

## **Instructions for completing Consent for Personal Information Release**

**Please print clearly.**

The release form must be completed and signed before personal information can be added to the website roster for the Michigan court interpreters.

1. Please provide language(s) that you interpret, and check certified or qualified status. Be sure to list all languages for which you are available as interpreters are listed by language on the website.
2. Please provide name as it is to be displayed on the Michigan court interpreters website roster.
3. Please provide your complete address. Only your city and state shall appear on the Michigan court interpreters' website and your address will be used for administrative mailings only.
4. Please provide primary and secondary contact telephone numbers, this information will be posted on the Michigan court interpreters' website.
5. If employed by a company/firm, provide the name. The company/firm name will be provided along with your information on the website.
6. E-mail addresses will not be posted on the Michigan Court Interpreters' website and will be used for internal administrative purposes only.
7. Check appropriate box, fill in name, sign and date the form.

## Consent for Personal Information Release

Release form must be completed and signed before personal information can be added to the website roster for the Michigan court interpreters.

1.	Language _____ Language _____ Language _____	<input type="checkbox"/> Certified <input type="checkbox"/> Qualified <input type="checkbox"/> Certified <input type="checkbox"/> Qualified <input type="checkbox"/> Certified <input type="checkbox"/> Qualified	
2.	First Name	Middle Initial	Last Name
3.	Address		Apartment/Unit Number
	City	State	Zip
4.	Primary Contact Number		Secondary Contact Number
5.	Company/Firm Name		
6.	<input type="checkbox"/> I, _____, authorize the Michigan State Court Administrative Office to display my information on the website roster for court interpreters. I understand the roster is available to those searching for court interpreters.  <input type="checkbox"/> I, _____, do NOT authorize the Michigan State Court Administrative Office to display my information on the website roster for court interpreters.		
	Signature		Date