

Permanency Indicator Reports

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Management Analyst
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Permanency Indicator Reports

The State Court Administrative Office is required by MCL 712A.22 to publish an annual report that “shall include at least information and statistics detailing the court’s adherence to each time period prescribed by this act or court ruleand, if the court fails to adhere to a time period, the specific reasons for that failure.”

- Effective March 31, 1998
-

Permanency Indicator Reports

- The MCL statutory requirements resulted in the creation of the eleven Permanency Indicator Reports (PIR) we are covering today.
 - The PIRs are EXCEPTION reports.
 - For those cases meeting the time requirements, the only information required is an aggregate number of children.
-

Improving Processes

- Quality and due process should not be compromised to meet a timeline, nor should adherence to the federal Indian Child Welfare Act. There are PIR data fields for including the reasons why a particular time frame was not met.
 - No court is expected to be perfect!
-

Improving Processes

- The PIRs provide a basis for caseflow management, monitoring, and a tool for systems improvement when warranted.
-

List of Reports

- Report 1: Preliminary Hearing **Commenced** Within 24 Hours of Removal from Home
 - Report 2: Days from Removal to Adjudication **Completion**
 - Report 3: Expedited Permanency Planning Hearing (PPH) **Completed**
 - Report 4: Initial Dispositional Hearing **Completed**
-

List of Reports

- Report 5: Initial Dispositional Review Hearing **Completed**
 - Report 6: Dispositional Review Hearing **Commenced** for Children Removed After Disposition Pursuant to Emergency Removal Hearing
 - Report 7: Initial and Annual PPH **Completed**
 - Report 8: 182-Day Review Hearings **Completed**
-

List of Reports

- Report 9: Termination Hearing **Completed**
 - Report 10: Days from Removal to Permanency
 - Report 11: Permanency Not Achieved Within 24 Months
-

Report #1

Preliminary Hearing Commenced Within 24 Hours of Removal from Home

- Required under MCR 3.965(A) and MCL 712A.13a(2)
 - Excludes Sundays and holidays (unless otherwise noted, all timeframes exclude Sundays and holidays)
-

Report # 2

Number of Days from Removal from Home to Adjudication

- Required under MCR 3.972(A). Court rule requires adjudication within 63 Days of Removal and is based on the date the trial was commenced or the plea was offered.
 - PIR EXCEPTION: This report is based on the **date the trial was completed** or the **plea was accepted**
-

Report # 3

Expedited Permanency Planning Hearing Completed Within 28 Days of Judicial Determination on Reasonable Efforts to Reunify

- Required under MCR 3.976(B)(1)
 - MCL 712A.19a(2)
-

Report #4

Initial Dispositional Hearing Completed Within 28 Days of Adjudication

- Required under MCR 3.973(C)
-

Report #5

Initial Dispositional Review Hearing Completed
Within 182 Days of Removal

- Required under MCR 3.975(C) and MCL 712A.19(3) and (4), MCL 712A.19a(1)
-

Report #6

Dispositional Review Hearing Commenced for
Children Removed after Disposition Pursuant to an
Emergency Removal Hearing

- MCR 3.974(C), dispositional review hearing must be commenced not more than 14 days after child's removal from home pursuant to an emergency removal hearing under MCR 3.974(B)
-

Report #7

Initial and Annual Permanency Planning Hearing Completed

- MCR 3.976(B)(2), (3) and MCL 712A19a(1)
 - Required within one year after removal when no request for termination in the original or amended petition
 - If termination requested in original or amended petition, initial hearing is called an expedited permanency planning hearing and falls under Report # 3
-

Report #8

182-Day Review Hearings Completed

- MCR 3.975(C) and MCL 712A.19(4)
-

Report #9

Termination Hearing Completed Within 42 Days from Filing of the Supplemental Petition to Terminate Parental Rights

- MCR 3.977(F)(2), (H)(1)(b)
-

Report #10

Number of Days from Removal to Permanency

- Type of Permanency (defined in PIR reporting instructions)
 - Reunification with parents or return to pre-existing Guardian
 - Juvenile Guardianship
 - Written Order of Adoption is entered
 - Permanent Relative Placement
 - Permanent Planned Living Arrangement
 - An acceptance is filed by a Guardian in a full Guardianship under EPIC
-

