

Minimum Standard Data – Juvenile Drug Court

Set Sec. 1078 of 2004 PA 224 states that each drug treatment court shall collect and provide data on each individual applicant and participant and the entire program as required by the State Court Administrative Office. The information collected must include a minimum standard data set developed and specified by the State Court Administrative Office. In accordance with this act, the State Court Administrative Office has prepared the following minimum standard data sets. The minimum standard data sets include the minimum data that must be reported to the State Court Administrative Office on an annual basis. The reported data will be used in preparing the annual legislative report regarding drug court performance, as mandated in Sec. 1078 of 2004 PA 224.

In accordance with 2004 PA 224, data must be collected and reported for all drug court applicants that were screened for drug court, even if the applicant was not accepted into the drug court program. Therefore, the minimum standard data that follows is broken into two sets; one set for screening and one set for case management data relevant to accepted participants. This document provides descriptions and valid values for each of the variables in the minimum standard data sets. This information can be entered in the Excel spreadsheet that accompanies this document.

1: Screening

Minimum standard data set for all screened individuals, whether accepted or rejected.

VARIABLE	DESCRIPTION	VALID VALUES
1. Court Name	Name of the drug court	<ul style="list-style-type: none"> Alpha/Numeric
2. Court Type	Type of drug court program	<ul style="list-style-type: none"> Juvenile
3. Referral Source	Party that referred candidate to drug court	<ul style="list-style-type: none"> Court/judicial Defense attorney DHS DYS Prosecutor Self Other
4. Screening Date	Date candidate was screened for admission	<ul style="list-style-type: none"> mm/dd/yyyy
5. First Name	Candidate's legal first name	<ul style="list-style-type: none"> Alpha
6. Middle Name	Candidate's legal middle name	<ul style="list-style-type: none"> Alpha
7. Last Name	Candidate's legal last name	<ul style="list-style-type: none"> Alpha

VARIABLE	DESCRIPTION	VALID VALUES
8. Address	Candidate's street address at screening	<ul style="list-style-type: none"> Alpha
9. City	City associated with candidate's street address	<ul style="list-style-type: none"> Alpha
10. State	State associated with candidate's street address	<ul style="list-style-type: none"> Two letter abbreviation
11. Zip Code	Zip code associated with candidate's street address	<ul style="list-style-type: none"> Five number postal zip code
12. Race/Ethnicity	Race/ethnicity of the candidate	<ul style="list-style-type: none"> African American Alaskan native Asian/pacific islander Caucasian Hispanic/Latino Multi-racial Native American Other
13. Gender	Gender of the candidate	<ul style="list-style-type: none"> Male Female
14. DOB	Date the candidate was born	<ul style="list-style-type: none"> mm/dd/yyyy
15. Marital Status	Marital status of the candidate at screening	<ul style="list-style-type: none"> Single Married Widowed Separated Divorced
16. Phone Number	Phone number where candidate can be reached	<ul style="list-style-type: none"> (###) ### - ####
17. SSN last 4 digits	Last four digits of candidate's social security number	<ul style="list-style-type: none"> Numeric
18. Drug Court Eligible Charge	Charge that made candidate eligible for drug court	<ul style="list-style-type: none"> PACC code
19. Case/Docket Number	Candidate's case or docket number	<ul style="list-style-type: none"> Numeric
20. Offense Category	Offense category of the drug court eligible charge	<ul style="list-style-type: none"> B&E/home invasion C.S. manufact./distribution C.S. use/possession DUI alcohol first DUI alcohol second DUI alcohol third Neglect and abuse civil Neglect and abuse criminal Non-violent sex offense Other alcohol offense Other drug offense Other criminal traffic offense Property offense Status – curfew Status – incorrigible Status – runaway Status - Truancy Other

