

JOB POSTING

Position: Supervisor – Field Services/Drug Court

Salary Range: 55,224.00 – 74,547.20

PRINCIPAL ACCOUNTABILITIES:

Develop program policies, procedures, goals, and services. Manage all program activities assuring resources are available. Coordinate and monitor development of family case plans, treatment agencies, and drug court related to juvenile offenders. Ensure supervision of foster parents including investigating, licensing, and recommending for appropriate matching of youth and foster parent. Evaluate staff, monitor quality of petitions, court orders, and reports presented by staff. Maintain knowledge of current interventions for juvenile offenders and develop ongoing training for staff providing crisis intervention and treatment services to minors, parents, agency personnel, and victims. This is not all inclusive of the total scope of duties.

MINIMUM QUALIFICATIONS AND EXPERIENCE:

Minimum Bachelor's degree (prefer Master's degree) in social sciences, education, a human service field, or a related field that qualifies the person to manage or supervise the delivery of juvenile services with two years of professional experience with a juvenile court staff or child welfare agency. Required extensive knowledge includes social conditions impacting family dynamics; factors in neglect, abuse and delinquency of children, domestic relations, principals and methods concerned with personal and social program solving; juvenile justice system and related laws; organizations, functions, and treatment programs for children; illegal substances, addiction and treatment options; and labor relations and personnel policies.

DEADLINE TO APPLY: March 24, 2014 at 5:00 p.m.

APPLY TO:

Kay Budas, Administrative Assistant
9th Circuit Court-Family Division
1400 Gull Road
Kalamazoo, MI 49048

OR

By fax to: 269-385-8588

OR

Electronically at www.kalcounty.com