

CONTACT INFORMATION FOR SOS, LEIN and JIS

Secretary of State (SOS)

Please use the resources below when you have questions regarding laws or policies being implemented by the Secretary of State {also known as the Department of State (DOS)}.

- Michigan Department of State Court Manual
- Court Liaisons Peggy Leece (810-760-2961) and Sandy Aguirre (517-636-0129)
- Abstract Processing (517-322-1598)
- Michigan Department of State Information Center (517-322-1460)

Law Enforcement Information Network (LEIN)

Please use the resources below if you have questions regarding LEIN messages, inquiries, entries, legal questions regarding use of LEIN, or LEIN policies.

- LEIN Operations Manual
- LEIN Help Desk (517-336-6123)
- LEIN Validations (517-336-6533)
- Your Terminal Agency Coordinator (TAC)
- Criminal Justice Information Systems (CJIS) Policy Council (517-336-2620)
- Criminal History Records (CHR) Disposition Reporting issues:
Diane Sandborn, Michigan State Police, Court Interface Analyst
(517-636-0121) or by email to sandbord@michigan.gov
- Warrant Entry Issues: Jolie Lyon (517-336-6533)

Judicial Information Systems (JIS)

If you have a hardware question, your connection to SOS or LEIN is not functioning, or you need to add a user for access to SOS or LEIN you should contact **JIS Operations**.

- JIS Operations (888-339-1547) If an operator answers, ask for Operations. If voice mail answers, select option 5 - Operations. Hours of operation are Monday - Friday, 8:00AM - 5:00PM.

If you have a software question or are not sure who to contact, contact the **District Court System Help Desk** by phone, email, or fax.

- DCS Help Desk Phone (888-339-1547) If an operator answers, ask for the District Court Help Desk. If voice mail answers, select option 1 - District Court System questions. Hours of operation are Monday - Friday, 9:00AM - 4:00PM.
- DCS Help Desk email is dcshelpdesk@courts.mi.gov
- Fax (517-373-7451)
- JIS District Court website can be found at courts.mi.gov/jis