Report #11

Permanency Not Achieved Within 24 Months

- Uses the definition of Permanency provided with PIR reporting instructions when determining whether a permanency outcome has been achieved

Annual PIR Report to SCAO

Amy Garoushi
December 11, 2012

General Definitions

- **Initial Petition:** the authorized petition; no adjudication.
 - **Amended Petition:** an authorized petition that has been amended; no adjudication.
 - **Jurisdiction:** the point at which a child becomes a ward of a court and is under DHS care, control, and supervision.
 - **Original Petition:** the first petition in a child protective proceeding.
 - **Pending Petition:** no finding of adjudication.
 - **Supplemental Petition:** a petition authorized after adjudication.
-

Event Definitions

- **Adjudication:** the point at which a finding is entered after trial or plea. (Used in Reports 2 and 4)
 - **Initial Dispositional Hearing:** first hearing after trial/plea to determine measures to be taken with respect to a child. (Used in Report 4)
 - **Permanency Planning Hearing:** conducted to review the status of a child. (Used in Reports 3 and 7)
 - **Preliminary Hearing:** first hearing after removal of a child from the home, but prior to adjudication. (Used in Report 1)
 - **Review Hearing:** progress review by the court. (Used in Reports 5, 6, and 8)
 - **Termination Hearing:** to determine whether to terminate the parental rights to a child. (Used in Report 9)
-

General Dates

- **Adjudication Date:** the date a court enters a finding on the original petition. (Used in Report 2 and 4)
 - **Jurisdiction Date:** the date a court takes jurisdiction over a child (adjudication date).
 - **Jurisdiction Termination Date:** the date a court enters an order terminating jurisdiction over a child. (Used in Report 10)
 - **Removal Date:** the date a child is removed from his or her home. (Used in Reports 1, 2, 5, 6, 7, 10, and 11)
 - **Trial/Plea Date:** the date a trial is commenced.
-

Hearing Dates

- **Initial Dispositional Hearing Date:** the date the order is entered (form JC 17). (Used on Report 4)
 - **Permanency Planning Hearing Date:** the date the hearing is held (commenced and completed). (Used on Report 3 and 7)
 - **Preliminary Hearing Date:** the date the hearing is commenced. (Used on Report 1)
 - **Review Hearing Date:** the date the review hearing is held (commenced and completed). (Used on Reports 5, 6, and 8)
 - **Termination Hearing Date:** the date the termination hearing is held (commenced and completed). (Used on Report 9)
-

General Instructions

Reported by Judge

- Each judge of a court shall report case data individually by bar number.
 - Referees are included under the bar number of the assigned judge.
 - Each judge assigned to a court shall report case data for the court to which he or she has been assigned.
 - When cases are reassigned, report under the bar number of the judge at disposition or end of reporting period if not disposed.
-

Reporting by Child

- Count the events associated with each child who has been removed from home and for whom the court has taken jurisdiction.
 - If jurisdiction is terminated or a child is returned home in a reporting period, report data for all events that would have been or were conducted during the reporting period.
 - Reporting is based on disposition of each child; not the parents.
-

Reasons for Delay

- Standard reasons for adjournment should be built into case management systems to best generate the reasons for delay.
 - All reasons for adjournment must be for good cause, on the record.
 - When entering an order of adjournment, it's a good practice to include the reason for delaying the hearing. This information can be entered into your case management system for future reference.
 - At each hearing, identify if the hearing is delayed and record the relevant delay codes.
-

Delay Codes

- NOA – Nonappearance
 - Nonavailability of attorneys, parties, and witnesses.
 - SVC - Service of Process Issues
 - AOA - Awaiting Outside Agency Action
 - Such as DHS or other service provider.
 - OPI - Operations Issues
 - Such as misplaced files, reassignment, jurist unavailable, staff unavailable, scheduling problems, etc.
 - STA - Stipulation to Adjourn
-

