



# Mediation Services

*Where conflict becomes opportunity*

## **JOIN US: UPCOMING 8-HOUR ADVANCED MEDIATOR TRAINING\***

**WHAT: 8-HOUR SCAO ADVANCED MEDIATOR TRAINING: WRITING THE MEDIATION SETTLEMENT AGREEMENT**

**WHEN: Thursday, April 21<sup>st</sup>, 2016 9:00 am – 5:00 pm**

**WHERE:** 20<sup>th</sup> Circuit Court, jury assembly room (lower level),  
414 Washington Avenue,  
Grand Haven, MI 49417

**WHO:** Trainer: Melissa Brown, J.D., accomplished professional writer, highly experienced attorney, and skilled mediator. Brown has earned many awards for legal writing and national-level honors for speechwriting. She has also taught writing classes at universities and through independent workshops and seminars.

**COST:** \$195 standard registration fee {\$185 if paying by check}  
OR  
\$30 *Mediation Services* active volunteer registration fee

**HOW:** Complete the attached registration and fax to (616) 399-1090, email to [Admin@MediationServices.Works](mailto:Admin@MediationServices.Works), or mail to the Mediation Services office at 68 West 8<sup>th</sup> Street, Suite 220, Holland, MI 49423.

**QUESTIONS:** Call (616) 399-1600 or go to [www.MediationServices.Works](http://www.MediationServices.Works)

This **8-hour Advanced Mediator training** will provide participants with the essential skills necessary to more effectively draft mediation agreements.

### Writing the Mediation Settlement Agreement:

- ❖ What must be included
- ❖ Confidentiality and enforceability
- ❖ Choosing the right words
- ❖ Suggested clauses for enforceable agreement
- ❖ Discussion of recent appellate cases invalidating mediated agreements and analysis of what went wrong.
- ❖ Writing skills advice
- ❖ Practice in observing mediations and writing agreements
- ❖ Overview of Mediator Standards of Conduct

\*This course satisfies the continuing mediator education Michigan Court Rule requirement of MCR 2.411(F)(4) AND 3.216(G)(3): "Approved mediators are required to obtain 8 hours of advanced mediation training during each 2-year period."

### *How you can help:*

**Share.** Help us spread the news about our services through "liking and sharing" about us on Facebook at [www.facebook.com/WhereConflictBecomesOpportunity](http://www.facebook.com/WhereConflictBecomesOpportunity)

**Give.** Your charitable donation will make a difference in the lives of the people we serve in our community who are struggling with conflict. Donations help us keep our fees affordable and, when appropriate, to provide our services to families in need without cost.

Donate at [www.MediationServices.Works/donate](http://www.MediationServices.Works/donate)

**Volunteer.** Join us and become a volunteer mediator serving the residents of Ottawa and Allegan Counties.

**Cost:** \$195 standard registration fee {\$185 if paying with a check}  
OR  
\$30 Current Active Mediation Services Volunteer registration fee

Participants must attend the entire training to receive a certificate of completion.

**Space is very limited.** To register, complete this page and submit it with payment to Mediation Services as soon as possible to secure a slot in one of the following ways:

- ❖ Email to [Admin@MediationServices.Works](mailto:Admin@MediationServices.Works)
- ❖ Fax to 616.399.1090
- ❖ Mail to Mediation Services, 68 West 8<sup>th</sup> Street, Suite 220, Holland, MI 49423
- ❖ Checks should be written to *Mediation Services*

An email confirmation will be sent upon receipt of registration and payment.

Please complete and return this registration:

<b>Name</b> <i>(Please print your name as you want it to appear on your certificate)</i>		
<b>Address</b>		
<b>Phone</b>	<b>Email Address</b>	<b>Training Fee Amount</b>
<b>Credit Card Number (VISA, MASTER CARD, DISCOVER)</b>	<b>Expiration Date</b>	<b>Security Code</b>
<b>Signature</b> <i>(endorsing above terms and authorizing any above-listed credit card charge)</i>		<b>Date</b>
<b>FOR TRAINER'S INFORMATION:</b>		
<b>Occupation / Employer</b>	<b>Education (List degrees, if applicable)</b>	
<b>Related Experience / Training</b>		
<b>How did you learn about this training?</b>		
<b>Special accommodations needed</b>		