



Probate Court System

Fall 2009 Software Release

IMPORTANT: Software changes are described in this announcement. Please forward or copy and distribute to all court staff.

Fall 2009 Training

Training sessions were held in Gaylord (11/6), Mt. Pleasant (11/20), and Lansing (12/4). We hope you found the sessions informative and beneficial. If you were unable to attend and would like a copy of the training materials, they are available on our [website](#).

Next Generation Update

The Business Analyst Team [comprised of JIS Technical Service Representatives, along with personnel from our partner counties Berrien and Washtenaw] has completed work on the Civil Phase of the next generation of JIS. Work has just begun on the Criminal Phase, which will take us through 2010. The Juvenile Phase will be next, followed by the Probate Phase. For more information on the next generation of JIS, please visit our [Next Generation webpage](#).

Caseload Upload

It's that time of year again. We would like to encourage you to run your caseload report and begin the review process. Also, the MCAP system is available for you to test your upload file until December 15th. Upload instructions are available on our website.

Juvenile Guardianship

Create JG cases in the Juvenile Module as you would any other juvenile matter. Remember that each child must have their own JG case. You may leave the suffix blank or use "01".

Do not add a petition screen for a JG case. The system will automatically create the petition number 77777777.

For caseload reporting purposes:

JG cases with a Case Opened date within the period will be reported on Part 1, Section H, Line 4: Guardianships Created

JG cases with an Event of OTG (Order Terminating Guardianship) will be counted on Part 1, Section H, Line 5: Guardians Terminated

JG cases with an Event of ORV (Order Revoking Guardianship) will be counted on Part 1, Section H, Line 6: Guardianships Revoked

The following JG forms are available for generation on PCS. Additional JG forms will be developed as time allows.

JC91 (6/09) Order Appointing Juvenile Guardian
JC93 (6/09) Letters of Juvenile Guardianship

Maximum Events

Juvenile users are beginning to receive the message: Maximum Events Reached -- Contact JIS. This message occurs when attempting to add an event once a case reaches Event No. 999. To avoid receiving this error, please contact us when a case reaches 950 events, so that we may create a companion case.

Financial Enhancements

Many Probate Courts are utilizing the functionality available in the Financial Module to collect various fees in probate matters. In this release Probate users will find that we have added the *A/R Transaction by Price Code* report to the Financial Reports menu. We hope you will find this report useful in your collections efforts.

The *Financial Order Audit Report* is a printed report that lists every action taken on a financial order. We have now made this information available to display on the screen. At the bottom of the ARM screen you will see a new option: F10=Ord History.

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You will find in this release that you can no longer delete an event that is associated to a financial order.

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The *Restitution Order Report* has been enhanced in this release to include all restitution orders, regardless of whether your court has Restitution Tracking turned on.

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In this release you will find that we have added the ability to copy your previous year's DHS 207 setup. Type DSS at the next transaction line, press Enter, and in addition to fields for entering the fiscal year, you will see the option to *Enter Y to copy previous years data to current year*.

Juvenile Forms

The following Juvenile Court forms have been updated to the version (indicated in parenthesis):

- JC05b** (6/09) Order to Take Child(ren) into Protective Custody (Child Protective Proceedings)
- JC11a** (6/09) Order After Preliminary Hearing (Child Protective Proceedings)
- JC19** (6/09) Order Following Dispositional Review/Permanency Planning Hearing (Child Protective Proceedings)
- JC63** (6/09) Order Following Hearing to Terminate Parental Rights (Child Protective Proceedings)
- JC75** (6/09) Order Following Emergency Removal Hearing (Child Protective Proceedings)
- JC76** (9/09) Order After Post-Termination Review/Permanency Planning Hearing (Child Protective Proceedings)
- JC91** (6/09) Order Appointing Juvenile Guardian
- JC93** (6/09) Letters of Juvenile Guardianship

Juvenile PPO Petitions

The caseload report will be tracking reopens on ex parte PJ cases in 2010. Reopen a PJ petition in the same manner as a DL petition, by using the Reopen Date field on the Petition screen.

A new Adjudication code has been added for PJ petitions: ODP (Orders Issued After Denial). This adjudication was originally counted from the entry of the event code.

Reminder

Please notify us of any staff or email changes so that we may continue notifying all users of software changes, enhancements, and training opportunities. Thank you!

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