VARIABLE	DESCRIPTION	VALID VALUES
21. Charge Type	Level of the drug court eligible charge	<ul style="list-style-type: none"> • Civil/petition • Felony • Misdemeanor • Other • Status
22. Incident Offense	Drug court eligible offense type	<ul style="list-style-type: none"> • New criminal offense • New petition • Parole violation new criminal offense • Parole violation technical • Probation violation new criminal offense • Probation violation technical • Status Offense
23. Offense Date	Date that the drug court eligible offense occurred	<ul style="list-style-type: none"> • mm/dd/yyyy
24. Drug Court Approach	Approach to sentencing that the drug court takes	<ul style="list-style-type: none"> • Consent • Formal • Plea under advisement
25. Prior Adjudications	Any prior convictions the candidate had previous to screening	<ul style="list-style-type: none"> • Yes • No <ul style="list-style-type: none"> ○ If yes, how many felonies, misdemeanors, and status offenses
26. Prior Substance Abuse	Candidate's self-reported prior substance abuse	<ul style="list-style-type: none"> • Yes • No
27. Prior Substance Abuse Treatment	Has the candidate received substance abuse treatment before?	<ul style="list-style-type: none"> • Yes • No
28. Drug of Choice	Candidate's self-reported primary drug	<ul style="list-style-type: none"> • Alcohol • Amphetamines • Barbiturates • Benzodiazepine • Club drugs • Cocaine • Hallucinogens • Heroin • Inhalants • Marijuana • Methamphetamines • Opiates(other) • Poly drug • Sedative/hypnotic • Other (explain)
29. IV Drug User	Candidate's current use of IV drugs	<ul style="list-style-type: none"> • Currently IV drug user • Not currently IV drug user

VARIABLE	DESCRIPTION	VALID VALUES
30. History of IV Drug Use	Candidate's history of IV drug use	<ul style="list-style-type: none"> No history of IV drug use History of IV drug use
31. Primary DSM-IV Code	Primary DSM-IV code as provided by a clinician during screening	290, 291, 292, 293, 294, 295, 296, 297, 298, 299, 300, 301, 302, 303, 304, 305, 306, 307, 308, 309, 310, 311, 312, 313, 314, 315, 316, 317, 318, 319, 332, 333, 347, 607, 608, 625, 780, 787, 799, 995, v15, v61, v62, v65, v71 and more specific information if available
32. ASAM Placement Criteria	American Society of Addiction Medicine level of care	<ul style="list-style-type: none"> Level 0.5 Early intervention Level I Outpatient Level II Intensive outpatient/partial hospitalization Level III Residential/inpatient Level IV Medically managed intensive inpatient
33. Recommended Treatment Modality/Service	Substance abuse treatment modality recommended	<ul style="list-style-type: none"> S.A. outpatient detox S.A. sub-acute detox S.A. residential S.A. intensive inpatient S.A. outpatient S.A. early intervention/education Mental health Other residential Other outpatient
34. Age Began Using Drugs	Self-reported age of first drug use	<ul style="list-style-type: none"> Numeric
35. Age Began Using Alcohol	Self-reported age of first alcohol use	<ul style="list-style-type: none"> Numeric
36. Current Substance Abuse Treatment	Is the candidate currently in a SA treatment program?	<ul style="list-style-type: none"> Yes No
37. Current Medications	Medications candidate was taking at screening	<ul style="list-style-type: none"> None Physical and psychological Physical Psychological
38. History of Mental Health Condition(s)	History of mental illness(es)	<ul style="list-style-type: none"> Yes No

VARIABLE	DESCRIPTION	VALID VALUES
39. Highest Education Level Completed	Highest level of education completed at screening	<ul style="list-style-type: none"> • ≤ 6th grade • 7th grade • 8th grade • 9th grade • 10th grade • 11th grade • 12th grade • GED • Trade school grad
40. Employment History	Employment at screening	<ul style="list-style-type: none"> • Unemployed • Employed part-time (less than 35 hours) • Employed full-time (35 hours or more) • Not in labor force (student, home maker, retired, etc.)
41. Number of Times Moved in the Last Three Years	Number of times candidate reports moving in last three years	<ul style="list-style-type: none"> • Numeric
42. Length of Time at Current Address	Time candidate has lived at current address	<ul style="list-style-type: none"> • Months and years
If Accepted into Drug Court		
VARIABLE	DESCRIPTION	VALID VALUES
43. Date Accepted	Date the candidate was accepted to drug court	<ul style="list-style-type: none"> • mm/dd/yyyy
44. Judge	Name of judge candidate will see	<ul style="list-style-type: none"> • Alpha
45. Case Manager	Name of case manager candidate will see	<ul style="list-style-type: none"> • Alpha
46. Current Detention Status	Was the defendant in detention when accepted into drug court?	<ul style="list-style-type: none"> • Yes • No <ul style="list-style-type: none"> ○ If yes, include admission date and end date
If Rejected From Drug Court		
47. Date Rejected	Date the candidate was rejected from drug court	<ul style="list-style-type: none"> • mm/dd/yyyy

<p>48. Rejection Reason</p>	<p>Reason for candidate's rejection from drug court</p>	<ul style="list-style-type: none"> • Program at capacity • Prosecuting attorney • Statutory ineligibility • Pending another case • Unable to locate • No SA diagnosis • Refusal • Mental health issue • Medical issues • History of violent offenses • Geographic/transportation issues • Judicial denial • Other • Eligible but randomized • Death • Non-target population
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Questions about this data set can be directed to Jessica Parks, Specialty Courts Management Analyst (517-373-6285 or parksj@courts.mi.gov).

