



Michigan Supreme Court

State Court Administrative Office
Judicial Information Systems
Michigan Hall of Justice
925 W. Ottawa Street
Lansing, Michigan 48913

MEMORANDUM

DATE: June 20, 2016
TO: JIS District Court System Administrators and Staff
FROM: JIS District Court System Team
RE: Instructions for Adding New SOS Offense Code 2675 - Improper Operation-Automated Vehicle

Effective March 27, 2014, the Michigan Department of State (MDOS) implemented Public Act 231 of 2013, amending 257.663 and 257.665 of the Motor Vehicle Code. Improper Operation – Automated Vehicle cited under MCL 257.663 is a civil infraction; two points will be assessed, and is eligible for abstract of conviction and FCJ suspension. The offense code for submission to MDOS is 2675. Please see the MDOS May 3, 2016 memorandum via the e-mail we sent today providing these instructions.

In order to use the new SOS offense code in a Charge Code you create in the future, it must be added to the SOS Code File. If you are a Distributed/Remote Court (court data is on your AS400), you must add the code. **We have already added the code for Hosted/Online courts** (court data is on JIS AS400).

With your Administrative Sign-On, select option 6, **SOS Code File Update**. This takes you to the **SOS Code File Inquiry & Update** screen. Populate fields as shown below and press **F2-Add**. Further information about the SOS Code File can be found in the [DCS Administrative User Guide](#) on page 1-25.

SOS Code File Inquiry & Update 6/18/16 11:13:36

Code: 2675 CODE Effective: 32714 Begin End

Vehicle Type: _ (Blank, C=Commercial, S=Snowmobile, W=Watercraft, O=ORV)
Offense Type: _ (Blank, A=Alcohol, D=Drug, M=MIP, S=Speeding
P=Parking, H=Handicap Parking)

Description:
IMPROPER OPERATION-AUTOMATED VEHICLE

	Begin	End	NOTICE BASED ON:
Abstract	_____	_____	0 (A=Adjudication Date, 0=Offense Date)
Deferral Abs	_____	_____	-
Audit Abs	_____	_____	-
FAC	_____	_____	-
FCJ	_____	_____	0
FCPV	_____	_____	-
14D	_____	_____	0
NNC	_____	_____	-
Susp/Rest	_____	_____	-

Last Chgd: 06/15/2016 Chgd By: JAYA

Enter-Inquiry F1-Clear Screen F2-Add F3-Update F23-Delete
F24-Previous Menu Roll-Page

Press F2-Add to enter new code.