



**Ingham County  
STAFF PSYCHOLOGIST -  
FAMILY COURT**

**Posting Number: #13-119**

**Salary Range - \$53,549 - \$85,015**

**Application Deadline: OPEN UNTIL FILLED**

**Required Documents: Resume, Cover Letter, Transcripts and Application**

**Apply On-line at:**

**<https://mol.ingham.org/MSS/employmentopportunities/default.aspx>**

**For more information please visit: <http://pe.ingham.org/HOME.aspx>**

**General Summary:**

Evaluate children and/or parents referred by Court staff and Judges and provide written psychological reports to the Court. Testify in Court relative to findings when requested to do so. Evaluate prospective employees, foster and group home parents when requested and provide recommendations as to the personality and stability of these persons. Assist in conducting training programs and provide consultation to the staff.

**Essential Functions:**

1. Evaluation of children and parents who are being dealt with by the Court due to neglect, abuse or delinquency.
2. Prepare written evaluation reports as a result of testing and consultation.
3. Testify when necessary at hearings.
4. Attend staff meetings, case conferences and planning meetings.
5. Provide consultation to staff and Judges on cases processed by the Court.
6. Assist with in-service presentations to Court staff, volunteers, group home parents and foster home parents.
7. Provide individual and/or group therapy to children and/or parents being supervised by the Court.
8. Evaluate prospective foster home and group home parents and provide recommendations relative to such evaluation.
9. Evaluate prospective employees in the professional ranks of the Court and provide recommendations relative to such evaluation.
10. Provide emergency assistance and/or consultation for the staff concerning problems at the Youth Center or in other placements (possibly after normal hours and on weekends).
11. Assist with overall planning in the areas of treatment, detention and placement services.

**Other Functions:**

Performs other work duties as assigned.

*(The above statements are intended to describe the general nature and level of work being performed by people assigned this classification. They are not to be construed as an exhaustive list of all job duties performed by personnel so classified)*

**Employment Qualifications:**

**Education:** A Ph. D. in the Counseling, Clinical Psychology or other related Psychological disciplines is required.

**Experience:** A minimum of 5-7 years of progressively increased responsibilities as it relates to counseling and criminal justice is required. Experience with counseling adolescents and their respective families is preferred.

**Other Requirements:** Must be fully licensed or on track to obtain licensure as a Psychologist with the State of Michigan.

Must be able to pass a court screening process.

*(The qualifications listed above are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards, but as general guidelines that should be considered along with other job-related selection or promotional criteria)*

**Physical Requirements:**

- Ability to sit, stand, walk, bend and stretch in order to retrieve supplies and operate standard office equipment.
- Ability to lift, hold and carry objects weighing up to 25 pounds.
- Ability to communicate and respond to inquiries both in person and over the phone.
- Ability to operate a PC/laptop and other office equipment.
- Ability to handle varying and often high levels of stress.

*(This job requires the ability to perform the essential functions contained in this description. These include, but are not limited to, the requirements listed above. Reasonable accommodations will be made for otherwise qualified applicants unable to fulfill one or more of these requirements)*

**Working Conditions:**

The work environment is a typical office setting. Safe work practices in regard to office equipment, avoiding trips/falls and fire regulations are required. Will be scheduled for some on-call hours (evenings, nights, weekends).

**July 2009  
OPEIU PSYC-7**