Set 2: Case Management

Minimum Standard Data Set for participants accepted into drug court.

VARIABLE	DESCRIPTION	VALID VALUES
1. SID (if available)	State ID # from MSP	<ul style="list-style-type: none"> Alpha Numeric 1234567A
2. Third Party Stable Contact for Participant	Identify an emergency contact for the participant	<ul style="list-style-type: none"> Name, address, phone number, and relationship to participant
3. Arrest Date	Date participant was arrested on the drug court eligible charge	<ul style="list-style-type: none"> mm/dd/yyyy
4. Drug Court Entry Date	Date participant entered drug court	<ul style="list-style-type: none"> mm/dd/yyyy
5. Sentencing Date	Date participant was sentenced on the drug court eligible charge	<ul style="list-style-type: none"> mm/dd/yyyy
6. Sentencing Guidelines	Time range assigned to the drug court eligible charge	<ul style="list-style-type: none"> Days or months
7. Prior Record Variable Score	Participant's prior record variable score (PRV) obtained from Dept. of Corrections	<ul style="list-style-type: none"> Numeric
8. Drug Test Frequency	Dates of drug tests – will be used by SCAO to calculate frequency	<ul style="list-style-type: none"> mm/dd/yyyy
9. Drug Test Results	Indicate whether each drug test given was positive or negative	<ul style="list-style-type: none"> Positive Negative
10. Phase Progression or Demotion	Indicate dates participant progressed or was demoted through phases – will be used by SCAO to determine number of days/phase	<ul style="list-style-type: none"> mm/dd/yyyy
11. Sanction Date	Date participant received a sanction	<ul style="list-style-type: none"> mm/dd/yyyy

12. Sanction Type	Type of sanction the participant received	<ul style="list-style-type: none"> • 3/4 Housing • Alcohol testing increased • Community service • Court appearances increased • Curfew imposed • Detention • Drug testing increased • Jail • Job club until employed • Letter of apology • MADD impact panel • Probation reporting increased • Removal of driving privileges • Removal of social function privileges • Residential facility • Self-help sessions increased • Tether-all types • Tether or home detention • Verbal warning • Weekend program • Writing assignment/essay • Other <ul style="list-style-type: none"> ○ If jail is given, state date in and date out
13. Sanction Reason	Reason the participant received a sanction	<ul style="list-style-type: none"> • Alpha
14. Incentive Date	Date participant received an incentive	<ul style="list-style-type: none"> • mm/dd/yyyy
15. Incentive Type	Type of incentive the participant received	<ul style="list-style-type: none"> • Applause • Books • Court appearances decreased • Court appearances ended • Curfew extension • Drug testing decreased • Entry into gift drawing • Gift certificate • Graduate early • Individualized awards • Judicial praise • Permission to travel granted • Phase advancement • Probation reporting reduced • Probation reporting ended • Other
16. Incentive Reason	Reason the participant received an incentive	<ul style="list-style-type: none"> • Alpha
17. Treatment provider	Name of treatment provider	<ul style="list-style-type: none"> • Alpha
18. Treatment Admit Date for Each Episode	Date the participant was admitted to a treatment modality	<ul style="list-style-type: none"> • mm/dd/yyyy

