

MiCOURT 
Case Management System

JIS

Collections:
A Smart Solution

MiCOURT allows collections across jurisdictions and can generate a payment plan schedule.

Court Collections

Courts have many of the same issues collecting receivables that any business has. Payment plans, late notices and chasing bad debt helps pay the court's bills, and **MiCOURT** makes collections easier than ever.

The way each court chooses to collect monies varies. One court may be actively pursuing all outstanding receivables through the use of a third party vendor application. Another court may use an in-house method of collections, creating payment plans and notices manually. And of course there are those courts that feel they don't have the staff to pursue collections of outstanding monies owed, so they put little or no effort into the collections process. All courts need a way to systematically collect outstanding receivables without the extra effort of manual work, or third party applications. Courts also need a way to perform collections without causing a lot of added effort to the current workload.

MiCOURT has the solution to every court's collection needs.

Managing Outstanding Debt

The fines and costs that the court assesses to a defendant in a case are reported through 'Outstanding Receivables.'

- Payment of money is usually ordered on a case when the final order is issued (for example, Judgment of Sentence).
- The ordered amounts that are added to a case are called assessments.
 - Assessments are considered outstanding receivables when they are not paid and there is a balance due to the court.
- Payments are accepted by the clerk once assessments are added to the case.

All courts in Michigan are given the task to report outstanding receivables to State Court Administrator's Office June 30th each year. When fines and costs are paid back to a court a portion of these fines and costs go directly into the court's budget creating revenue for the court. To keep the outstanding receivable balances to a minimum the court needs to actively pursue defendants by creating payment plans, generating statements and issuing show cause notices for non-payment.



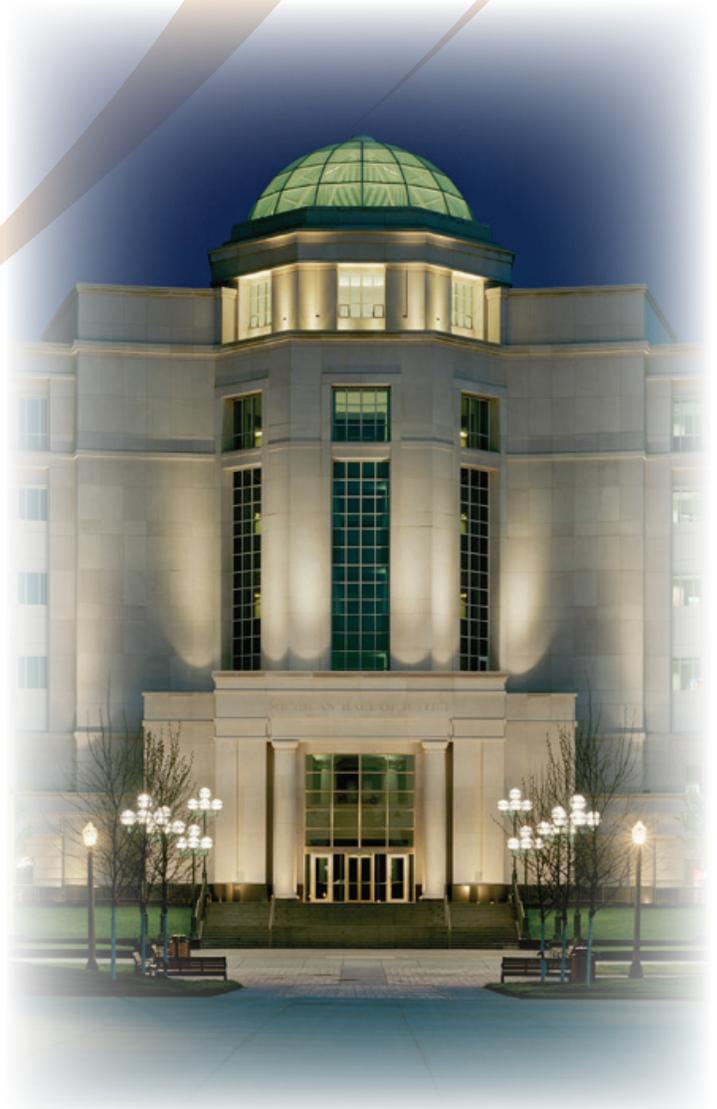
Collections Made Easy

MiCOURT Collections offers the functionality to make collections easier and more accessible through one single application.

Through MiCOURT the clerk can perform multiple collection tasks:

- Create a collection client who does not have a case (e.g. Grandpa wants to pay for grandchild).
 - The responsibility is not taken from the defendant; the application facilitates notices to an unrelated person, which ensures payment.
- Create payment plans
 - Multiple cases can have one simple payment plan
 - Cases can span across courts
- Generate billing statements
 - Statements can be run in batch or one at a time
 - Special text can be added to statements for specific needs (e.g. Holiday hours are as follows...).
- Generate delinquency notices
 - Notices can be run in batch or one at a time.
 - Special text can be added to statements for specific needs (e.g. Holiday hours are as follows...).

Using MiCOURT will give the court flexibility, and the potential for savings by not having to pay a vendor to collect your receivables.



Other Collections Features:

- MiCOURT supports more than one party and can track a participant who is making payments on his/her own case(s) as well as that of another family member or other participant. With the new system, one person can receive one payment plan, statement and/or delinquency notice for all financial obligations owed by an individual or family member.
- MiCOURT allows collections across jurisdictions.
- MiCOURT allows you to set up more than one payment plan per individual.
- MiCOURT is date driven, which allows for more accurate reporting and processing.
- MiCOURT matches payments to balances, instead of just matching a payment to a due date. This allows for more efficient processing and a better payer experience.
- MiCOURT increases flexibility: Billing statements and/or delinquency notices may be suppressed for a certain period of time.
- MiCOURT allows the recording of employer information.
- MiCOURT determines and generates the necessary delinquency notice level for each participant or collections client in a single batch job.
- MiCOURT generates billing statements or delinquency notices per batch or per individual.
- MiCOURT delinquency notices are progressive and support custom text.
- MiCOURT generates a payment plan schedule.
- MiCOURT users may add “collections actions” to record activity separate from the court case.

For more information about MiCOURT features and benefits or the migration plan, contact us at JISRollout@courts.mi.gov.

The Judicial Information Systems (JIS) Division of the State Court Administrative Offices (SCAO) provides technical and automated information system support for the Michigan Supreme Court, SCAO, and the trial courts throughout the state.



Michigan Supreme Court
State Court Administrative Offices
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