Reporting Requirements

Key Reporting Elements

- Number of Children within Time Requirement
 - If Outside Time Requirement
 - File Number
 - Petition Number
 - Name of Child
 - Specific Event Dates
 - Reasons for Delay
-

Specific Event Dates

- The following event dates must be entered into the case management system for each child:
 - Removal Date
 - Preliminary Hearing Date
 - Adjudication Date
 - Judicial Determination Date
 - Expedited PPH Date *
 - Initial Dispositional Hearing Date *
-

Specific Event Dates

- Initial Dispositional Review Hearing Date *
 - Dispositional Review Hearing Date *
 - Initial and Annual PPH Date *
 - 182-Day Review Hearing Date *
 - Supplemental Petition Filing Date
 - Termination Hearing Date *
 - Permanent Ward Date
-

Initial Data Entry for 2013

- It is essential that you review every NA case and make sure all the specific event dates are entered.
 - Make sure that your case management system (CMS) identifies whether each child is in or out of the home.
 - Except for cases filed in the last 60 days of 2012, most hearing dates due in 2013 will be dependent upon the adjudication date and the initial disposition date.
 - When reviewing CMS data, any event delayed in 2012 that will take place in 2013 must contain a delay code.
 - Remember: You have one year to clean up data.
-

Permanency Achieved

- Permanency is considered achieved when:
 - A court orders, on the record, return of the child. (RET)
 - A written order of adoption is entered. (ADO)
 - An acceptance is filed by a guardian under EPIC. (GUA)
 - A court conducts a 90-day review hearing following appointment of a juvenile guardian and the court continues that guardianship. (JUG)
 - A written order for permanent relative placement is filed. (PPR)
 - A written approved permanent planned living arrangement is signed and filed. (PLA)

PERMANENCY INDICATORS REPORTS

Report 1: Preliminary Hearing Commenced Within 24 Hours of Removal From Home [MCR 3.965(A), MCL 712A.13a(2)]

Count each child for whom the removal date plus 1 day or more falls within this reporting period and the removal date is less than the adjudication date, if jurisdiction has been taken. Report the children for whom the preliminary hearing was or was not commenced within the time frame using the following lines and columns.

Line	Time Frame	Number of Children
1	Commenced Within 1 Day From Removal	

Line	Time Frame	File Number	Petition Number	Name of Child	Removal Date	Preliminary Hearing Date	NOA	Reason(s) for Delay			STA
								SVC	ACA	OPI	
2	Commenced + 1 Day From Removal										
3	Preliminary Hearing Not Commenced										

Line 1: Count the total number of children for whom the preliminary hearing was commenced within 1 day of the removal date.

Line 2: List each child for whom a preliminary hearing was commenced during this reporting period and more than 1 day has passed since the removal date of that child. Using the descriptions on page 5, for each child, report all applicable reasons for delay. Report each applicable reason only once.

Line 3: List each child for whom a preliminary hearing was not commenced during this reporting period and more than 1 day has passed since the removal date of that child. Using the descriptions on page 5, for each child, report all applicable reasons for delay. Report each applicable reason only once.

Applications Enter/Edit Data Reports Verification Admin Functions Utilities

View Permanency Indicators Reports (PIR) Information

Location and Judge Information

Location: Ingham County Report Date: 12/31/2012 Judge: P12056 - Collette, William E.

Report 1 Report 2 Report 3 Report 4 Report 5 Report 6 Report 7 Report 8 Report 9 Report 10 Report 11

Report 1: Preliminary Hearing Commenced Within 24 Hours of Removal From Home

Commenced Within 1 Day From Removal

Number of Children

Preliminary Hearing +1 Day From Removal

	File Number	Petition Number	Name of Child	Removal Date	Preliminary Hearing Date	NOA	SVC	AOA	OPI	STA
						<input type="checkbox"/>				
X						<input type="checkbox"/>				
X						<input type="checkbox"/>				

Preliminary Hearing Not Completed

	File Number	Petition Number	Name of Child	Removal Date	NOA	SVC	AOA	OPI	STA
					<input type="checkbox"/>				
X					<input type="checkbox"/>				
X					<input type="checkbox"/>				

