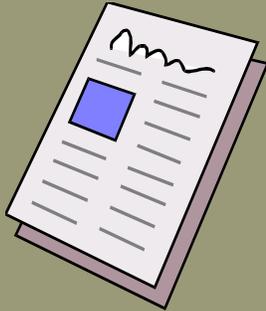


May 2010

JIS-PCS Briefs

Judicial Information Systems (888) 339-1547; option 2



Individual Highlights:

- *Probate Financials
- *Deficiencies in
 - Guardianship/
 - Conservatorship
- *Review on MI Cases
- *Probate Change of
 - Venue Cases
- *Outstanding
 - Receivables Report
- *Juvenile Placement
 - Counts

Judicial Information
Systems
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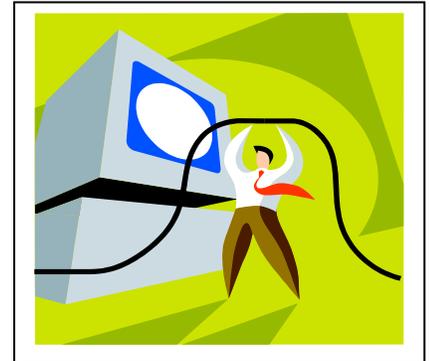
FAX:
(517) 373-7451

E-MAIL:
pcshelpdesk@courts.mi.gov

<http://courts.mi.gov/jis/>

May 2010 Update

There will not be a Software Release CD sent to JIS PCS Courts this spring. Any enhancements or fixes will be applied directly to your system by our office. **The updates are scheduled to occur on Friday, May 28, 2010.**



Probate Financials

Upon entering a financial order to a case, you should not change that party type. If you change the party type on the Party Screen, the Party Screen will no longer link up to the party on the Financial Order Screen. If you need

to change your party type, you must close the former party and then add a new party to reflect the appropriate party type for the party. By doing this, you will not have any problems processing payments.

Probate – Deficiencies in Guardianship and Conservatorship Administration Report – SCAO 65

Just a reminder that you only need to send the Deficiencies in Guardianship and Conservatorship Administration Report (Report 65) to your Regional Administrator; not the whole Delinquent Fiduciary Report. You can submit the Report generated from our system.

DEFICIENCIES IN GUARDIANSHIP-CONSERVATORSHIP-ADMINISTRATION								Report for:
Complete semi-annually and transmit no later than 30 days following the report date.							June 30	(year)
Reportor's name:							December 31	(year)
Reportor's telephone no.:							County:	
A: Summary Report of Cases								
1	CASE TYPE	CA	CY	CG	GA	OL	GM	LG
2	Active							
3	Delinquent							
4	Over 182 Days							
Line 1: For each case type, report the total number of open cases as of the report date.								
Line 2: Of the cases reported in Line 1, report each case with a deficiency that existed for more than 182 days unless, before the report date, the deficiency was cured or a special or successor fiduciary was appointed. The day after a document was due, as prescribed by MCR 9.409, is the first day of a deficiency.								
B: Detail Report of Deficiencies								
For each case reported in Line 2, list the case number, the name of the fiduciary, the date of the deficiency, the type of deficiency, and the court action. If there is more than one deficiency for a case, list each deficiency on a separate line and in consecutive order. Documents that should be monitored for deficiencies are an inventory, an account, a report, and an annual verification of funds on deposit in a restricted account.								
1	Case No.	Name of Fiduciary	Date of Deficiency	Type of Deficiency	Court Action			
2								
3								
4								
5								
I certify that on this date I reviewed this report.								
Date: _____								
MCR 9.409 (1)(b) DEFICIENCIES IN GUARDIANSHIP-CONSERVATORSHIP-ADMINISTRATION MCR 9.203, MCR 9.409								

Probate – Reviews on MI Cases

We have added MI cases to the Case Review Report. If you want the system to track reviews on your MI cases, you will need to add a party and put REV in the Court Activity Key field with the date you want to review the file. Once this has been completed, the case will appear on the Report for the date you have placed in the date field.

