



Michigan Supreme Court

State Court Administrative Office

Judicial Information Systems

Michigan Hall of Justice

925 W. Ottawa Street

Lansing, Michigan 48913

MEMORANDUM

DATE: **DECEMBER 8, 2010** (REVISION OF OCTOBER 18, 2010 MEMO - SEE PAGE 10, NOTE 1 FOR REVISION)

TO: **JIS DISTRICT COURT ADMINISTRATORS AND STAFF**

FROM: **JIS DISTRICT COURT TEAM**

SUBJECT: **1. UPDATING THE SOS CODE FILE AND STATUTE FILE FOR DEPARTMENT OF STATE
OFFENSE CODES EFFECTIVE OCTOBER 31, 2010;
2. FOUR CHARACTER CODE FOR INTERLOCK DEVICE**

Several pieces of legislation (2008 Public Acts 461, 426, 463, 465, and 466) effective October 31, 2010 have resulted in changes to the Department of State (DOS) Offense Code Index. Further explanations regarding changes in the law are found in the following memorandums. These are included as attachments to the JIS Memorandum e-mail:

- DOS Memorandum, 2008 Public Acts 461, 426 and 463, dated September 14, 2010, from Court Liaisons Sandy Aguirre, Kari Ferri, and Peggy Leece
- State Court Administrative Office (SCAO) Memorandum, New Traffic Legislation Effective October 31, 2010, dated September 16, 2010, from Management Analyst Jill Booth

The following pages show how to update your **SOS Code File** (accessed with your Administration sign-on) and **Statute File** (accessed in the Traffic/Criminal Subsystem) to add and update SOS codes and charges. **Online Courts do not need to update the SOS Code File. JIS has already completed that step because the SOS Code File is shared by Online Courts. Online Courts still must implement Statute File changes.** Additional notes are also provided on a few of these codes regarding their use.

We also asked for feedback from you earlier this month on what the preferred four character code should be when a Breath Alcohol Ignition Interlock device is ordered by the court to be installed. The overwhelming response was the code **BAII** (BREATH ALCOHOL IGNITION INTERLOCK DEVICE ORDERED). There are instructions on Page 12 describing how to add a four character code.

When the software release is applied to your court later this fall, the four character code **BAII** will be added to your system. Adding the code now will have no effect when the software release is applied later.


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SOS Code File Inquiry & Update      10/08/10  11:41:07
Code: 3255      CODE Effective: 103110  _____
                                Begin      End
Vehicle Type:  _      (Blank, C=Commercial, S=Snowmobile, W=Watercraft, O=ORV)
Offense Type:  _      (Blank, A=Alcohol, D=Drug, M=MIP, S=Speeding
                                P=Parking, H=Handicap Parking)
Description:
MOVING VIOLATION RESULTING IN AN AT-FAULT ACCIDENT
-----
Abstract      : 103110  _____  0      NOTICE BASED ON:
Deferral Abs:  _____  _____  -      (A=Adjudication Date, O=Offense Date)
Audit Abs    :  _____  _____  -
FAC          :  _____  _____  -
FCJ          : 103110  _____  0
FCPV         :  _____  _____  -
14D          : 103110  _____  0
NNC          :  _____  _____  -
Susp/Rest    :  _____  _____  -      Last Chgd: 10/08/2010  Chgd By: JAYA

Enter-Inquiry  F1-Clear Screen  F2-Add  F3-Update  F23-Delete
F24-Previous Menu  Roll-Page
    
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SOS Code File Inquiry & Update - SOS Code 3255

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Statute File Inquiry & Update      10/08/10  11:40:55
Table 1 Charge 3255      Fel/Mis/Civ C Case Types OI SI
Ordin. _____ PACCH# MCL 257.320A(1) (M)      SOS 3255
Payable Misdemeanor _ (Blank or X)  14-Day Notice _ (Blank or X)
Drug Reportable _ (Blank or X)
Drunk Driving Reportable _ (V=Mtr Veh B=Minor BAC M=Marine S=Snowmobile O=ORV)
Crime Victim Reportable _ (X=Specified S=Serious A=Accident)
Short Description MV-AT FAULT
Long Description MOVING VIOLATION RESULTING IN AN AT-FAULT ACCIDENT
-----
Penal Fines      Code      Amount      Default      Combined Ordin.
Penal Costs      _____  _____  _____  Fine & Costs Code
                /
                _____  _____  _____
                |
                _____  _____  _____  Penalty
                |
                _____  _____  _____  Amt      Days
Other            /
Assessments     \
                _____  _____  _____
                |
                _____  _____  _____
                |
                _____  _____  _____  Begin      End
                |
                _____  _____  _____  Effective Date: 103110
                |
                _____  _____  _____  Last Chgd: 10/04/10  By: D9992JLF
Initial Assessment 0.00
Enter-Inquiry      F1-Clear Screen      F2-Add      F3-Update      F4-Prompt
F23- Delete      F24-Previous Menu      Page/Roll
    
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Statute File Inquiry & Update - Charge Code 3255

NOTE: If a determination of fault for an accident is made by the court, the original *Charge* code will need to be amended to the *Charge* code which uses SOS Offense Code 3255. Please see the September 16, 2010 Memorandum from Jill Booth, Management Analyst, SCAO, for further details on when SOS Offense Code 3255 should be reported to DOS.

be submitted to the DOS by the court to release the license plate hold. A conviction abstract is automatically requested when a guilty type disposition is entered on the Disposition (DSP) screen. A dismissal abstract must be requested via the *Audit/Dism Abs* field on the DSP screen. A Notice of Adjudication can also be generated to give to the defendant.

NOTE 2: SOS Offense Codes 9100 and 9120 share the same PACC Code, 257.625L. We suggest entering an *End* date of **10/30/10** for Table M code 257625L with SOS code 9100 and creating two separate *Charge* codes for each SOS Offense Code using the same PACC Code.

SOS CODES AND CHARGE CODES WHICH NEED AN *END* DATE ENTERED

The following SOS Offense Codes should be updated with an *End* date of **103010** on the **SOS Code File Inquiry and Update** screen:

- 1410 - Negligent Homicide
- 1450 - Felonious Driving
- 8025 - ORV-Combined OUIL/UBAL

The following Charge Codes should be updated with an *End* date of **103010** on the **Statute File Inquiry & Update** screen:

- Any charge in Table L which has SOS code 1410, 1450, or 8025
- 750324 in Table M which has SOS code 1410
- 257626C in Table M which has SOS code 1450
- 257625L in Table M which has SOS code 9100 (please see **NOTE 2** on this page for an explanation)
- 324811341 in Table M which has SOS code 8025. This *Charge* code can be re-entered in Table M as a new *Charge* code with a *Begin* date of **103110**, but would not include an SOS code.
- 324811351 in Table M which has SOS code 8200 (please see **NOTE 2** on Page 8 for an explanation)