Save Save / Next Cancel

Annual Permanency Indicator Report (PIR)

Laura Hutzell
 Statistical Research Director
 December 11, 2012

PIR Application and Authorized Users

- The PIR Application
 - Available soon on www.courts.michigan.gov/MCAP
 - Separate from Caseload Reporting System (CRS)
 - Authorized Users
 - User Maintenance people will have access
 - They can add other authorized users
 - Courts will be notified when new users can be added
-

Important Dates

- January 31, 2014
 - Courts submit first PIR to SCAO
 - Annually by January 31
 - February 28, 2014
 - Courts verify first PIR
 - Annually by February 28
-

Initial Steps

- **Court Administrators / Supervisors –**
 - Determine which dates, event codes, reason codes, and other data your court needs to enter in your case management system to ensure a complete PIR.
 - Familiarize yourself with any case management system screens and reports for these cases.
 - Train data entry clerks.
-

During 2013

- **Data Entry Clerks –**
 - Enter the relevant data in your case management system for any open child protective case where the child is out of the home, including any necessary historical data.
 - **Court Administrators / Supervisors –**
 - Review case management system to ensure PIR data elements are being entered for all relevant cases.
-

January 2014

- Authorized Users –
 - Generate the upload file (ending in .txt) from your case management system.
 - Or print reports for data entry.
 - Login to MCAP with the same username and password that you use for other MCAP applications.
 - Upload file.
 - Or manually enter data on screens.
-

February 2014

- Authorized Users –
 - Review the missing report on MCAP and enter any missing information.
 - Review the output reports to ensure all cases for all judges were reported.
 - Submit verification.
-

Login to MCAP

www.courts.michigan.gov/mcap

Michigan Court Application Portal Michigan Supreme Court Applications

You are not currently logged in.

Your session timed out.
Please log in again.

User Name:

Password:

Reset Password
If you've forgotten your password, or it is now invalid, you can [request a new password](#).

MCAP Help Desk

- [Submit](#) an error report.
- [Ask](#) a question.
- [View](#) frequently asked questions.
- [Did You Know?](#) user tips.

External Links

- [Reporting Requirements and Materials](#)

Tutorial

- [Login to MCAP](#)

To report problems with the Michigan Court Application Portal, please visit our [Help Desk](#).
This site has been optimized for Microsoft Internet Explorer 5.x and above.

Manual Data Entry

The screenshot displays the Michigan Court Application Portal interface. At the top, the logo for the Michigan Court Application Portal is on the left, and the title "Permanency Indicators Reports (PIR)" is on the right. Below the logo, a "Welcome" message is followed by a search bar. A navigation menu includes "Applications", "Enter/Edit Data", "Reports", and "Verification", each with a dropdown arrow. A search box is also present next to the "Verification" menu item.

PIR Menu Options

- Enter/Edit PIR Data**
 - Enter/Edit Permanency Indicators Reports (PIR) information.
 - OR
 - Upload PIR information directly from your computer.
- Review Output Reports**
 - Generate Output Reports to email or print.
- Review Exception Reports**
 - View Missing Data for your court(s).
- Verify Data**
 - View the Verification form for your Court(s).
 - Retract a previously-submitted Verification.

Help and Support

- Get answers to Frequently Asked Questions.

To report problems with the Michigan Court Application Portal (MCAP), please visit our [Help Desk](#).
This site has been optimized for [Microsoft Internet Explorer](#) 8.x and above (9.0 recommended).

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Applications | Enter/Edit Data | Reports | Verification | Admin Functions | Utilities

View Permanency Indicators Reports (PIR) Information

Location and Judge Information

Location: Report Date: Judge:

Report 1 | Report 2 | Report 3 | Report 4 | Report 5 | Report 6 | Report 7 | Report 8 | Report 9 | Report 10 | Report 11

Report 1: Preliminary Hearing Commenced Within 24 Hours of Removal From Home

Commenced Within 1 Day From Removal

Number of Children:

