

CIRCUIT COURT - DELAY IN CRIMINAL PROCEEDINGS Complete Reports 1 and 2 quarterly and transmit no later than 7 days following the end of the reporting period.	Quarter	Year	Court no.	County or Location

Each judge of a court shall report his/her case data individually by bar number. When cases from a judge's caseload are assigned to a judge of another court by the State Court Administrative Office, the court must still report them; however, it is at the court's discretion whether they report assigned cases under the bar number of the original judge or under the bar number of the assigned judge. Do not report them under both. For any case that is reassigned internally, the court must report the case under the bar number of the judge to whom it is assigned at the time the case is disposed, or under the bar number of the judge to whom it is assigned if the case remains pending at the end of the reporting period. Measurement begins on the date of entry of the order binding the defendant over to circuit court and is completed when disposition (as defined in Part 2, Section B of Circuit Court Caseload) occurs. Time is subtracted as described in Part 4, Circuit Court Caseload (page 41).

Report 1: Delay in Criminal Proceedings - Disposed Cases None to Report

The following information must be reported quarterly by assigned judge. For each case disposed after 301 days, provide the case number, case-type code, and exact age of the case in days at time of disposition. A screen will be provided on the Delay in Criminal Proceedings System (DCPS) to enter the following information. If the court has no cases to report, indicate that fact by checking the box "None to Report."

Case Number	Case Type (AX, FC, FH, FJ)	Case Age

Report 2: Delay in Criminal Proceedings - Pending Cases None to Report

The following information must be reported quarterly by assigned judge. For each case pending with an age more than 301 days, provide the case number, case-type code, defendant's name, exact age of the pending case in days, and next scheduled action date. A screen will be provided on the Delay in Criminal Proceedings System (DCPS) to enter each case as follows. If the court has no cases to report, indicate that fact by checking the box "None to Report." If you are uploading this information to CRS, the defendant's name is required.

Case Number	Case Type (AX, FC, FH, FJ)	Defendant's Name (optional)	Case Age	Next Action Date