



Michigan Supreme Court

State Court Administrative Office
Friend of the Court Bureau
Michigan Hall of Justice
P.O. Box 30048
Lansing, Michigan 48909
Phone (517) 373-5975

Steven D. Capps
Director

MEMORANDUM

DATE: July 5, 2012
TO: Friend of the Court Directors
FROM: Steven D. Capps
RE: SCAO 41 (2012 Friend of the Court Annual Statistical Report)

MCL 552.519 and MCL 552.528 require the State Court Administrative Office (SCAO) Friend of the Court Bureau (FOCB) to collect data from all friend of the court (FOC) offices. The SCAO 41 reporting form was recently revised. The 2012 reports are due February 15, 2013.

FOCs will be expected to use the revised form for calendar year 2012. FOCs will be expected to collect data for all the nonshaded sections of the SCAO 41 form that can be found at:
<http://courts.michigan.gov/scao/courtforms/scao/scao41.pdf>

FOCs should begin collecting the statistics for 2012 as soon as possible. A fillable form will be available to FOCs in November 2012. If FOC offices have any questions regarding the reporting requirements, please contact Timothy Cole at 517-373-9663 or colet@courts.mi.gov.