



## Michigan Supreme Court

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Milton L. Mack, Jr.  
State Court Administrator

### MEMORANDUM

DATE: August 25, 2016

TO: Judges  
County Clerks  
Court Administrators  
Probate Registers

FROM: Milton L. Mack, Jr.

SUBJECT: E-Filing and Electronic Document RFP Released Today

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I am pleased to report that the Michigan Supreme Court released a Request for Proposals (RFP) today, seeking a vendor to supply a statewide system that will allow litigants to file cases electronically from anywhere at any time. The RFP also asks that vendors submit proposals for an electronic document management system so that courts can receive and manage e-filed documents. Release of the RFP is a major step forward in our efforts to help trial courts across Michigan benefit from the potential improvements in efficiency that e-filing can provide, including reduced handling of paper files and reduced need for manual data entry of case information.

Thanks are in order to the courts that have already implemented e-filing. Their experience and input have been invaluable in helping us draft an RFP that fully reflects the reality of daily court operations and needs. We are also grateful to the other courts and stakeholders that provided comments regarding the more than 400 specifications included in the RFP. Vendors who submit proposals will have to explain how they plan to meet those specifications, and this information will be absolutely critical as we choose a vendor and move ahead with implementation. Finally, we thank the many county clerks who provided their input.

The deadline for proposals is October 25. We will then schedule vendor demonstrations and will seek additional input from stakeholders at that time. We expect to choose a vendor and negotiate a contract by early 2017 and begin implementation later in the year.

You can review the RFP and obtain more information about the statewide e-filing initiative at [www.courts.mi.gov/efiling](http://www.courts.mi.gov/efiling).