

Request for JIS Training

Requested by: _____ Court: _____
Court Administrator

Contact Person: _____

Phone: () _____ - _____ Ext. _____

Please describe a general overview of training needs: _____

Training Dates & Location:		
Technical Services Representative:		
Tentative Schedule		
Time	Employees to be Trained/Topics to be Covered	Estimated Time (Hrs)

Shaded Area to be completed by JIS

Fax to JIS: (517) 373-7451