



## Michigan Supreme Court

State Court Administrative Office

### Judicial Information Systems

Michigan Hall of Justice

925 W. Ottawa Street

Lansing, Michigan 48913

## MEMORANDUM

DATE: January 14, 2015  
TO: JIS District Court System Administrators and Staff  
FROM: JIS District Court System Team  
RE: JIS District Court System Software Updates

---

We will be applying the following software updates and corrections to your case management system during the morning of **Friday, January 16, 2015**. All court locations should be updated by 12:00 PM. Except for the correction regarding MC 229 - Motion, Affidavit, and Bench Warrant, the generated forms noted below will now be the most recent versions published by the State Court Administrative Office (SCAO).

If you have questions or an interest in the SCAO forms development process, go to the One Court of Justice - Court Forms website for further information.

### **Traffic/Criminal/Probation**

#### 1. **DC 243 (3/14) ORDER OF PROBATION**

On the form, a checkbox option was added to the box at the top of the form for "600.1095, Mental Health Court". Additionally, the asterisk on the form in front of "Veterans Court" and "Practicing under the Influence" were removed, as both are now maintained as nonpublic records. For this reason, the explanation on part 1 of the form at the bottom of the page indicating that the asterisk indicated an exception from the statement the case was to be maintained as a nonpublic record was removed, as it no longer applies to any of the options.

An option was added for Mental Health Treatment Court on the ORDER FOR PROBATION (ORD) screen. See example below.

MAYBERRY	ORDER OF PROBATION-PART 1	DC243	PROB
Court 2 Case 14 -1020	Pty D01 Charge DISORDERLY	Type SM	
XREF 234920	Name CRANDALL/FRANK/		
Date Signed 122214	Bar No: 21703	Judge DANIEL J. VAN ANTWERP	
People of STATE OF MICHIGAN	Conditional <input checked="" type="checkbox"/>	Print Part 1 Only <input checked="" type="checkbox"/>	
Probation Officer PATTY PROBATION		Term 12 MONTHS	
Judgment defer: 8	1-7411 2-YTA 3-Spouse 4-PUI 5-MIP 6-Drug Ct 7-Vet Ct 8-MHC		
<input type="checkbox"/> Defendant poses a credible threat	<input type="checkbox"/> 5. Not purchase/possess firearm		
Fine	Costs	8-MHC (Mental Health Treatment Court) option added on ORD screen to comply with changes on form DC 243.	Supervision 100.00
	178.00		
State Costs	Other		
45.00	145.00	543.00	<input checked="" type="checkbox"/> ba. Due date for payment 122214

**ORDER OF PROBATION (ORD) screen**

**2. MC 11 (3/14) SUBPOENA, ORDER TO APPEAR AND/OR PRODUCE**

On the form, the fee box on the second page was modified to be consistent with the new style for fee boxes, which includes two lines for fees instead of one.

No changes were required for the SUBPOENA (SUB) screen.

**3. MC 229 (3/10) MOTION, AFFIDAVIT, AND BENCH WARRANT**

SCAO made no changes. A correction was made to the 8x11 format generating in DCS. The 'Notary public/Deputy Clerk' text under the Signature line was previously missing when printing this format.

**4. MC 245 (3/14) MOTION AND/OR ORDER FOR DISCHARGE FROM PROBATION**

On the form, item c. was added to item 1 of the order indicating, "Mental health treatment court and  did  did not successfully complete the program." Additionally, a checkbox option was added to item 3 for "Mental Health Treatment Court (MCL 600.1095)."

Options were added for Mental Health Treatment Court on the DISCHARGE FROM PROBATION (DCG) screen. See example below.

