

**Tuscola County
Regional DWI Court Case Manager**

The Tuscola County Trial Courts are looking for qualified applicants to work as a case manager for a Regional DWI Court. The program is a pilot project aimed at bringing the benefits of the problem-solving approach to criminal justice into Michigan's Thumb region to address the unique problems of DWI offenses. The program involves intensive supervision of participants, which includes multiple mandatory drug tests, PBTs, counseling/therapy sessions, and support group sessions per week, and biweekly court appearances. A case manager is needed to supervise program participants and hold them accountable for program compliance. The case manager will:

- Administer case management functions
- Monitor substance abuse testing both before and after sentencing
- Develop a case plan for each program participant, evaluate progress, and monitor treatment compliance, including employment, home, or other similar visits as appropriate
- Prepare regular reports as needed
- Meet with DWI Court team prior to review hearings to provide information on offender progress or non-compliance and offer input as to appropriate responses
- Appear at judicial review hearings as part of the DWI Court team
- Filling in for program coordinator when absent/unavailable
- Other duties as assigned

Required Education and Skills:

- Bachelor's degree
- At least 6 months of experience in an area of criminal justice and substance abuse in a counseling, case management, or similar capacity
- Candidates with prior knowledge of the criminal justice system and a demonstrated proficiency in handling probationers with aplomb will be preferred

Compensation: \$20.52/hr x 37.5 hours per week. This is a grant-funded position.

Submit an application (available at www.tuscolacounty.org), resume and cover letter to:

Donna Fraczek
Court Administrator
Tuscola County Trial Courts
440 N. State St.
Caro, MI 48723