#	1	DESC	ILL	QUALIFICATION KEY	AOT	DATE	10012008
				PARTY ACTIVITY KEY		DATE	
				COURT ACTIVITY KEY	REV	DATE	3012010
				GDNSHIP REVIEW TYPE		DATE	

GENERAL REVIEW DUE							
CASE NBR	TYPE	PARTY FIDUCIARY		QUALIFY	DUE DATE	PARTY ACTION	COURT ACTION
DATE ACTION DUE: 3/31/2010							
20-087782	MI	01	ILL	/// ESTATE OF: TEST,,	11/05/2008	11/05/2008	3/31/2010 REV
				CMH WORKER,,			

Probate – Change of Venue Cases (Receiving Court)

Reminder that when you receive a Change of Venue case from another county, you must enter the date you received the case into your court in the Change of Venue In field on the header. You also need to make sure you use the original filing date of the Petition from the original court as well as the original disposition date from the original court. Once you have your header established, it is important that you get all filings which are picked up on the Delinquent Fiduciary Report, otherwise, the case will appear deficient as we are working off all original

dates. Filings which are picked up on Delinq Fid are: Conservatorship Cases: Inventory, Proof of Restrict Accounts, Accounts, and Annual Verifications of Deposit. Guardianship Cases: Annual Report of Guardian, 1 Year Reviews, and 3 Year Reviews. It is also important to use the original qualification dates. This is very important to correctly track the 5 year Reviews on partial guardianship cases. If you make the qualification date current, the 5 Year Review will begin with the current qualification date.

Financial – Outstanding Receivables Report/Collection Data System

The due date for the Outstanding Receivables Report is July 15th. If you have not done so already, you may want to run your report as well as the audit and review those reports. Please review your audit carefully. If you come across a negative number, you will need to check the ARM and FRD screens to

see what is causing that negative number. With the upload/electronic reporting method, negative numbers will not be accepted.



Juvenile Caseload – Juvenile Detained and Child in Placement vs Child Not in Placement Counts

It has been brought to our attention that several courts are not getting the correct figures on Part 4: Case Age at Disposition and Pending Case Age as it relates to the status of ‘Juvenile Detained’ or ‘Juvenile Not Detained’ and ‘In Placement’ or ‘Not in Placement’. In order for the system to correctly reflect the minor’s placement, a **PCN** event must be created. Therefore, (regardless if you use PCN’s to track and pay for placements) you need to enter the PCN event and make sure

you enter **ICU** or **NCU** (in court custody) in the Custody field when adding a PCN Event. This is the only place the system looks to find whether or not the minor is in placement as it relates to Part 4 of Caseload. Please look at previous years’ Caseload Reports and if you do not have any cases appearing in Lines 1 thru 6 in Part 4; Sections

Section E: Juvenile		
Line	Case Type	DL
1	Disposed 0-84 Days - Juvenile Detained	
2	Disposed 85-98 Days - Juvenile Detained	
3	Disposed +98 Days - Juvenile Detained	
4	Pending 0-84 Days - Juvenile Detained	
5	Pending 85-98 Days - Juvenile Detained	
6	Pending +98 Days - Juvenile Detained	
7	Disposed 0-119 Days - Juvenile Not Detained	
8	Disposed 120-182 Days - Juvenile Not Detained	
9	Disposed 183-210 Days - Juvenile Not Detained	
10	Disposed +210 Days - Juvenile Not Detained	
11	Pending 0-119 Days - Juvenile Not Detained	
12	Pending 120-182 Days - Juvenile Not Detained	

Section F: Child Protective		
Report 1: Case Age at Disposition and Pending Case Age		
Line	Case Type	NA
1	Disposed 0-84 Days - Child in Placement	
2	Disposed 85-98 Days - Child in Placement	
3	Disposed +98 Days - Child in Placement	
4	Pending 0-84 Days - Child in Placement	
5	Pending 85-98 Days - Child in Placement	
6	Pending +98 Days - Child in Placement	
7	Disposed 0-119 Days - Child not in Placement	
8	Disposed 120-182 Days - Child not in Placement	
9	Disposed 183-210 Days - Child not in Placement	
10	Disposed +210 Days - Child not in Placement	
11	Pending 0-119 Days - Child not in Placement	
12	Pending 120-182 Days - Child not in Placement	
13	Pending 183-210 Days - Child not in Placement	

Num	Date	Cg	Typ	Comments	Jurist	Attny	Rep/Rec
24	1101	2009	PCN		31194		
Results		Pgm		Status			
Placement		Special Rate		Placement Type		Custody ICU	

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We're on the Web!

See us at:

www.courts.michigan.gov/jis

Adoptions-Entered on Probate Module (AO Adoptions)

We recently discovered a problem with the name after adoption appearing in the Name Index on AO adoptions. The problem has been fixed, however, it will be necessary to identify all AO cases added to the **Probate Module** and reenter the NAA event. You can use Report Generator to locate those cases.

NOTE: You will have to wait until at least June 1, 2010 to fix your NAA events.

REPORT GENERATOR SELECTION

ENTER "S" TO SELECT "P" TO PRINT 1-9 TO SORT

S	CASE TYPE	AO	P	CASE NUMBER		
H	HDR JUDGE			HDR NAME		PUBLIC
E	STATUS			CASE OPENED DATE		-

NOTE: All items mentioned in this Announcement will be added to your system by Tuesday, June 1, 2010.