



Berrien County Trial Court

Thomas E. Nelson, Chief Judge - Brian E. Ray, Administrator

Courthouse - 811 Port Street - St. Joseph, MI 49085

(269) 983-7111, Ext. 8453 - FAX (269) 982-8634

www.berriencounty.org

DRUG COURT CASEWORKER

Salary Range: \$37,152 - \$49,787

REQUIREMENTS: Bachelor's degree from an accredited college or university in criminal justice, behavioral sciences, corrections, correctional administration, psychology, social work, rehabilitation counseling or guidance counseling; or bachelor's degree and an accumulated total of three (3) years of paid full-time experience working in substance abuse or alcohol abuse or the mental health field.

DESIRED: Possess strong word processing and spreadsheet skills. Ability to communicate effectively orally and in writing. Possess knowledge of casework, community resources, and substance abuse counseling.

DUTIES: Interviews and performs substance abuse assessments for persons charged with drug and drunk driving offenses. Assesses the causes of the offender's substance abuse and makes recommendations to the court as to appropriate and level of treatment, education, and counseling. Consults and works with prosecuting attorneys and defense attorneys. Refers people to community rehabilitation programs designed to assist those with substance abuse and mental health problems. Monitors and supervises all participants in the Drug Court and Drug Treatment Court Program.

NOTES/MISC: Must obtain the Michigan Certification Board for Addiction Professionals Certified Criminal Justice Professional (CCJP) within one (1) year of hire. Must pass a pre-employment physical, including drug testing, criminal record, character, and mental health screening before employment. Must possess a valid vehicle operator's license. Employees will be fingerprinted.

BERRIEN COUNTY, MICHIGAN - A great place to live and work. Berrien County is located in the southwest corner of the state. It is bordered on the west by 42 miles of Lake Michigan shoreline and on the south by the State of Indiana. Berrien County has a diversified economic base with its manufacturing, agriculture, tourism, and service industries. With the Lake Michigan resource and 306 inland lakes and rivers, Berrien County is a popular tourism destination, which is enhanced by the unique farm markets that abound within the area. The County's central location (fifty-four percent of U.S. manufacturing and sixty-five percent of Canadian manufacturing are within 500 miles) is serviced by major highways, airports, rail, and commercial ports which contribute to maintenance of the strong diversification of the economic base.

FOR AN APPLICATION:

<http://www.berriencounty.org/uploaded/employapp.pdf>

Your resume and college transcripts must accompany your application.

Equal Opportunity Employer