



Michigan Supreme Court

State Court Administrative Office

Trial Court Services Division

Michigan Hall of Justice

P.O. Box 30048

Lansing, Michigan 48909

Phone (517) 373-4835

Jennifer Warner
Director

MEMORANDUM

DATE: February 12, 2016

TO: All Judges and Court Staff

FROM: Amy L. Garoushi, Forms and Records Manager

RE: Distribution of SCAO-Approved Court Forms

Last year we changed our policy for distributing revised and newly developed SCAO-approved court forms from hard-copy format to an electronic notice e-mailed to court administrators, probate registers, friends of the court, and county clerks.

We are pleased to announce that new technology allows anyone to receive notice when new or revised forms are released for use. For your convenience, you can:



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You can also send your name, court, and the e-mail address where you want to receive notice to CourtFormsInfo@courts.mi.gov.

If you have questions about this change in policy, please contact me at 517-373-4864 or elgaroushia@courts.mi.gov.