Preliminary Hearing +1 Day From Removal

File Number	Petition Number	Name of Child	Removal Date	Preliminary Hearing Date	NOA	SVC	AOA	OPI	STA
					<input type="checkbox"/>				
X					<input type="checkbox"/>				
X					<input type="checkbox"/>				

Preliminary Hearing Not Completed

File Number	Petition Number	Name of Child	Removal Date	NOA	SVC	AOA	OPI	STA
				<input type="checkbox"/>				
X				<input type="checkbox"/>				
X				<input type="checkbox"/>				

Save | Save / Next | Cancel

Applications | Enter/Edit Data | Reports | Verification | Admin Functions | Utilities

View Permanency Indicators Reports (PIR) Information

Location and Judge Information

Location: Report Date: Judge:

Report 1 | Report 2 | Report 3 | Report 4 | Report 5 | Report 6 | Report 7 | Report 8 | Report 9 | Report 10 | Report 11

Report 2: Number of Days From Removal From Home to Adjudication

Within 63 Days From Removal

Number of Children:

64-91 Days From Removal

Number of Children:

Over 91 Days From Removal

File Number	Petition Number	Name of Child	Removal Date	Adjudication Date	NOA	SVC	AOA	OPI	STA
					<input type="checkbox"/>				
X					<input type="checkbox"/>				
X					<input type="checkbox"/>				

Adjudication Not Completed

File Number	Petition Number	Name of Child	Removal Date	NOA	SVC	AOA	OPI	STA
				<input type="checkbox"/>				
X				<input type="checkbox"/>				
X				<input type="checkbox"/>				

Applications | Enter/Edit Data | Reports | Verification | Admin Functions | Utilities

View Permanency Indicators Reports (PIR) Information

Location and Judge Information

Location: Ingham County | Report Date: 12/31/2012 | Judge: P12056 - Collette, William E.

Report 1 | Report 2 | **Report 3** | Report 4 | Report 5 | Report 6 | Report 7 | Report 8 | Report 9 | Report 10 | Report 11

Report 3: Expedited Permanency Planning Hearing Completed Within 28 Days of Judicial Determination on Reasonable Efforts to Reunify

Within 28 Days of Judicial Determination

Number of Children

+28 Days From Judicial Determination

	File Number	Petition Number	Name of Child	Judicial Determination Date	Exp. Permanency Planning Hearing Date	NOA	SVC	AOA	OPI	STA
						<input type="checkbox"/>				
X						<input type="checkbox"/>				
X						<input type="checkbox"/>				

Expedited Hearing Not Completed

	File Number	Petition Number	Name of Child	Judicial Determination Date	NOA	SVC	AOA	OPI	STA
					<input type="checkbox"/>				
X					<input type="checkbox"/>				
X					<input type="checkbox"/>				

Save | Save / Next | Cancel

Applications | Enter/Edit Data | Reports | Verification | Admin Functions | Utilities

View Permanency Indicators Reports (PIR) Information

Location and Judge Information

Location: Ingham County | Report Date: 12/31/2012 | Judge: P12056 - Collette, William E.

Report 1 | Report 2 | Report 3 | **Report 4** | Report 5 | Report 6 | Report 7 | Report 8 | Report 9 | Report 10 | Report 11

Report 4: Initial Dispositional Hearing Completed Within 28 Days of Adjudication

Within 28 Days of Adjudication

Number of Children

+28 Days f

	File Number	Petition Number	Name of Child	Date of Adjudication	Date of Initial Dispositional Hearing	NOA	SVC	AOA	OPI	STA
						<input type="checkbox"/>				
X						<input type="checkbox"/>				
X						<input type="checkbox"/>				

Dispositional Hearing Not Completed

	File Number	Petition Number	Name of Child	Date of Adjudication	NOA	SVC	AOA	OPI	STA
					<input type="checkbox"/>				
X					<input type="checkbox"/>				
X					<input type="checkbox"/>				

Save | Save / Next | Cancel

Applications | Enter/Edit Data | Reports | Verification | Admin Functions | Utilities

View Permanency Indicators Reports (PIR) Information

Location and Judge Information

Location: Ingham County | Report Date: 12/31/2012 | Judge: P12056 - Collette, William E.

