

Judicial Information Systems Probate Court System (PCS)

PROBATE
Fall Release Training
December 2004

Fall 2004 Release Training

- What's New for 2005
 - Mandatory Data Entry
- Preparing for 2005
 - Reports to Run
- For Further Assistance
 - Website, email, telephone, fax or mail

What's New for 2005

- Demand for Hearings on MI Cases
 - Disposition of Demand for Hearing Events
- Contested Matters
 - Disposition of Contested Matters
- Petition for Rescission of Adoption
 - Disposition of Rescission Petition

Demand for Hearing

- When a Demand for Hearing (PCM236) is filed on a MI case:
 - Enter the schedule event of DFH
 - Dispose the DFH event on the schedule

Demand for Hearing

```
SCHEDULE ADD
CASE# 0533882 TYPE MI VREF # _____ TYPE _____ JUDGE 21180 DATE 12/31/2008
NAME MENTALLY ILL TEST SNO 000000000 OPTIONAL DATE _____
STATUS 0 CLOSED _____ REOPEN _____ ATTN _____ PUBLIC 0
MICRO _____ DISPO _____ CODE _____ DRG PA _____
*****
NUM CODE F/DATE PTY SEQ H/DATE TIME ROOM MICROFILM ATTN DISP DATE JUDGE
> 2 05W 12152008 _____ _____ _____ _____ _____ _____ _____ _____ _____
Form Number Requested _____
```

When the Demand for Hearing (PCM236) is filed, enter DFH on the schedule screen

```
NXT TRN 0 SCH TYPE MOD CASE NBR 0533882 REC NBR _____
F2=Nxt Tran F3=Exit F4=Prompt F8=Juvenile F9=Name Lookup F11=View F12=Scan
F13=Notes F18=Inv/Date
```

Disposing the Demand for Hearing

```
SCHEDULE MOD
CASE# 0533882 TYPE MI VREF # _____ TYPE _____ JUDGE 21180 DATE 12/31/2008
NAME MENTALLY ILL TEST SNO 000000000 OPTIONAL DATE _____
STATUS 0 CLOSED _____ REOPEN _____ ATTN _____ PUBLIC 0
MICRO _____ DISPO _____ CODE _____ DRG PA _____
*****
NUM CODE F/DATE PTY SEQ H/DATE TIME ROOM MICROFILM ATTN DISP DATE JUDGE
2 05W 12152008 _____ _____ _____ _____ _____ _____ _____ _____ _____
FORMNO FOR HOURLINE _____ Form Number Requested _____
```

When the Demand for Hearing is disposed, use SCH/MOD to enter the disposition code (GTD or DEN) and date on the schedule screen of the DFH event.

```
NXT TRN 0 SCH TYPE MOD CASE NBR 0533882 REC NBR _____
F2=Nxt Tran F3=Exit F4=Prompt F8=Juvenile F9=Name Lookup F11=View F12=Scan
F13=Notes F18=Inv/Date
```

Contested Matters

- When a Contested Matter is received for filing:
 - Enter the schedule event of OBJ (Objection or Contested Matter)
 - Dispose the OBJ event on the schedule

Objection or Contested Matter

```

SCHEDULE MOD
CASE# 05338893 TYPE SM VREF # _____ TYPE _____ JUDGE 21189 DATE 12/31/2008
NAME SUBROGINSHIP_TEST SNO 000000000 OPTIONAL DATE _____
STATUS 0 CLOSED _____ REOPEN _____ ATTNV _____ PUBLIC 0
MICRO _____ DISPO _____ CODE _____ ORIG PR _____
=====
NUM CODE F/DATE PTY SEQ H/DATE TIME ROOM MICROFILM ATTNV DISP DATE JUDGE
> 3 OBJ 12022008 _____ Form Number Requested _____
=====
2 | 21189
NOTE |
1 | 21189
PETI |

NEXT TRN 0 SCH TYPE MOD CASE NBR 05338893 REC NBR _____
F2=Next Tran F3=Exit F4=Prompt F8=Juvenile F9=Name Lookup F11=View F12=Scan
F13=Notes F16=Inv/Date
    
```

Disposing the Objection or Contested Matter

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SCHEDULE MOD
CASE# 05338893 TYPE SM VREF # _____ TYPE _____ JUDGE 21189 DATE 12/31/2008
NAME SUBROGINSHIP_TEST SNO 000000000 OPTIONAL DATE _____
STATUS 0 CLOSED _____ REOPEN _____ ATTNV _____ PUBLIC 0
MICRO _____ DISPO _____ CODE _____ ORIG PR _____
=====
NUM CODE F/DATE PTY SEQ H/DATE TIME ROOM MICROFILM ATTNV DISP DATE JUDGE
3 OBJ 12022008 _____ Form Number Requested _____
OBJECTIONS OR CONTESTED MATTER Form Number Requested _____