19. Treatment Discharge Date for Each Episode	Date the participant was discharged from a treatment modality	<ul style="list-style-type: none"> • mm/dd/yyyy
20. Number of Sessions/units of Treatment	Number of sessions a participant received in a treatment modality	<ul style="list-style-type: none"> • Numeric
21. Number of 12-step Program Meetings Attended	Number of 12-step meetings the participant attended during treatment	<ul style="list-style-type: none"> • Numeric
22. Treatment Discharge Reason	Reason the participant was discharged from a treatment modality	<ul style="list-style-type: none"> • Successfully completed • Not completed/unsuccessful • Death • Other
23. Treatment Modality/Service Category	Type of treatment modality the participant received	<ul style="list-style-type: none"> • S.A. Outpatient detox • S.A. Sub-acute detox • S.A. Residential • S.A. Intensive outpatient • S.A. Outpatient • S.A. Early intervention/education • Mental health • Other residential • Other outpatient
If Receiving Mental Health Services for Drug Court Participants (MHSDCP) Grant Funding, Mental Health Service Modality is required.	Type of mental health treatment modality the participant received	<ul style="list-style-type: none"> • Assertive Community Treatment • Case Management/Support Coordination • Co-occurring Treatment Services • Community Based Services • Crisis Residential/Intensive Crisis Stabilization • Doctor/Medication Review • Employment Services • Inpatient Hospitalization/Partial Day Hospitalization • Residential • Therapy Services
If Receiving Mental Health Services for Drug Court Participants (MHSDCP) Grant Funding, Mental Health Axis I DSM-IV Code is required.	DSM-IV Code associated with the Axis I Mental Illness resulting in treatment	<ul style="list-style-type: none"> • 290, 291, 292, 293, 294, 295, 296, 297, 298, 299, 300, 301, 302, 303, 304, 305, 306, 307, 308, 309, 310, 311, 312, 313, 314, 315, 316, 317, 318, 319, 332, 333, 347, 607, 608, 625, 780, 787, 799, 995, v15, v61, v62, v65, v71 and more specific information if available
If Receiving Mental Health Services for Drug Court Participants (MHSDCP) Grant Funding, Mental Health	Reason the participant was discharged from a treatment modality	<ul style="list-style-type: none"> • Successfully completed • Not completed/unsuccessful • Death • Other

Treatment Discharge Reason is required		
If Receiving Mental Health Services for Drug Court Participants (MHSDCP) Grant Funding, Mental Health Treatment Admit and Discharge Dates are required	Admission and Discharge Date associated with the mental health treatment modality	<ul style="list-style-type: none"> • mm/dd/yyyy
24. Supervision Status at Discharge	Participant's level of supervision upon discharge from program	<ul style="list-style-type: none"> • Completed probation • Continued probation • Not applicable
25. Education at Discharge	Educational level achieved by participant at discharge	<ul style="list-style-type: none"> • ≤ 6th grade • 7th grade • 8th grade • 9th grade • 10th grade • 11th grade • 12th grade • GED • Trade school grad
26. Positive Change in Education	Subjective decision by case manager	<ul style="list-style-type: none"> • Yes • No
27. Employment at Discharge	Employment status of participant at discharge	<ul style="list-style-type: none"> • Unemployed • Employed part-time < 35 hours • Employed full-time ≥ 35 hours • Not in labor force (student, home maker, retired, etc.)
28. Positive Change in Employment	Subjective decision by case manager	<ul style="list-style-type: none"> • Yes • No
29. Custody Status at Discharge	Identify the type of child custody the participant had at discharge.	<ul style="list-style-type: none"> • Temporarily lost custody • Regained custody • Parental rights terminated • Never lost custody • N/A
30. Drug Court Case Outcome at Discharge	Legal case disposition	<ul style="list-style-type: none"> • Case dismissed • Charge reduced • Charge & sentence reduced • No change in charge or sentence • Sentence reduced • Not applicable • Other
31. Number of Bench Warrants	Number of bench warrants participant received during program	<ul style="list-style-type: none"> • Numeric
32. In-program New Arrest-Date of Offense	Date of new offense that occurred during program participation	<ul style="list-style-type: none"> • mm/dd/yyyy

33. In-program New Arrest- Date of Arrest	Date of new arrest that occurred during program participation	<ul style="list-style-type: none"> • mm/dd/yyyy
34. In-program New Arrest- Offense Category	Offense category of new offense that occurred during program participation	<ul style="list-style-type: none"> • B&E/home invasion • C.S. manufacture/distribution • C.S. use/possession • DUI alcohol 1st • DUI alcohol 2nd • DUI alcohol 3rd • Neglect and abuse-civil • Neglect and abuse-criminal • Non-violent sex offense • Other drug offense • Other criminal traffic offense • Property offense • Status – curfew • Status – incorrigible • Status – runaway • Status - truancy • Other
35. In-program New Arrest - Charge Type	Charge type of new offense that occurred during program participation	<ul style="list-style-type: none"> • Status • Felony • Misdemeanor • Civil/petition • Other
36. In-program New Conviction- Date of Conviction	Date of new conviction	<ul style="list-style-type: none"> • mm/dd/yyyy
37. In-program New Conviction- Offense Category	Offense category of new conviction that occurred during program participation	<ul style="list-style-type: none"> • B&E/home invasion • C.S. manufacture/distribution • C.S. use/possession • DUI alcohol 1st • DUI alcohol 2nd • DUI alcohol 3rd • Neglect and abuse-civil • Neglect and abuse-criminal • Non-violent sex offense • Other drug offense • Other criminal traffic offense • Property offense • Status – curfew • Status – incorrigible • Status – runaway • Status - truancy • Other
38. In-program New Conviction - Charge Type	Charge type of new conviction that occurred during program participation	<ul style="list-style-type: none"> • Status • Felony • Misdemeanor • Civil/petition • Other