Report 1 | Report 2 | Report 3 | Report 4 | **Report 5** | Report 6 | Report 7 | Report 8 | Report 9 | Report 10 | Report 11

Report 5: Initial Dispositional Review Hearing Completed Within 182 Days of Removal

Within 182 Days

Number of Children

+182 Days

	File Number	Petition Number	Name of Child	Date of Removal	Date of Review Hearing	NOA	SVC	AOA	OPI	STA
						<input type="checkbox"/>				
X						<input type="checkbox"/>				
X						<input type="checkbox"/>				

Review Hearing Not Completed

	File Number	Petition Number	Name of Child	Date of Removal	NOA	SVC	AOA	OPI	STA
					<input type="checkbox"/>				
X					<input type="checkbox"/>				
X					<input type="checkbox"/>				

Save | Save / Next | Cancel

Applications | Enter/Edit Data | Reports | Verification | Admin Functions | Utilities

View Permanency Indicators Reports (PIR) Information

Location and Judge Information

Location: Ingham County | Report Date: 12/31/2012 | Judge: P12056 - Collette, William E.

Report 1 | Report 2 | Report 3 | Report 4 | Report 5 | **Report 6** | Report 7 | Report 8 | Report 9 | Report 10 | Report 11

Report 6: Dispositional Review Hearing Commenced for Children Removed After Disposition Pursuant to Emergency Removal Hearing

Within 14 Days

Number of Children

+14 Days

	File Number	Petition Number	Name of Child	Date of Removal	Date of Review Hearing	NOA	SVC	AOA	OPI	STA
						<input type="checkbox"/>				
X						<input type="checkbox"/>				
X						<input type="checkbox"/>				

Review Hearing Not Commenced

	File Number	Petition Number	Name of Child	Date of Removal	NOA	SVC	AOA	OPI	STA
					<input type="checkbox"/>				
X					<input type="checkbox"/>				
X					<input type="checkbox"/>				

Save | Save / Next | Cancel

Applications | Enter/Edit Data | Reports | Verification | Admin Functions | Utilities

View Permanency Indicators Reports (PIR) Information

Location and Judge Information

Location: Ingham County | Report Date: 12/31/2012 | Judge: P12056 - Collette, William E.

Report 1 | Report 2 | Report 3 | Report 4 | Report 5 | Report 6 | **Report 7** | Report 8 | Report 9 | Report 10 | Report 11

Report 7: Initial and Annual Permanency Planning Hearing Completed

Within 364 Days of Removal or Previous Hearing

Number of Children

+364 Days From Removal or Previous Hearing

	File Number	Petition Number	Name of Child	Date of Removal or Previous Hearing	Date of Permanency Planning Hearing	NOA	SVC	AOA	OPI	STA
						<input type="checkbox"/>				
X						<input type="checkbox"/>				
X						<input type="checkbox"/>				

Permanency Planning Hearing Not Completed

	File Number	Petition Number	Name of Child	Date of Removal or Previous Hearing	NOA	SVC	AOA	OPI	STA
					<input type="checkbox"/>				
X					<input type="checkbox"/>				
X					<input type="checkbox"/>				

Applications | Enter/Edit Data | Reports | Verification | Admin Functions | Utilities

View Permanency Indicators Reports (PIR) Information

Location and Judge Information

Location: Ingham County | Report Date: 12/31/2012 | Judge: P12056 - Collette, William E.

Report 1 | Report 2 | Report 3 | Report 4 | Report 5 | Report 6 | Report 7 | **Report 8** | Report 9 | Report 10 | Report 11

Report 8: 182-Day Review Hearings Completed

Within 182 Days of Permanency Planning/Last Review Hearing

Number of Children

Over 182 Days From Last Review Hearing

	File Number	Petition Number	Name of Child	Date of Last Review Hearing	Date of Review Hearing	NOA	SVC	AOA	OPI	STA
						<input type="checkbox"/>				
X						<input type="checkbox"/>				
X						<input type="checkbox"/>				

182-Day Review Hearing Not Completed

	File Number	Petition Number	Name of Child	Date of Last Review Hearing	NOA	SVC	AOA	OPI	STA
					<input type="checkbox"/>				
X					<input type="checkbox"/>				
X					<input type="checkbox"/>				

Save | Save / Next | Cancel

Applications | Enter/Edit Data | Reports | Verification | Admin Functions | Utilities

View Permanency Indicators Reports (PIR) Information

Location and Judge Information

Location: Ingham County | Report Date: 12/31/2012 | Judge: P12056 - Collette, William E.