NEXT TRN 0 SCH TYPE MOD CASE NBR 05338893 REC NBR _____
F2=Next Tran F3=Exit F4=Prompt F8=Juvenile F9=Name Lookup F11=View F12=Scan
F13=Notes F16=Inv/Date
    
```

Petition for Rescission of Adoption

```

SCHEDULE ADD
CASE# 04334888 TYPE BY XREF # _____ TYPE _____ JUDGE 21189 DATE 4/04/1988
NAME 21P-PARENT-ADOPTION _____ SNO 00000000 OPTIONAL DATE 2/28/1989
CITY 0 CLOSED 12011888 REOPEN 12/01/2004 ATTYN _____ PUBLIC 0
DISPO 12/31/1988 CODE 828 ORIG PR _____
=====
NO. OF DATE PTY SEQ M/DATE TIME ROOM MICROFILM ATTYN DISP DATE JUDGE
6 PFR 12012004 _____ Form Number Requested _____
=====
5 RPN 12012004
CASE REOPENED
4 CLS 04331888
CASE CLOSED
=====
NXT TRN 0 SCH TYPE MOD CASE NBR 04334888 REC NBR _____
F2=Nxt Tran F3=Exit F4=Prompt F8=Jstem F9=Juvenile F0=Name Lookup F11=View F12=Scan
F13=Notes F18=Inv/Date
=====
  
```

When the Petition for Rescission of Adoption (PCA 349) is filed, reopen the existing Adoption matter, and use SCH/ADD to enter the code PFR.

Disposing the Petition for Rescission of Adoption

```

HEADER MOD _____ TYPE BY XREF # _____ TYPE _____ JUDGE 21189 DATE 0411988
CASE# 04334888 ADOPTION _____ SNO 00000000 OPTIONAL DATE 2281989
NAME STEP _____
ADDRESS _____ STATE _____ ZIP _____ PHONE _____
CITY _____ REOPEN 12012004 ATTYN _____ PUBLIC 0
STATUS 0 CLOSED 12011888 REOPEN 12012004
MICRO _____ DISPO 04120002 CODE 828 ORIG PR _____
CASE TYPE CHG FROM TYPE CHG VENUE ARCE _____ ANCILLARY _____
=====
RELATED CIVIL # _____
=====
NXT TRN 0 MOD TYPE MOD CASE NBR 04334888 REC NBR _____
F2=Nxt Tran F3=Exit F4=Prompt F8=Jstem F9=Juvenile F0=Name Lookup
F13=Notes F14=Dockets F16=Inv/Date
=====
  
```

Use HDR/MOD to enter the disposition date and the appropriate disposition code (RCG for Rescission Granted or RCD for Rescission Denied).

Preparing for 2005

- Run Disposition Status Report (#15 on the Probate Reports Menu).
 - Pending Demand for Hearing events filed on MI cases after 12-1-04 have been added to this report.
 - Locate DFH events that have not been disposed.
 - Enter dispositions on those DFH events.
 - All DFH events filed after 12-1-04 will report as pending on Caseload Part 4 unless a disposition has been entered on the schedule.

Preparing for 2005

- Run Caseload Management Report (#4 on the Probate Reports Menu).
 - Locate OBJ schedule events on open cases.
 - Determine which OBJ events have not been disposed.
 - Enter dispositions on those OBJ events.
 - All OBJ events on open cases will report as pending on Caseload Part 4 unless a disposition has been entered on the schedule.

Preparing for 2005

- The Schedule Event code of PFR must be used for Petition for Rescission of Adoption.
 - Having the code PFR on the schedule will separate Rescissions from all other step-parent adoptions.
 - Locate all pending Rescissions and verify that the code PFR has been entered on the schedule.
 - Once a Rescission has been disposed, enter the disposition date and code on the case header.

Preparing for 2005

- For a complete list of updates contained in this release, read
 - **PCS Briefs for Fall 2004**, and
 - **Programming Announcement for Fall 2004**

For Further Assistance

- Check out our website at courts.mi.gov/jis
- Email us at pcshelpdesk@courts.mi.gov
- Call us at 888-339-1547
- Fax us at 517-373-7451
- Mail to:
 - Judicial Information Systems
 - Probate Court Team
 - Michigan Hall of Justice
 - PO Box 30048
 - Lansing, Michigan 48909
