



Michigan Supreme Court

State Court Administrative Office

Friend of the Court Bureau

Michigan Hall of Justice

P.O. Box 30048

Lansing, Michigan 48909

Phone (517) 373-5975

Steven D. Capps
Director

MEMORANDUM

DATE: December 15, 2015
TO: Friend of the Court Directors
FROM: Steven D. Capps
RE: SCAO 41 (Friend of the Court Annual Statistical Report)
Report for 2015 due February 22, 2016

MCL 552.519 and MCL 552.528 require the State Court Administrative Office (SCAO) Friend of the Court Bureau (FOCB) to collect data from all friend of the court (FOC) offices.

It is anticipated that in early January 2016, the Office of Child Support (OCS) will provide the FOCB with the information to complete the MiCSES sections of the FOC 2015 SCAO 41 report. Once the FOCB receives that MiCSES data, it will e-mail FOC directors the 2015 SCAO 41 reports with the MiCSES sections completed. It is anticipated the FOCB will send those reports to FOC directors the second week of January 2016. FOC offices will be responsible for completing the non-MiCSES items of the 2015 SCAO 41 report and returning those reports to the FOCB by **February 22, 2016**.

FOC offices will have the option of using their own data instead of the MiCSES information provided for the following sections:

- Section 15c-Show Cause Hearings Held by Referees
 - Parenting Time
 - Support
 - Health Care
- Section 15d-Show Cause Hearings Held by Judges
 - Parenting Time
 - Support
 - Health Care
- Section 15e-De Novo Hearings Held by Judges
 - Parenting Time
 - Support
 - Health Care
- Section 16b-Number of Times Make-up Parenting Time was Applied

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If FOC offices have concerns about the accuracy of the MiCSES data or have other concerns about the 2015 SCAO 41 report, please contact Tim Cole at 517-373-9663 or colet@courts.mi.gov.

FOC offices should e-mail the completed 2015 SCAO reports to Trisha Cuellar at cuellarT@courts.mi.gov. In that e-mail, SCAO is requesting that FOCs provide the number of child support enforcement full-time equivalents (FTEs) and the number of hours each week the FOC office is open for business.