Pending 20, 21, 22
 PJ Line(s) Disposed 31, 32, 33 or Pending 36, 37, 38