Approved, SCAO

STENOTYPE/STENOMASK REPORTER WRITTEN EXAMINATION REGISTRATION APPLICATION

Please read the following warnings and instructions before proceeding:

- Falsifying information on your registration will result in your exclusion from the certification program.
- Employer information and signature is required if you are requesting temporary certification.
- Registrations will not be processed unless **all** required (*) information is provided.
- A $60.00 registration fee is required by MCR 8.108(G)(3). Please send a check or money order only, made payable to the "State of Michigan." DO NOT SEND CASH. **This fee is nonrefundable and nontransferable.**
- You must enclose proof that you have passed the following exam:
  - **Stenotype Examination** -- The National Court Reporters Association Registered Professional Reporter (RPR) Examination.
  - **Stenomask Examination** -- The National Verbatim Reporters Association Certified Verbatim Reporter (CVR) Examination.
- You must enclose a copy of your diploma or other documentation showing completion of an approved or accredited course of study or a copy of your former certification number if you were previously certified under MCR 8.108.
- Send payment and completed registration to: Certification, PO Box 30048, Lansing, MI 48909.

NOTE: You will be contacted by e-mail or phone to schedule your examination. Please write legibly.

IDENTIFYING INFORMATION:

(Please print legibly or type)

* CSR / CSMR / CER / CEO #
(leave blank if you have never tested or certified with the SCAO)

* Date of birth

* Last name * First name *MI

* Residence mailing address

* City * State * Zip

* County

( )
* Area code and telephone no.

* E-mail address

EMPLOYER INFORMATION:

(Required only if requesting temporary certification)

Employer's Firm Identification #

Length of service with employer

Name of employer, business, or court

Business mailing address

City State Zip

County

( )
Area code and telephone no.

( )
Area code and FAX no.

Have you been convicted of a felony? ☐ Yes ☐ No If yes, what was the date of conviction? _____

Are you on probation or parole? ☐ Yes ☐ No

If you were convicted of a felony and are not on probation or parole, what date were you released from jail/prison or discharged from probation/parole? _____

If you are currently on probation or parole, what date does your jail/prison sentence expire or what date does your term of probation/parole expire? _____

EDUCATION: _____
Name of educational institution

_____
Date steno course completed

EXAM LOCATION: State Court Administrative Office, Hall of Justice, 925 W. Ottawa, Lansing, Michigan

Confirmation materials will be sent to you via e-mail.

Date

Registrant signature

Employer's signature for temporary certification

Employer's name and title (type or print)