Report 1 | Report 2 | Report 3 | Report 4 | Report 5 | Report 6 | Report 7 | Report 8 | **Report 9** | Report 10 | Report 11

Report 9: Termination Hearing Completed Within 42 Days of Filing of Supplemental Petition

Within 42 Days of Date Supplemental Petition Filed

Number of Children

Over 42 Days From Date Supplemental Petition Filed

	File Number	Petition Number	Name of Child	Date Supplemental Petition Hearing	Date of Termination Hearing	NOA	SVC	AOA	OPI	STA
						<input type="checkbox"/>				
X						<input type="checkbox"/>				
X						<input type="checkbox"/>				

Termination Hearing Not Completed

	File Number	Petition Number	Name of Child	Date Supplemental Petition Hearing	NOA	SVC	AOA	OPI	STA
					<input type="checkbox"/>				
X					<input type="checkbox"/>				
X					<input type="checkbox"/>				

Applications | Enter/Edit Data | Reports | Verification | Admin Functions | Utilities

View Permanency Indicators Reports (PIR) Information

Location and Judge Information

Location: Ingham County | Report Date: 12/31/2012 | Judge: P12056 - Collette, William E.

Report 1 | Report 2 | Report 3 | Report 4 | Report 5 | Report 6 | Report 7 | Report 8 | Report 9 | **Report 10** | Report 11

Report 10: Number of Days from Removal to Permanency

	File Number	Petition Number	Name of Child	Date of Birth	Original Removal Date	Most Recent Removal Date	Permanent Ward Date	Date of Permanency Achieved	Type of Permanency Achieved	Date Court Jurisdiction Terminated
X										
X										

Save | Save / Next | Cancel

Permanency Codes for PIR Application

- RET - return to parent
- ADO - adoption
- GUA - guardianship under EPIC
- JUG - juvenile guardianship
- PPR - permanent relative placement
- PLA - permanent planning living arrangement

Applications ▾ Enter/Edit Data ▾ Reports ▾ Verification ▾ Admin Functions Utilities

View Permanency Indicators Reports (PIR) Information

Location and Judge Information

Location: Ingham County ▾ Report Date: 12/31/2012 ▾ Judge: P12056 - Collette, William E. ▾

Report 1 Report 2 Report 3 Report 4 Report 5 Report 6 Report 7 Report 8 Report 9 Report 10 **Report 11**

Report 11: Permanency Not Achieved Within 24 Months ⓘ

File Number	Petition Number	Name of Child	Original Removal Date	Most Recent Removal Date
X				
X				

Save / Done Save / New Judge Done

Electronic Upload of Text File

The screenshot displays the Michigan Court Application Portal interface for Permanency Indicators Reports (PIR). The page features a header with the Michigan Court Application Portal logo and the title "Permanency Indicators Reports (PIR)". Below the header is a navigation bar with tabs for "Applications", "Enter/Edit Data", "Reports", and "Verification". A search box is located to the right of the "Verification" tab. The main content area is titled "PIR Menu Options" and is divided into four sections:

- Enter/Edit PIR Data**
 - Enter/Edit [Permanency Indicators Reports \(PIR\)](#) Information.
 - OR
 - [Upload PIR](#) information directly from your computer.
- Review Output Reports**
 - Generate [Output Reports](#) to email or print.
- Review Exception Reports**
 - View [Missing Data](#) for your court(s).
- Verify Data**
 - View the [Verification](#) form for your Court(s).
 - [Retract](#) a previously-submitted Verification.