39. In-program New Conviction- Sentence Type	Sentence type of new conviction that occurred during program participation	<ul style="list-style-type: none"> • Detention • Jail • Probation • Split Jail/Probation • Prison • Other
40. In-program New Conviction – Length of Sentence	Length of sentence associated with new conviction that occurred during program participation	<ul style="list-style-type: none"> • Detention = days • Jail = days • Probation = months • Prison = months
41. Total Number of Jail Days Spent While in Drug Court Program	Count any jail time associated with the drug court eligible charge, including time served from arrest until release to drug court, drug court jail sanctions, and time for any new offenses	<ul style="list-style-type: none"> • Numeric
42. Recidivism New Arrest Post-program - Date of Arrest	Calculated at 6 months, 1 year, 2 years, and 3 years	<ul style="list-style-type: none"> • mm/dd/yyyy
43. Recidivism New Arrest Post-program - Offense Category	Calculated at 6 months, 1 year, 2 years, and 3 years	<ul style="list-style-type: none"> • B&E/home invasion • C.S. manufacture/distribution • C.S. use/possession • DUI alcohol 1st • DUI alcohol 2nd • DUI alcohol 3rd • Neglect and abuse-civil • Neglect and abuse-criminal • Non-violent sex offense • Other drug offense • Other criminal traffic offense • Property offense • Status – curfew • Status – incorrigible • Status – runaway • Status - truancy • Other
44. Recidivism New Arrest Post-program - Charge Type	Calculated at 6 months, 1 year, 2 years, and 3 years	<ul style="list-style-type: none"> • Status • Felony • Misdemeanor • Civil/petition • Other
45. Recidivism New Conviction Post-program – Date of Conviction	Calculated at 6 months, 1 year, 2 years, and 3 years	<ul style="list-style-type: none"> • mm/dd/yyyy

<p>46. Recidivism New Conviction Post-program - Offense Category</p>	<p>Calculated at 6 months, 1 year, 2 years, and 3 years</p>	<ul style="list-style-type: none"> • B&E/home invasion • C.S. manufacture/distribution • C.S. use/possession • DUI alcohol 1st • DUI alcohol 2nd • DUI alcohol 3rd • Neglect and abuse-civil • Neglect and abuse-criminal • Non-violent sex offense • Other drug offense • Other criminal traffic offense • Property offense • Status – curfew • Status – incorrigible • Status – runaway • Status – truancy • Other
<p>47. Recidivism New Conviction Post-program - Charge Type</p>	<p>Calculated at 6 months, 1 year, 2 years, and 3 years</p>	<ul style="list-style-type: none"> • Status • Felony • Misdemeanor • Civil/petition • Other
<p>48. Recidivism Post-program Sentence Type</p>	<p>Calculated at 6 months, 1 year, 2 years, and 3 years</p>	<ul style="list-style-type: none"> • Detention • Jail • Probation • Split jail/probation • Prison • Other
<p>49. Recidivism Post-program Length of Sentence</p>	<p>Calculated at 6 months, 1 year, 2 years, and 3 years</p>	<ul style="list-style-type: none"> • Detention = days • Jail = days • Probation = months • Prison = months
<p>50. Current Sobriety Status Post-program</p>	<p>Calculated at 6 months, 1 year, 2 years, and 3 years</p>	<ul style="list-style-type: none"> • If relapse, give date mm/dd/yyyy
<p>51. Current Employment Status Post-program</p>	<p>Calculated at 6 months, 1 year, 2 years, and 3 years</p>	<ul style="list-style-type: none"> • Unemployed • Employed part-time < 35 hours • Employed full-time ≥ 35 hours • Not in labor force (student, home maker, retired, etc.)
<p>52. Current Employment Status Post-program Improvement</p>	<p>Since leaving drug court, has employment status improved?</p>	<ul style="list-style-type: none"> • Yes • No
<p>53. Current Employment Status Post-program - Date</p>	<p>Date of change in employment status post-program</p>	<ul style="list-style-type: none"> • mm/dd/yyyy

Questions about this data set can be directed to Jessica Parks, Specialty Courts Management Analyst (517-373-6285 or parksj@courts.mi.gov).