MAYBERRY	DISCHARGE FROM PROBATION	MC245	PROB
Court 2 Case 14 -1020	Pty D01 Charge DISORDERLY	Type SM	
Name CRANDALL/FRANK/		Police Report No. 3942839482	
Date signed 122214	Bar No: 21703	Judge DANIEL J. VAN ANTWERP	
People of STATE OF MICHIGAN		Date of Probation 122213	
MOTION FOR DISCHARGE		Term of Probation 12 MONTHS	
<p><b>Options for Mental Health Court added to DCG screen to comply with changes to form MC 245.</b></p>			
Probation Officer: PATTY PROBATION			
Conditions of probation <input type="checkbox"/> were <input type="checkbox"/> were not successfully completed.			
<input type="checkbox"/> Defendant was ordered to drug treatment and <input type="checkbox"/> did <input type="checkbox"/> did not complete.			
<input type="checkbox"/> Defendant was ordered to vet treatment and <input type="checkbox"/> did <input type="checkbox"/> did not complete.			
<input type="checkbox"/> Defendant was ordered to mental health and <input type="checkbox"/> did <input type="checkbox"/> did not complete.			
IT IS ORDERED:			
Guilt set aside under: <input type="checkbox"/>			
(1-7411 3-Spouse Abuse 4-PUI 5-MIP 6-Drug Ct 7-Vet Ct 8-Mental Health)			
<input type="checkbox"/> YTA status is terminated			
NXT CASE PTY D01 COUNT 1 INQ ST			
F1-Clr Screen F7-Print Only F9-Print/Update F13-OutQ F24-Previous Menu			

**DISCHARGE FROM PROBATION (DCG) screen**

5. **MC 262 (3/14) ORDER OF ACQUITTAL/DISMISSAL OR REMAND**

On the form, citations to MCR 6.110(F) and (H) were added to the bottom of the form. The citation to MCR 7.101(M) was removed because after modification of the appellate court rules, that section no longer exists. Instead, a citation was added to MCR 7.109(H)(2).

No changes were required for the ORDER OF ACQUITTAL (ACQ) screen.

6. **MC 294 (3/14) ORDER DELAYING SENTENCE**

On the form, the place to put a “seal” was removed.

No changes were required for the ORDER DELAYING SENTENCE (ODS) screen.

## Civil

1. **MC 09 (4/14) DISMISSAL**

On the form, a checkbox option was added to the bottom to allow the order to indicate “This order resolves the last pending claim and closes the case.”

The DISMISSAL (DIS) screen was updated providing this option. See example below.

The screenshot shows a terminal window for the DISMISSAL (DIS) screen. At the top, it displays 'MAYBERRY', 'DISMISSAL', 'MC 09', and 'PEND'. Below this, it shows 'Court 2 Case 14 -9112 Type GC File Date 101214' and 'P01 VROOMAN/JOHN/A D01 RICE/BETHANY/'. The main body of the screen contains several options with checkboxes: ' NOTICE OF DISMISSAL BY PLAINTIFF Copy by  mail  personal service', ' STIPULATION TO DISMISS', and ' ORDER TO DISMISS'. Underneath, there are options for 'with prejudice' and 'without prejudice', with ' without prejudice' selected. There are also options for 'all parties or defendants' and 'the following parties:', with 'D01 RICE/BETHANY/' listed. A red box with an arrow points to a new checkbox option at the bottom: ' This order resolves the last pending claim and closes the case.'. Below this, it shows 'Date signed 121814 Bar No.: 12345 Judge GEORGE W. CROCKETT III'. At the very bottom, there are fields for 'NXT CASE PTY D01 GAR# NAME' and navigation instructions: 'F1-Clear Screen F9-Print F13-OutQ F24-Previous Menu'.

**DISMISSAL (DIS) screen**

2. **MC 09a (4/14) DISMISSAL, NONSERVICE/NO PROGRESS**

On the form, the citation at the bottom of the form was corrected from MCR 2.102(D) to MCR 2.102(E).

No changes were required for the CIVIL NOTICE to DISMISS (NTD) screen.

3. **MC 11 (4/14) SUBPOENA, ORDER TO APPEAR AND/OR PRODUCE**

On the form, the fee box on the second page was modified to be consistent with the new style for fee boxes, which includes two lines for fees instead of one.

No changes were required for the CIVIL SUBPOENA (SUB) screen.

4. **MC 229 (3/10) MOTION, AFFIDAVIT, AND BENCH WARRANT**

SCAO made no changes. A correction was made to the 8x11 format generating in DCS. The 'Notary public/Deputy Clerk' text under the Signature line was previously missing when printing this version of the form.