Below the "Verify Data" section is a large empty rectangular box. At the bottom of the page, there is a footer with the following text:

To report problems with the Michigan Court Application Portal (MCAP), please visit our [Help Desk](#).
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Applications ▾ Enter/Edit Data ▾ Reports ▾ Verification ▾ Admin Functions Utilities

Upload PIR Information



- The period to Upload information is not open at this time.
- For further assistance, please contact SCAO at (517) 373-4831.

Select Upload File:

Location:

Output Reports

Michigan Court Application Portal

Permanency Indicators Reports (PIR)

Welcome, []

Applications Enter/Edit Data Reports Verification []

PIR Menu Options

Enter/Edit PIR Data

- Enter/Edit [Permanency Indicators Reports \(PIR\)](#) Information.
- OR
- [Upload](#) PIR information directly from your computer.

Review Exception Reports

- View [Missing Data](#) for your court(s).

Help and Support

- Get answers to [Frequently Asked Questions](#).

Review Output Reports

- Generate [Output Reports](#) to email or print.

Verify Data

- View the [Verification](#) form for your Court(s).
- [Retract](#) a previously-submitted Verification.

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Applications Enter/Edit Data Reports Verification Admin Functions Utilities

Output Reports

Report Information

Report Name: Pending Report Report By: By Judge Output Format: PDF Excel Word

Report Type: Adjudication

Location: Ingham County Report Date: 12/31/2012 Judge: P12056 - Collette, William E.

Get Report Cancel

Verify

Michigan Court Application Portal Permanency Indicators Reports (PIR)

Welcome,

Applications ▾ Enter/Edit Data ▾ Reports ▾ Verification ▾

PIR Menu Options

Enter/Edit PIR Data <ul style="list-style-type: none">• Enter/Edit Permanency Indicators Reports (PIR) Information.OR• Upload PIR information directly from your computer.	Review Output Reports <ul style="list-style-type: none">• Generate Output Reports to email or print.
Review Exception Reports <ul style="list-style-type: none">• View Missing Data for your court(s).	Verify Data <ul style="list-style-type: none">• View the Verification form for your Court(s).• Retract a previously submitted Verification. <div style="border: 1px solid black; height: 30px; width: 100%;"></div>
Help and Support <ul style="list-style-type: none">• Get answers to Frequently Asked Questions.	

To report problems with the Michigan Court Application Portal (MCAP), please visit our [Help Desk](#).
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Applications Enter/Edit Data Reports Verification Admin Functions Utilities

Verify PIR Information

 The period for Verification is not open, so changes cannot be made at this time.

Location Information

Location: Report Date:

Submit Verification

By checking the boxes below, I certify that:

- All exception reports for this court have been reviewed.
- The information submitted is true, accurate, and complete.
- The chief judge of the court has already received or will receive today a copy of these reports.

Additional Resources

- MCAP Home Page
 - Video with Basic Tutorial on Using MCAP
 - Ask / Submit a Question

- Your Case Management System Provider

- SCAO Website
 - Reporting Materials and Memos for PIR

<http://courts.mi.gov/education/stats/reporting-materials/Pages/Family-Services.aspx>

http://courts.mi.gov/education/stats/reporting-materials/Pages/Family-Services.aspx

Use the *Office of the Friend of the Court Statistical Report (form SCAO 41)*

FRIEND OF THE COURT STATUTORY REVIEW
Chief circuit judges submit annual friend of the court statutory reviews as required by MCL 552.524. For more information, contact the Friend of the Court Bureau.

Use the *Annual Friend of the Court Statutory Review (form FOC 17)*

PERMANENCY INDICATORS REPORT
In 2014, circuit courts will submit the first annual Permanency Indicator Reports. Reporting materials are provided below.

See July 16, 2012, memo to courts
See June 10, 2011, memo to courts
See November 18, 2010, memo to courts
Permanency Indicators Reporting Forms and Instructions (SCAO 66)
Permanency Indicators Report - Upload File Specifications

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Next Steps

- Review SCAO 66 and identify all required data elements.
- Confirm data entry requirements with your case management system provider.
- Train data entry clerks.

SCAO Staff Contact Information

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Accessing and Uploading to MCAP

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Questions

Please submit your questions!
